Staunton Augusta Waynesboro
Metropolitan Planning Organization

112 MacTanly Place, Staunton, VA 24401
(540) 885-5174
sawmpo.org

Staunton-Augusta-Waynesboro Metropolitan Planning Organization
Policy Board Meeting Agenda
November 18, 2026, at 10:00 a.m.

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton, VA 24401

1. Call to Order
2. Approval of Minutes of the September 16, 2026, Policy Board Meeting*
3. Public Comment
4. Introduction of New DRPT MPO Representative - Grace Stankus and Lauren Breyer, DRPT Statewide Transit Planners
5. FY24–27 TIP Amendment - Transit Asset Management Performance Targets (Board Action Form #26-15)*
6. 2027 SAWMPO Meeting Calendar approval (Board Action Form #26-16)*
7. Presentation: TRIP Program Changes and Project Eligibility Overview - Evan Tuten, DPRT Statewide Transit Planner
8. Agency Updates
   - VDOT
   - DRPT
   - BRITE & Afton Express
   - Localities
9. Other Business
10. Upcoming Meetings
    - December 2, 2026 – Technical Advisory Committee Meeting at 2:00 p.m.
    - December 16, 2026 – Policy Board Meeting CANCELLED
11. Adjournment

*Action Required

Staunton Augusta Waynesboro
Metropolitan Planning Organization

112 MacTanly Place, Staunton, VA 24401
(540) 885-5174
sawmpo.org

Staunton-Augusta-Waynesboro Metropolitan Planning Organization
Policy Board Meeting Minutes
September 16, 2026, 10:00 a.m.

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton, Virginia

Attendance

Voting Members		Non-Voting Members		Other Attendees	
City of Staunton		**VDOT**		**Staff (CSPDC)**	
	Leslie Beauregard	✓	Shane McCabe	✓	Ann Cundy
✓	Brad Arrowood	✓	Cody Huffman	✓	Zach Beard
✓	Rodney Rhodes (Alt)	**DRPT**		✓	Devon Thompson
Augusta County		✓*	Grace Stankus	✓	Paula Melester
✓	Tim Fitzgerald	**Department of Aviation**		✓	Garreth Bartholomew
✓	Carolyn Bragg (Vice Chair)		Stephen Smiley	✓	Kayla Dixon
	Pam Carter (Alt)	**FHWA and FTA**			
City of Waynesboro			Ivan Rucker		
✓	Jim Wood (Chair)			**Others**	
	Todd Wood				
	Michael Hamp (Alt)				
VDOT					
	Joel DeNunzio				
✓*	Brad Reed (Alt)				
✓	Don Komara (Alt)				

*Virtual attendance

Call to Order

Chair Jim Wood called the September 16, 2026, Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) Policy Board meeting to order at 10:01 a.m.

Public Comment

Chair Jim Wood opened the meeting for public comment. There was no public comment.

Approval of Minutes

Chair Jim Wood presented the minutes from the August 19, 2026, Policy Board meeting.

112 MacTanly Place, Staunton, VA 24401
(540) 885-5174
sawmpo.org

A motion to approve the minutes was made by Mr. Tim Fitzgerald; seconded by Mr. Don Komara. The Board approved the motion by unanimous vote.

Presentation: Rosser Avenue Study – Brad Reed, VDOT Staunton District Planning

Mr. Brad Reed with VDOT Staunton District Planning joined virtually to present the City of Waynesboro Rosser Avenue (US 340) from Ladd Road to Northgate Avenue Project Pipeline study recommendations.

The study recommends reducing the speed limit from 45 mph to 35 mph between Town Center Drive and Northgate Avenue, which the City can implement with maintenance funding. It also recommends an $8.5 million bundle, which the City has submitted for SMART SCALE. The bundle includes turn-lane, marking, and signal changes at Lew DeWitt Boulevard, access management on Windigrove Drive, and sidewalk to fill gaps from Lew DeWitt Boulevard to Northgate Avenue. The study team dropped a Northgate Avenue roundabout and a shared use path because of cost, property and utility impacts, and limited public support. Separately, VDOT will re-advertise a signal coordination project for the corridor after bids came in high.

Following the presentation, Chair Jim Wood said the sidewalks and speed limit reduction will be important as new development comes to the corridor. In response to a question from Ms. Ann Cundy, Mr. Reed said the new timing plan will coordinate the VDOT and City signals, but the two systems will not communicate directly. VDOT does not connect signals it does not maintain to its network for cybersecurity reasons, so each signal will sync to a GPS clock instead.

FY27 Unified Planning Work Program (UPWP) Amendment (Board Action Form #26-14) – Paula Melester, SAWMPO

Ms. Paula Melester presented a proposed amendment to the FY27 UPWP, which the Board adopted in June. The amendment makes two changes to the Transit Planning task. First, it adds $3,608 in FTA transit planning carryover from FY26; staff estimated $75,000 when building the budget, and actual carryover totaled $78,608. Second, it moves $20,000 from the Short Range Planning task to the Transit Planning task, increasing the Transit Planning budget to about $89,000. The reallocation and related scope change require Board action.

Ms. Melester explained that BRITE must update its Transit Development Plan (TDP) about a year earlier than the previously scheduled December 2028 deadline because DRPT shortened the update cycle from six years to five. BRITE last updated the plan in 2022 and has already accomplished most of its priorities. Staff plans to hire a consultant this fall and will apply for an FY28 DRPT technical assistance grant to fund the rest of the Plan. Staff will include the planned in-house Blue Ridge Community College (BRCC) route analysis into the TDP. The Short Range Planning task budgeted $190,000 for the Frontier Drive Corridor Study, and the Timmons Group contract came in under that amount. The reallocation will not affect the study.

A motion to approve the minutes was made by Mr. Fitzgerald; seconded by Ms. Bragg. The Board approved the motion by unanimous vote.

Agency Updates

VDOT

Mr. Don Komara provided the following updates:

112 MacTanly Place, Staunton, VA 24401
(540) 885-5174
sawmpo.org

- Fairfield-Echols is making good progress on the Knightly Mill Road bridge replacement, using the existing bridge footprint. Completion is expected in about one year.
- The I-81 Staunton project, between roughly mile markers 221 and 225, is about 65 percent complete. The work zone speed camera grace period has ended, and cameras now issue tickets. A Virginia Transportation Research Council before-and-after study found that traffic slowed after enforcement began.
- The I-81 Weyers Cave project is about 50 percent complete. Crews are removing large amounts of rock from the median and reusing it on the project.
- The six-mile I-81 Harrisonburg project is underway, with active radar speed enforcement and a 55-mph limit in some sections. The project uses 50-foot steel barrier sections instead of 12-foot concrete sections.
- The Route 254 turn lanes and the Laurel Hill Road Park and Ride expansion are complete. VDOT set back the median nose at the entrance to provide the wider lanes that dual left turns require.
- VDOT opened bids for the shelters, turn lanes, and signals at Dick Huff Lane.
- Maintenance crews are mowing and cutting brush behind guardrails; heavy rain has made it difficult to keep up. Crews are also preparing for winter by conducting dry runs.
- VDOT hard-surfaced three gravel roads just outside the MPO boundary: Berry Lane, Cline River Road, and one other road.

DRPT

Ms. Grace Stankus provided the following update:

- DRPT had no updates.

BRITE Transit and Afton Express

Ms. Devon Thompson provided the following updates:

- Resource Management Systems (RMS) continues to refine BRITE and Afton Express operations under the turnkey services contract.
- VDOT is administering construction of the BRITE SMART SCALE project, which adds pedestrian, bus stop, and intersection improvements at one location in each locality: Route 11 at Dick Huff Lane, Route 250 at Sangers Lane, and Route 250 at Lew DeWitt Boulevard. The pre-construction meeting took place in late August, and construction will begin in the coming months. BRITE will temporarily relocate the three stops during construction.
- BRITE will use TRIP and MERIT grant funds to buy and install new shelters, one to be installed in each jurisdiction, and make ADA access improvements at the Augusta Health/Food Lion stop in Stuarts Draft. The project is in preliminary design.
- DRPT is finalizing the statewide Tier II Group Transit Asset Management (TAM) Plan for federal fiscal years 2026–2029. Federally funded transit providers must participate in a TAM plan, which is updated every four years.
- DRPT selected BRITE for its periodic oversight review of rural transit subrecipients. Consultant KFH Group will conduct the on-site review on October 21, covering organizational management and project and grant management. The review closely mirrors the FTA Triennial Review BRITE completed earlier this year. Ms. Thompson and Ms. Melester are compiling the compliance documents.

112 MacTanly Place, Staunton, VA 24401
(540) 885-5174
sawmpo.org

Locality Updates

Augusta County

Mr. Tim Fitzgerald provided the following updates:

- The revenue sharing project to improve access into the Government Center is nearing Route 11. Crews have removed the old Augusta County welcome sign.
- Construction of the slip lane into the Wilson complex is underway.
- Congress passed a continuing resolution that funds the federal government through about December 11. The County has $9 million in pending congressional funding for a second Government Center entrance. The funds would not cover construction but would support preliminary engineering and right-of-way and strengthen a future SMART SCALE application.
- The federal government has proposed rescinding the Roadless Rule, which prohibits road construction, including for timber access, on designated federal lands. The change would mainly affect the western part of the County near Sangerville. The Board of Supervisors opposes the change because of its effects on water quality, wildlife habitat, natural and historic resources, and conservation. In response to a Board question, Mr. Fitzgerald confirmed that affected waters eventually flow toward Staunton, making the proposal a regional water quality concern. The proposal is open for public comment.

City of Staunton

Mr. Rodney Rhodes provided the following updates:

- City Council adopted the Comprehensive Plan, completing about two years of work.
- Repairs on Frederick Street are wrapping up. The City will close Johnson Street in about two weeks and will detour traffic around the closure.
    - Mr. Brad Arrowood added that riparian buffer standards are difficult to meet in developed areas and require a balanced approach to enforcement. Past development increases flooding, so the City must find ways to infiltrate stormwater before it reaches the wharf. Mr. Arrowood added that the Comprehensive Plan drew strong public engagement and that the City is advancing the Reimagining Beverley Street effort.
- The City advertised the Richmond Avenue shared use path a second time. The first advertisement drew no bids. The second drew one bid, 25 percent over the VDOT estimate.
- The City will hold a public hearing on October 29 on the Greenville Avenue project, which runs from Richmond Avenue to Richie Boulevard and includes bike lanes.

City of Waynesboro

Chair Jim Wood provided the following update:

- The City had no updates.

Other Business

Mr. Garreth Bartholomew announced that CSPDC re-procured its on-call consultant bench and issued a notice of intent to award to 9 of the 52 firms that applied. The five-year bench covers transportation planning, engineering, stormwater, architectural and structural engineering, and environmental services. Any member locality may use the bench at no fee.

112 MacTanly Place, Staunton, VA 24401
(540) 885-5174
sawmpo.org

Ms. Melester informed the Board of changes the Office of Management and Budget (OMB) made to the federal regulations that govern grant administration. OMB held a short public comment period in July, and the changes appear to be approved. The changes codify the authority of federal agencies to cancel awards that no longer align with the priorities of the current administration. This carries risk for construction projects, which are funded well in advance. Implementation was scheduled for October 1 but is delayed by the continuing resolution.

Upcoming Meetings

Ms. Melester announced that staff canceled the October 21, 2026, Policy Board meeting because of several local government conferences and the Commonwealth Transportation Board (CTB) fall meeting on October 22. The next Policy Board meeting is scheduled for November 18, 2026.

The CTB will hold its fall meeting on October 22, 2026, from 2:00 to 4:00 p.m. at BRCC.

Meeting Adjournment

There being no further business, Chair Jim Wood adjourned the meeting at 11:04 a.m.

Respectfully submitted,

Paula Melester

Paula Melester,
Director of Transportation

Staunton Augusta Waynesboro
Metropolitan Planning Organization

112 MacTanly Place, Staunton, VA 24401
(540) 885-5174
sawmpo.org

TO: Staunton-Augusta-Waynesboro MPO Policy Board

FROM: Zach Beard, Program Manager

MEETING DATE: November 18, 2026

RE: **Board Action Form #26-15: FY24–27 TIP Amendment – Transit Asset Management (TAM) Performance Targets**

RECOMMENDATION

SAWMPO staff recommend the Policy Board approve the FFY2026-2029 Transit Asset Management (TAM) Performance Targets.

EXECUTIVE SUMMARY

Staff is amending Appendix G: Performance Based Planning and Programming for Transit Asset Management of the FY24–27 Transportation Improvement Program (TIP) to adopt the FFY2026 Virginia Group Tier II Transit Asset Management (TAM) performance targets for BRITE, a Tier II agency in the Virginia Department of Rail and Public Transportation (DRPT) Group TAM Plan.

Federal rules require MPOs to incorporate transit agencies' state of good repair targets into TIPs by March 29, 2027. Staff posted the amended appendix for a seven-day public comment on November 9, 2026.

VIRGINIA TIER II GROUP TAM PLAN

DRPT sponsors a Tier II Group TAM Plan that covers 33 Virginia transit agencies, including HDPT. The FFY2026–2029 Group Plan took effect on September 30, 2026. The Plan includes four required TAM elements (see **Table 1**). Participating agencies maintain their asset data and DRPT uses the Plan to prioritize state capital assistance through the MERIT Capital Assistance Program. MPOs have until March 29, 2027, to update TIPs with the new targets. MPOs may adopt the Group Plan targets or set regionally specific targets.

FFY2026 TAM PERFORMANCE TARGETS

The TAM rule sets performance measures for four asset categories. The infrastructure measure applies only to fixed guideway track, so the Group Plan does not set an infrastructure target and the measure does not apply to BRITE.

Table 1: FTA TAM Performance Measures

Asset Category	Relevant Assets	Performance Measure	Measure Type
Equipment (Support Vehicles)	Service support, maintenance, and other non-revenue vehicles	% of support vehicles that have met or exceeded their ULB	Age
Rolling Stock (Revenue Vehicles)	Buses, cutaways, vans, rail cars, locomotives, and ferry boats	% of revenue vehicles that have met or exceeded their ULB	Age
Infrastructure	Fixed guideway track	% of track segments with performance (speed) restrictions, by mode	Performance
Facilities	Passenger stations, parking facilities, and administrative and maintenance facilities	% of facilities rated below 3.0 on the FTA TERM scale	Condition

The age measures rely on the Useful Life Benchmark (ULB), which is the expected service life of an asset in a particular agency's operating environment. The facility measure uses FTA's Transit Economic Requirements Model (TERM) scale, which rates condition from 1 (poor) to 5 (excellent), with 3 representing adequate condition.

TIP AMENDMENT

Table 2 shows the FFY2026 Group Plan targets that staff proposes the SAWMPO adopt. Each target sets the maximum share of assets in an asset class that may meet or exceed their ULB or fall below adequate condition, so lower percentages reflect a better state of good repair.

Table 2: Proposed FFY2026 SAWMPO TAM Targets

Asset Category	Performance Measure	Asset Class	FFY2026 Target
Revenue Vehicles	% of revenue vehicles in the asset class that have met or exceeded their ULB	AB – Articulated Bus	5%
		BR – Over-the-Road Bus	10%
		BU – Bus	15%
		CU – Cutaway	10%
		VN – Van	20%
		MV – Minivan	5%
Equipment (Support Vehicles)	% of support vehicles that have met or exceeded their ULB	AO – Automobile	35%
		Trucks and Other Rubber Tire Vehicles	35%
Facilities	% of facilities rated below 3.0 on the FTA TERM scale	Passenger/Parking	5%
		Administrative/Maintenance	10%

NEXT STEPS

Staff posted the amended FY24-27 TIP Appendix G on the SAWMPO website on November 9 for a seven-day public comment period. Pending Policy Board, staff will send the updated TIP to DRPT and also include the targets into the FY27–30 TIP once the new TIP is active.

ATTACHMENTS

- Draft Amended FY24–27 TIP Appendix G, page 46
- DRPT FFY2026–FFY2029 Tier II Group TAM Plan: MPO Performance Measures Guidance
- Draft SAWMPO TAM Target Adoption Letter to DRPT

Staunton Augusta Waynesboro
Metropolitan Planning Organization

112 MacTanly Place, Staunton, VA 24401
(540) 885-5174
sawmpo.org

TO: Staunton-Augusta-Waynesboro MPO Policy Board

FROM: Zach Beard, Program Manager

MEETING DATE: November 18, 2026

RE: **Board Action Form #26-16: 2027 SAWMPO Meeting Schedule**

RECOMMENDATION

SAWMPO staff recommend the Policy Board approve the 2027 TAC and Policy Board meeting schedule.

BACKGROUND

The SAWMPO publishes the annual MPO meeting schedule each December. Staff will publish the meeting schedules in local newspapers and on sawmpo.org/notices/ per the SAWMPO Public Participation Plan (PPP).

Changes to the 2027 meeting schedule or format will be posted on the website and local newspapers. Policy Board and TAC members will be notified of meeting schedule changes by email at least one week in advance of the scheduled meeting date.

2027 SAWMPO MEETING SCHEDULE

The 2027 SAWMPO Policy Board and Technical Advisory Committee (TAC) meeting schedules are on **page 2** of this memo. The Policy Board meets on every third Wednesday of the month at 10:00 a.m., and the TAC meets every first Wednesday of the month at 2:00 p.m.

A 2022 Virginia FOIA law amendment permits some public bodies to hold a limited number of all-virtual meetings each year. The Board and TAC concurred with holding up to two meetings virtually as needed. The Board Chair or TAC would make this decision and direct staff to publicly notice the change at least one week prior to the meeting.

Staunton Augusta Waynesboro
Metropolitan Planning Organization

112 MacTanly Place, Staunton, VA 24401
(540) 885-5174
sawmpo.org

2027 Technical Advisory Committee (TAC) Meeting Schedule

First Wednesday of each month at 2:00 p.m. Location (unless otherwise noted): Central Shenandoah Planning District Commission, 112 MacTanly Place, Staunton, Virginia

January - June	July - December
January 6, 2027	July 7, 2027
February 3, 2027	August 4, 2027
March 3, 2027	September 1, 2027
April 7, 2027	October 6, 2027
May 5, 2027	November 3, 2027
June 2, 2027	December 1, 2027

2027 Policy Board Meeting Schedule

Third Wednesday of each month at 10:00 a.m. Location (unless otherwise noted): Central Shenandoah Planning District Commission, 112 MacTanly Place, Staunton, Virginia

January - June	July - December
January 20, 2027	July 21, 2027
February 17, 2027	August 18, 2027
March 17, 2027	September 15, 2027
April 21, 2027	October 20, 2027
May 19, 2027	November 17, 2027
June 16, 2027	December 15, 2027