



Staunton-Augusta-Waynesboro Metropolitan Planning Organization Policy Board Meeting Agenda September 16, 2026, at 10:00 a.m.

**Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton, VA 24401**

1. Call to Order
2. Public Comment
3. Approval of Minutes of the August 19, 2026, Policy Board Meeting*
4. Presentation: Rosser Avenue Study – Brad Reed, VDOT Staunton District Planning
5. FY 27 Unified Planning Work Program (UPWP) Amendment (Board Action Form #26-14)*
6. Agency Updates
 - VDOT
 - DRPT
 - BRITE & Afton Express
 - Localities
7. Other Business
8. Upcoming Meetings
 - October 7, 2026 – Technical Advisory Committee Meeting at 2:00 p.m.
 - October 21, 2026 – Policy Board Meeting at 10:00 a.m.
9. Adjournment

*Action Required



Staunton-Augusta-Waynesboro Metropolitan Planning Organization

Policy Board Meeting Minutes

August 19, 2026, 10:00 a.m.

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton, Virginia

Attendance

Voting Members		Non-Voting Members		Other Attendees	
City of Staunton		VDOT		Staff (CSPDC)	
✓	Leslie Beauregard	✓	Shane McCabe	✓	Ann Cundy
✓	Brad Arrowood	✓	Cody Huffman	✓	Zach Beard
	Rodney Rhodes (Alt)	DRPT		✓	Devon Thompson
Augusta County		✓*	Grace Stankus	✓	Paula Melester
✓	Tim Fitzgerald	Department of Aviation		✓	Garreth Bartholomew
✓	Carolyn Bragg (Vice Chair)		Stephen Smiley	✓	Kayla Dixon
	Pam Carter (Alt)	FHWA and FTA			
City of Waynesboro			Kevin Jones		
✓	Jim Wood (Chair)		Ivan Rucker	Others	
	Todd Wood			✓*	Taylor Holden, DRPT
✓	Michael Hamp (Alt)			✓	Joe Moore, Shen Alliance
VDOT					
✓	Joel DeNunzio				
	Brad Reed (Alt)				
	Don Komara (Alt)				

*Virtual attendance

Call to Order

The August 19, 2026, Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) Policy Board meeting was called to order at 10:03 a.m. by Chair Jim Wood.

Approval of Minutes

Chair Arrowood presented the minutes from the June 17, 2026, Policy Board meeting.

A motion to approve the minutes was made by Ms. Carolyn Bragg; seconded by Mr. Brad Arrowood. The Board approved the motion by unanimous vote.

Public Comment

Chair Jim Wood opened the meeting for public comment. There was no public comment.

Presentation: Virginia Statewide Rail Plan Update – Taylor Holden, DRPT

Mr. Taylor Holden, Rail Planning and Data Manager at DRPT, joined virtually to present an update on the Virginia Statewide Rail Plan. DRPT submits the plan to the Federal Railroad Administration on a four-year cycle and expects to submit the update in February 2027. The presentation covered plan development, stakeholder and public engagement thus far, survey results relevant to the SAWMPO region, and rail funding items including improvements planned for the Staunton Amtrak station. The full presentation is available via the meeting slide deck and meeting recording on the SAWMPO website.

Following the presentation, Mr. Joel DeNunzio noted that the public survey drew no comments on rail crossings of concern within the SAWMPO region and asked whether comments were still being accepted. Mr. Holden confirmed DRPT is still accepting input on the plan with a virtual public meeting scheduled for September 8, 2026 and a second public survey to be released this fall. Ms. Ann Cundy suggested that MPO staff compile a list of regional rail crossings of concern to submit to DRPT in coordination with locality staff, and other Board members expressed support for a coordinated regional submission.

Frontier Drive Corridor Study Update – Garreth Bartholomew, SAWMPO

Mr. Garreth Bartholomew provided an update on the SAWMPO FY27 Frontier Drive Corridor Study in Augusta County and the City of Staunton. MPO staff issued a notice to proceed and held a kickoff meeting with the consultant Timmons Group on August 5, which included the City, the County, VDOT planning and residency staff, and BRITE.

Mr. Bartholomew explained that the Frontier Drive/Richmond Road intersection analysis will be coordinated directly with VDOT's separate US 250/Richmond Road pipeline study. The Frontier Drive study is moving into data collection and traffic counts. Staff anticipate developing alternatives for key intersections and corridor segments this winter, holding a public open house in early 2027, and finalizing the study in spring 2027.

In response to a question by Chair Jim Wood, Mr. Bartholomew confirmed that the planned Frontier Culture Museum addition is expected to include a public access point on Frontier Drive, currently limited to employee access, that could serve as a secondary entrance.

Virtual Meeting Process Update – Paula Melester, SAWMPO

Ms. Paula Melester presented proposed changes to the Board's virtual and hybrid meeting process. Ms. Melester said that based on a review of peer MPO and public body practices, staff identified two concerns with the current process: ensuring meetings remain open and accessible to the public while protecting against cybersecurity risks, and improving staff's ability to moderate meetings, manage the chat, and control virtual participant audio and video without disrupting presenters.

Staff is moving future virtual and hybrid meetings to a Microsoft Teams webinar format. Meeting mail-outs will include a one-click registration link rather than a static recurring meeting link. Each meeting will have a unique link generated upon registration and sent via Outlook calendar invite. Registered attendees, whether they attend in person, attend virtually, or miss the meeting, will receive an automated email within one to

two days after the meeting with the presentation slides and meeting recording, in advance of the minutes. In-person attendance remains the expectation for voting members to maintain quorum.

Agency Updates

VDOT

Mr. Shane McCabe provided the following updates:

- The Staunton District received 28 Smart Scale Round 7 applications totaling approximately \$342 million, including four applications from this area totaling approximately \$83 million. Submitted applications will be validated and scored through the remainder of 2026. The Office of Intermodal Planning and Investment (OIPI) will present a draft funding scenario to the CTB in January 2027, and the CTB will use project scores to inform selections for the FY28 Six-Year Improvement Program, to be adopted in June 2027.

Mr. Joel DeNunzio provided the following updates:

- The Mill Road bridge superstructure replacement on Route 778 over the Middle River in Augusta County is underway, with cofferdams in place and construction progressing on the roughly year-long bridge closure.
- The I-81 Staunton project is approximately 65 percent complete, with completion targeted for fall 2027. Nighttime detours on Route 262 continue for traffic shifts, without reported issues. Speed camera enforcement in the work zone is active. As of a July 1 law change, work zone speed enforcement, including cameras, applies only while workers are present, and the standard work zone speed limit of 60 mph is likewise only in effect while workers are present. Fines from camera enforcement are directed to the state literary fund for school construction and do not go to VDOT or the localities.
- The I-81 Weyers Cave project is approximately 45 percent complete, with significant rock work underway and a completion date of December 2027.
- The I-81 Harrisonburg project involves shoulder strengthening, largely performed at night, with completion expected between 2030 and 2032.
- Route 254 intersection improvements east of the I-81 corridor are complete.
- The Laurel Hill Road Park and Ride double-left-turn improvements in the Verona area are substantially complete.
- The Route 250/Woodrow Wilson Avenue project was awarded to A&J for approximately \$4 million. A pre-construction meeting was held August 19 at the Verona Government Center, with work expected to begin the following week.
- General maintenance activity is focused primarily on mowing.

DRPT

Ms. Stankus provided the following updates:

- Ms. Lauren Breyer, a new DRPT transit planner, will become the DRPT representative for SAWMPO. Ms. Stankus and Ms. Breyer plan to conduct an in-person handoff at an upcoming meeting.

BRITE Transit and Afton Express

Ms. Devon Thompson provided the following updates:

- Under the turnkey services contract, Resource Management Systems (RMS) continues to finalize fleet upgrades and build proficiency operating BRITE routes.



- DRPT's required four-year comprehensive assessment of transit facilities took place this year. The Staunton transit facility was found to be in good condition. BRITE was also awarded FY27 DRPT grants for new facility equipment, and staff will begin procurement in the coming months.
- BRITE is working with Hawk Security to install solar-powered security cameras at the Lewis Street Hub for driver and passenger safety, with installation expected by the end of the month. In response to a Board question, Ms. Thompson noted that footage will be retrievable by BRITE staff, which will support the agency's ability to reference incidents involving passenger behavior or safety concerns and to work with the Staunton City Police Department, with whom BRITE has an agreement to enforce trespassing.
- The SMART SCALE-funded BRITE pedestrian improvements project, addressing improvements at the Government Center and Sangers Lane, will hold its pre-construction meeting on August 25.
- Staff summer public outreach has included university welcome and back-to-school events. Afton Express ridership continues to be monitored following last year's schedule change.

Locality Updates

Augusta County

Mr. Fitzgerald and Ms. Bragg provided the following updates:

- The Woodrow Wilson Avenue project is advancing. The County continues to pursue a second entrance to the government center.
- A revenue sharing project to improve access into the Government Center is under construction and may cause temporary access delays.
- Ms. Ann Cundy, CSPDC staff, received the Gordon Dixon Award from the Virginia Association of Planning District Commissions, recognizing her work.

City of Staunton

Ms. Leslie Beauregard provided the following updates:

- Johnson Street will close in mid-September as the downtown tunnel repair project continues; Frederick Street will reopen and serve as a detour. Access to the Johnson Street parking garage will remain available from Central Avenue, though through-traffic on Johnson Street will not be possible during the closure. New Street will fully reopen as part of this final phase of the tunnel project.
- City Council continues to discuss the possibility of daylighting the interior portion of the wharf, unrelated to VDOT funding.
- The City repurposed a public works position into a design engineer position in the engineering department, primarily to support stormwater-related work, and recently posted the position.
- The City is processing a large passenger rail grant announced in the press for ADA improvements at the downtown Amtrack station. Staff plan to meet with the VPRA in early September, after the Authority's own meeting with grantors to clarify the City's role. The City noted a related \$2.2 billion statewide passenger rail improvement announcement.

City of Waynesboro

Chair Jim Wood provided the following update:

- The City had no updates.



Other Business

There was no other business.

Upcoming Meetings

Chair Jim Wood noted that the next TAC meeting is scheduled for September 2, 2026. The next Policy Board meeting is scheduled for September 16, 2026.

Meeting Adjournment

There being no further business, Chair Jim Wood adjourned the meeting at 10:57 a.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Paula Melester". The signature is written in a cursive, flowing style.

Paula Melester,
Director of Transportation

A short, horizontal red line with a small, dark mark or smudge in the center.

TO: Staunton-Augusta-Waynesboro MPO Policy Board

FROM: Paula Melester, Director of Transportation

MEETING DATE: September 16, 2026

RE: **Board Action Form #26-14: FY27 Unified Planning Work Program (UPWP) Amendment**

RECOMMENDATION

SAWMPO staff recommend the Policy Board approve a budget amendment to the FY27 Unified Planning Work Program (UPWP).

EXECUTIVE SUMMARY

The UPWP is the MPO's annual budget and work plan. The document identifies the annual MPO transportation planning tasks and the federal, state, and local funding that supports each task. The Policy Board approved the FY27 UPWP and budget on June 17, 2026. UPWP budgets are prepared based on known new revenues and projected carry-over revenues. In August, following the closeout of the prior fiscal year, MPO staff update the budget to reflect the actual carryover amount of 5303 transit planning funds.

The FY27 UPWP budget amendment makes two changes.

1. Carryover Adjustment

At the time the UPWP was prepared and approved, staff projected \$75,000 in carryover funds while the actual amount available at the end of the fiscal year is \$78,608. MPO staff have updated the FY27 UPWP budget to reflect the additional \$3,608 of transit planning revenue.

2. Task Reallocation

Additionally, MPO staff are seeking approval to reallocate \$20,000 of 5303 Transit Planning funds from the Short-Range Planning task to the Transit Planning task for consultant support on the BRITE Transit Development Plan (TDP) update. Staff have been notified that the TDP update must now be completed by June 30, 2028, rather than December 31, 2028, as originally anticipated, and that funding originally allocated for transit planning activities is insufficient to support the full scope of work that must occur in FY27 to meet this accelerated deadline. MPO and BRITE Transit staff will apply for a technical assistance grant from the Department of Rail and Public Transportation (DRPT) during the upcoming grant cycle to fund the rest of the TDP update, but those funds, if awarded, would not be available until July 1, 2027.

This adjustment still leaves \$170,000 programmed in the Short Range Transportation planning activity which is adequate to fund work on the Frontier Drive study. There will be no impact to the MPO's ability to carry-out the programmed short range planning activities.

The originally approved budget and amended budget allocations for FY27 are presented in **Table 1**.

Table 1: SAWMPO FY27 Original and Amended Budget Figures

Program Area	Original FY27	Amended FY27	Change
1.2 & 1.2 - Program Administration & Public Outreach	\$106,122	\$106,122	-
2.1 – Long Range Transportation Planning	\$36,000	\$36,000	-
2.2 – Short Range Transportation Planning	\$190,000	\$170,000	(\$20,000)
2.3 – Local, State, & Federal Agency Assistance	\$83,000	\$83,000	-
2.4 – Transit Planning	\$66,000	\$89,608	\$23,608
3.0 – Highway Contingency	\$57,232	\$57,232	-
Total	\$538,354	\$541,962	\$3,608

ATTACHMENTS

- [FY27 UPWP September 2026 Amended Document](#)
- [Board Resolution of Approval](#)



Staunton-Augusta-Waynesboro Metropolitan Planning Organization

Fiscal Year 2027 Unified Planning Work Program

DRAFT Amendment



Staunton-Augusta-Waynesboro
Metropolitan Planning Organization
112 MacTanly Place, Staunton, VA 24401 | 540.885.5174
sawmpo.org

Contact Information

112 MacTanly Place; Staunton, Virginia 24401
Phone (540) 885-5174 | Fax (540) 885-2687
Virginia Relay for Hearing and Voice Impaired: Within Virginia 7-1-1
Outside Virginia Voice 800-828-1140 | Hearing 800-828-1120
Website: www.sawmpo.org

Title

SAWMPO Fiscal Year 2027 (FY27) Unified Planning Work Program

Authors

Paula Melester, Director of Transportation
Zach Beard, Program Manager
Garreth Bartholomew, Transportation Planner

Report Date: June 17, 2026

This report is prepared on behalf of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) through a cooperative process involving the Cities of Staunton and Waynesboro, County of Augusta, BRITE Transit, the Central Shenandoah Planning District Commission (CSPDC), Virginia Department of Transportation (VDOT), Virginia Department of Rail and Public Transportation (DRPT), Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).

The preparation of this work program is financially aided through grants from the FHWA, FTA, VDOT, DPRT, and the three localities comprising the SAWMPO. Administrative support and technical assistance is provided by the Central Shenandoah Planning District Commission (CSPDC).

Amendment: September 8, 2026

The FY27 UPWP was amended on September 8, 2026, to reflect the actual carryover funding amounts based on FY26 budget closeout and to update transit planning activities scoped for FY27. The projected 5303 carryover was \$75,000 and the actual carryover as of June 30, 2026, is \$78,608. This increases the overall FY27 SAWMPO budget by \$3,608. These carryover funds, in addition to \$20,000 of 5303 funds reallocated from the Short-Range planning task were added to the Transit Planning program activity budget to support work on updating the BRITE Transit Development Plan. The total budget table and individual program activity table have been updated accordingly.

Staunton-Augusta-Waynesboro Metropolitan Planning Organization Members

Policy Board

Officers

Chair, Brad Arrowood - City of Staunton

Vice Chair, Jim Wood - City of Waynesboro

Secretary/Treasurer, Ann Cundy - Central Shenandoah Planning District Commission (non-voting)

Members

Tim Fitzgerald - Augusta County

Carolyn Bragg - Augusta County

Leslie Beauregard - City of Staunton

Todd Wood - City of Waynesboro

Joel DeNunzio - Virginia Department of Transportation

Kevin Jones - Federal Highway Administration (non-voting)

Stephen Smiley - Virginia Department of Aviation (non-voting)

Grace Stankus - Virginia Department of Rail and Public Transportation (non-voting)

Steve Wilson - Virginia Regional Transit (non-voting)

Technical Advisory Committee

Officers

Chair, Rodney Rhodes - City of Staunton

Vice Chair, Doug Wolfe - Augusta County

Members

Julia Hensley - Augusta County

Leslie Tate - City of Waynesboro

Alisande Tombarge - City of Waynesboro

Don Komara - Virginia Department of Transportation

Grace Stankus - Virginia Department of Rail and Public Transportation

Kevin Jones - Federal Highway Administration (non-voting)

Devon Thompson - Central Shenandoah Planning District Commission (non-voting)

Steve Wilson - Virginia Regional Transit (non-voting)

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Introduction

Work Program Overview

The Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) Fiscal Year 2027 (FY27) Unified Planning Work Program (UPWP) documents the SAWMPO's annual work activities and budget for from July 1, 2026 to June 30, 2027. Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) regulations require MPOs develop a UPWP to document federal transportation funding and transportation planning assistance. The SAWMPO planning area consists of the Cities of Staunton and Waynesboro and urbanized portions of Augusta County (see **Figure 1**).

The UPWP describes all regional transportation planning activities anticipated in the MPO for the following fiscal year that will utilize federal funding. The UPWP also identifies state and local matching dollars for these federal planning programs. These transportation planning activities are designed to address highway, transit, and non-motorized modes of travel in the SAWMPO. The UPWP incorporates suggestions from federal funding agencies, the Virginia Department of Transportation (VDOT) and the Virginia Department of Rail and Public Transportation (DRPT), transit operating agencies, local governments participating in the SAWMPO, and citizens through the public involvement process.

Federal law requires that MPOs address ten planning factors in the metropolitan planning process:

- **Economic Vitality:** Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency
- **Safety:** Increase the safety of the transportation system for motorized and non-motorized users
- **Security:** Increase the security of the transportation system for motorized and non-motorized users
- **Accessibility:** Increase the accessibility and mobility of people and freight
- **Environmental Quality:** Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns
- **Connectivity:** Enhance the integration and connectivity of the transportation system for people and freight
- **Efficiency:** Promote efficient system management and operation
- **Maintenance:** Emphasize the preservation of the existing transportation system
- **Resiliency and Reliability:** Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation
- **Travel and Tourism:** Enhance travel and tourism

The SAWMPO's 2050 Long Range Transportation Plan (LRTP) planning goals provide a basis for evaluating transportation needs and projects and reflect the priorities of the SAWMPO localities in the table.

Goal	Description
Goal 1 – Safety	Increase the safety and security of the transportation system for all users.
Goal 2 – Efficient System Management	Maintain existing transportation systems and facilities and promote efficient system management to address congestion and reliability.
Goal 3 – Accessibility	Provide an efficient, connected, and reliable transportation system for all users and goods.
Goal 4 – Land use	Coordinate land use and transportation planning to support future growth.
Goal 5 – Economic Development	Improve economic vitality by encouraging transportation access to employment and services and attracting businesses and entrepreneurs to the region.
Goal 6 – Environmental Sustainability	Improve quality of life by protecting and enhancing historic and natural resources, promoting conservation, maintaining air quality, and expanding recreation networks.

SAWMPO Overview

A Metropolitan Planning Organization (MPO) is a transportation policy-making body consisting of representatives from local, state, and federal government, transit agencies, transportation providers, and other stakeholders. The U.S. Congress passed the Federal-Aid Highway Act of 1962, which required the formation of an MPO for any urbanized area (UZA) with a population greater than 50,000.

The 2010 U.S. Census designated the Staunton-Augusta-Waynesboro region as an urbanized area and the SAWMPO was established in 2012. The SAWMPO is the federally designated agency responsible for leading regional transportation planning efforts for the cities of Staunton and Waynesboro, and the urbanized areas of Augusta County (see **Figure 1**).

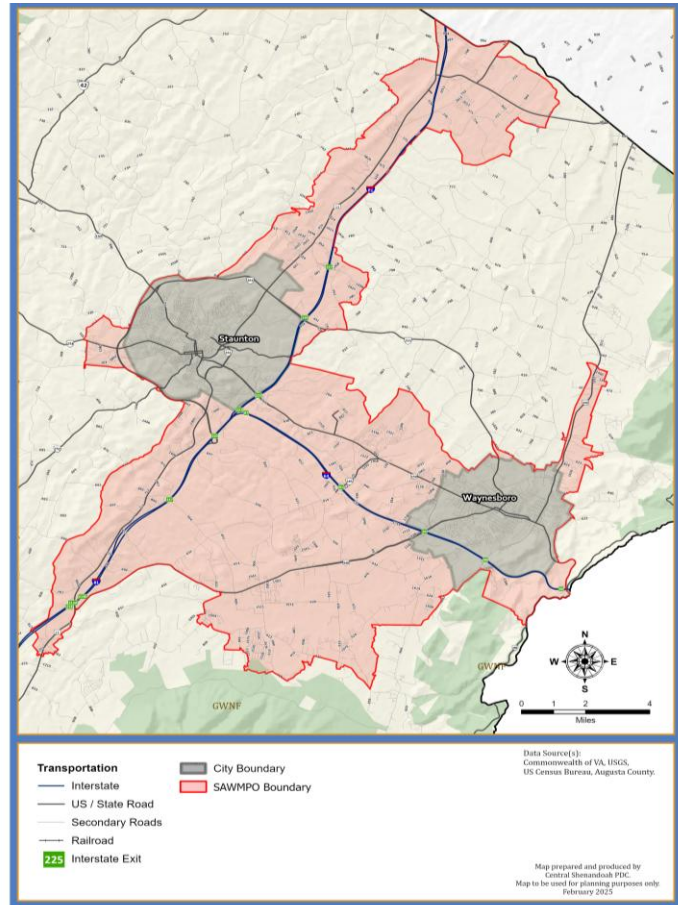
The SAWMPO provides members and partners an impartial venue to ensure that regional transportation planning and decision making are conducted transparently using a continuing, cooperative, and comprehensive (3-C) process. The 3-C process is a federally mandated planning process that facilitates on-going coordination with MPO members, partner agencies, and other stakeholders to develop a comprehensive picture of the region's transportation network needs, priorities, and potential projects.

The Central Shenandoah Planning District Commission (CSPDC) administers and staffs the SAWMPO. Staff, in conjunction with the SAWMPO member agencies, collects, analyzes, and evaluates demographic, land use, and transportation data to gain a better understanding of the transportation system requirements of the area. Staff prepares materials for use at Policy Board and Technical Advisory Committee (TAC) meetings, and any other sub-committee meetings. Staff also administers the public involvement and Title VI processes. Staff members participate in all SAWMPO meetings, provide expertise, and administer the transportation planning program. In addition, CSPDC staff represent the SAWMPO at other regional meetings.

Total FY27 Budget Revenues

The primary funding sources for transportation planning activities are the FHWA Section 112 (PL) (referred to as highway funds) and FTA Section 5303 (referred to as transit funds) programs. The proposed funding amounts, including state and local matching funds, for the FY27 SAWMPO UPWP are included in the following table.

Figure 1: SAWMPO Planning Area



FY27 UPWP Budget Revenue Summary				
Revenue Category	Total	Federal	State	Local
Highway				
FY27 New Highway Revenues	\$203,676	\$162,941	\$20,368	\$20,368
Carryover from FY25 Highway Funds	\$149,569	\$119,655	\$14,957	\$14,957
Subtotal	\$353,245	\$282,596	\$35,324	\$35,324
Transit				
FY27 New Transit Revenues	\$110,109	\$88,087	\$11,011	\$11,011
Carryover from FY26 Transit Funds	\$78,608	\$62,886	\$7,861	\$7,861
Subtotal	\$188,717	\$150,973	\$18,872	\$18,872
Total FY27 Revenues	\$541,962	\$433,569	\$54,196	\$54,196

Work Task 1: Program Administration and Public Outreach

1.1 - Program Administration

This task supports ongoing MPO administration through a continuing, comprehensive, and coordinated (3-C) planning process including coordination with member localities, VDOT, DRPT, and other regional partners. It also includes maintenance of the FY27 UPWP and development of the FY28 UPWP. To remain compliant with Federal Code (23 CFR Parts 420 and 450), MPOs must develop UPWPs in cooperation with VDOT and DRPT.

The primary objectives of program administration are:

- Provide all required administrative functions including UPWP maintenance, accounting, financial reporting, personnel administration, office management, contract administration, and necessary software for use in transportation planning, and other tasks.
- Organize and support regular Policy Board, TAC, and other stakeholder meetings, including preparation of agendas, materials, presentations, minutes, and mailings, and follow up as needed.
- Coordinate with VDOT and DRPT staff, SAWMPO TAC and Policy Board members, and other stakeholders to review and amend plans and policies for compliance with applicable state and federal regulations and guidance.
- Provide on-going training and development of staff and Board/Committee members on current and updated federal and state transportation regulations and guidelines.
- Represent the SAWMPO on the Virginia Association of Metropolitan Planning Organizations (VAMPO).
- Manage the on-call consultant programs for the use of the SAWMPO and its member localities and assist with contract administration and project management support.
- Incorporate the 2021 FHWA and FTA Planning Emphasis Areas (PEAs) into MPO work activities to address national transportation planning goals and priorities that meet regional and local needs.

1.2 - Public Participation and Outreach

This task includes ongoing outreach and engagement activities that encourage meaningful public participation for citizens across the MPO region. Public participation is an integral component of MPO work and is coordinated closely with program support. Staff will maintain the SAWMPO website in compliance with the Public Participation Plan (PPP), including posting public notices, highlighting upcoming events, sharing planning process updates, and collecting public input

The primary public participation objectives are:

- Maintain Title VI compliance across all work plans and activities, including consultation with appropriate groups, committees, and community representatives.
- Implement a proactive public participation process that provides complete information, timely notice, and full access to key decisions, supporting early and continuous involvement of all

community members in developing plans, TIPs, and other documents in accordance with the approved PPP.

- Manage the SAWMPO website and develop content to keep the public informed on SAWMPO activities and regional transportation updates, including information required by federal and state regulations and guidance.
- Integrate online public engagement tools into the overall outreach approach to reach all segments of the population.

Activities and Products

- Ensure efficient office operations, accurate financial reporting, and timely preparation of quarterly reports and other MPO support materials, including writing and administration of transportation-related grants and transportation planning services, through management of the FY27 UPWP and development of the FY28 UPWP.
- Maintain a well-informed MPO staff, Policy Board, and TAC through regular coordination with VDOT, DRPT, and SAWMPO stakeholders to share knowledge, address long-term planning issues, review and amend plans and policies, and ensure compliance with applicable federal and state regulations and guidance.
- Coordinate information sharing between the SAWMPO and neighboring Harrisonburg-Rockingham MPO (HRMPO) and Charlottesville-Albemarle MPO (CAMPO) and facilitate joint Policy Board meetings to advance regional coordination and alignment on transportation planning along significant cross-jurisdictional corridors (i.e. I-81, I-64, Route 11, Route 42, Route 250)
- Support SAWMPO administrative activities, including organization of and attendance at Policy Board, TAC, and other relevant meetings.
- Manage on-call consultants to provide technical support and project development assistance.
- Process UPWP amendments as needed across applicable funding sources, including FHWA PL 112, FTA Section 5303, VDOT and DRPT state match, and local matching funds.
- Facilitate data sharing among the MPO, VDOT, and public transportation providers to advance efficient use of resources and inform state, regional, and local decision-making.
- Ensure Title VI compliance and evaluate the environmental impact of transportation projects across all work plans and activities, and manage the Title VI Plan and PPP to engage the public in the transportation decision-making process.
- Facilitate community participation in the development of SAWMPO transportation plans, with particular focus on increasing involvement from groups not previously engaged in the transportation planning process.
- Maintain the SAWMPO.org website with information on the MPO activities, events, and planning.
- Supplement in-person outreach with online public engagement tools such as the Social Pinpoint platform while ensuring continued public participation by individuals without access to computers and mobile devices.

- Support ongoing staff professional development, including travel to workshops and conferences that provide training related to planning best practices, technology, and tools. Conferences and estimated training and travel costs are provided below.
 - NADO Regional Transportation Conference – July 2026. This conference provides professional development and training for transportation professionals at the regional level. It is tailored for staff who maintain MPOs and regional rural transportation programs. The estimated cost for this conference is \$2,000 and the cost will be split between the two MPOs (\$1,000 each).
 - Virginia Governor's Transportation Conference – TBD. This conference provides training and education, as well as information related to Virginia's transportation policies and priorities. The estimated cost for this conference is \$2,500 (cost includes multiple staff attendees) and will be split between the two MPOs (\$1,350 each).
 - VAPDC workshops – These workshops are offered intermittently throughout the year and provide training related to staff who work in Planning District Commissions. Topics typically include issues that are relevant to the administration of the MPO such as FOIA, budget management, and professional and career development. These typically have nominal costs per person.
 - Additional training opportunities are utilized through educational workshops and webinars offered by the state and regional partners.

1.1 & 1.2 - Program Administration and Public Outreach				
FY 27	Total	Federal	State	Local
Highway	\$69,960	\$55,968	\$6,996	\$6,996
Transit	\$36,162	\$28,930	\$3,616	\$3,616
Total	\$106,122	\$84,898	\$10,612	\$10,612

Work Task 2: Program Activities

Program Activities encompass the core planning work of the SAWMPO, organized across four areas: long-range planning to guide the region's transportation future; short-range planning to advance projects toward programming and implementation; federal, state, and local assistance to ensure compliance and support partner agencies; and transit planning to coordinate and improve public transportation services within the region.

2.1 - Long-Range Transportation Planning

This task provides for long-range transportation planning, including the maintenance and implementation of the Long-Range Transportation Plan (LRTP). Federal law requires the SAWMPO to develop and approve a LRTP every five years with at least a 20-year horizon at adoption. The 2050 LRTP was adopted on December 17, 2025. In FY27, work will focus on implementing on-going performance-based planning and evaluation methodology for the 2050 LRTP document and MPO area. The

performance-based planning program will utilize transportation performance measures and targets to achieve performance outcomes.

This task also supports planning for non-motorized forms of transportation, including efforts to expand development of the regional bicycle and pedestrian safety and education program and maintaining regional recreation resources for biking including the Bike the Valley website. Through these activities, SAWMPO will meet the BIL requirement that each MPO direct at least 2.5% of its PL funds toward planning activities that increase safe and accessible travel options for people of all ages and abilities across multiple modes. The following are activities that may be accomplished under this task.

Activities and Products

- Maintain and implement the existing 2050 LRTP for an integrated multi-modal transportation system through the 3-C process. Ensure that planning activities and projects align with 2050 LRTP goals, address regional needs and consider future growth projections, and work to advance the projects and studies identified in the document.
- Scope and begin development for the SAWMPO Travel Demand Model update in coordination with VDOT and member localities to assess the existing and future year transportation network to 2055. The model update will assist the MPO with traffic projections for future small area studies and the next LRTP update.
- Advance programs and activities to promote bicycle safety and organize and attend community outreach events, such as the regional Bike/Walk Summit, to promote bicycle and pedestrian modes of travel.
- Seek state and federal funds to further bicycle and pedestrian programs through grants such as the Safe Routes to School program, the Transportation Alternatives Program (TAP), and the Highway Safety Improvement Program (HSIP).
- Maintain the SAWMPO bicycle and pedestrian program webpage and the Bike the Valley website to share information and solicit feedback.

2.1 - Long-Range Transportation Planning				
FY 27	Total	Federal	State	Local
Highway	\$23,100	\$18,480	\$2,310	\$2,310
Transit	\$12,900	\$10,320	\$1,290	\$1,290
Total	\$36,000	\$28,800	\$3,600	\$3,600

2.2 - Short-Range Transportation Planning

Short range planning activities for the MPO include maintaining the Transportation Improvement Program (TIP) and conducting small area or corridor studies to move projects toward funding applications and programming.

The TIP is a four-year program of highway, transit, bicycle, pedestrian, safety, and enhancement projects that receive federal, state, and local funds. The TIP must be approved by the SAWMPO Policy Board and the Governor of Virginia and is required to access federal funding for transportation improvements within

the MPO area. The TIP is posted on the SAWMPO website, and the public and all interested parties are invited to review and comment on proposed TIP amendments.

MPO studies include corridor and intersection planning studies to advance projects toward implementation and documentation in the SAWMPO TIP, STIP, and Six Year Improvement Plan (SYIP), or toward a more detailed level of planning and design. These studies evaluate recommendations against each goal in the 2050 LRTP and prioritize safety and operations for all users – including people driving, walking, bicycling, and riding transit. MPO studies may also assess future economic development impacts, identify vulnerabilities in the transportation system, expand public transportation access for all people, and support interagency coordination to minimize impacts on human and natural resources.

Activities and Products

- Maintain a current SAWMPO FY27-30 TIP document, listing all highway, transit, and non-motorized projects with obligated federal funding for the STIP that complies with all federal and state regulations and guidance.
- Review and process highway, transit, and non-motorized TIP adjustments and amendments.
- Provide a publicly available updated TIP on the SAWMPO website, and ensure the document is accessible for public review and comment online and at other locations specified in the PPP.
- Scope and develop a FY27 Small Area Study in support of the City of Staunton and Augusta County to evaluate operations and safety improvements along the Frontier Drive corridor.
- Evaluate site-specific needs identified during the 2050 LRTP to assist with determining future small area studies.

2.2 - Short Range Transportation Planning				
FY 27	Total	Federal	State	Local
Highway	\$148,173	\$118,538	\$14,817	\$14,817
Transit	\$21,827	\$17,462	\$2,183	\$2,182
Total	\$170,000	\$150,974	\$18,872	\$18,871

2.3 - Local, State and Federal Agency Assistance

This program element is designed to provide planning assistance for the SAWMPO member jurisdictions, state, and federal agencies. Assistance may include but is not limited to development or administration of transportation-related grants, and assistance with other transportation planning activities as requested.

Work under this task will also include assistance with VTrans, the statewide transportation plan, multimodal and freight planning, coordinated human service planning for transit, ADA, Title VI review, compliance with state and federal planning regulations, and review or development of MPO/regional transportation performance measures. Also included in this task will be time for staff to monitor legislative activity related to transportation issues, provide comment and feedback to policy-making boards, and inform local administrators on the implications of this legislative activity, especially with regards to the I-81 Corridor Improvement Program.

Activities and Products

- Identify, develop, or administer transportation-related grants for SAWMPO member localities, including SMART SCALE, Transportation Alternatives, and Highway Safety Improvement Program grants, and provide updates on grant opportunities.
- Assist localities with updates to Comprehensive Plans or other transportation planning documents.
- Assist the City of Staunton with planning and assessing a Walkability Action Institute demonstration project to evaluate pedestrian improvements on Beverly Street.
- Assist the City of Waynesboro with multi-modal planning for the City's greenway to assess new connections.
- Assist Augusta County with the transportation section of the County's Greenville small area plan to assess existing conditions, needs, and identify projects.
- Conduct a regional sidewalk policy and ordinance analysis to identify how localities can facilitate the implementation of new sidewalk improvements.
- Support the CSPDC Flood and Stormwater Resilience Plan to identify flooding issues and prioritize improvements to reduce or mitigate surface transportation stormwater impacts.
- Support priority special transportation studies and projects for SAWMPO localities, including VDOT STARS studies, Project Pipeline studies, and the I-81 Corridor Improvement Program, and other efforts as identified by MPO, agency, and locality staff.
- Provide information related to specific planning work items as requested by FTA, FHWA, DRPT and VDOT including, but not limited to, multi-modal planning, human services transportation planning, freight planning, and assistance with components of the statewide transportation plan.
- Attend state or federal agency or non-governmental organization sponsored training, workshops, seminars, and conferences related to transportation planning, including the annual Governor's Transportation Conference, and VDOT's Local Assistance Program workshop.
- Coordinate with VDOT district planning staff through regular meetings and participate in quarterly meetings hosted by Virginia's Office of Intermodal Planning and Investment (OIPI) to support regional and statewide collaboration on transportation planning activities.
- Provide updates to the Policy Board, TAC, and other regional stakeholders regarding legislative activities related to transportation planning particularly as it relates to the SAWMPO area. Collect and share input and feedback to state and federal agencies to support decision-making processes where appropriate.
- Provide general transportation-related planning services, projects, and activities (e.g., map production, data analysis, reports, etc.), as requested by SAWMPO localities or members as requested.
- Provide updates to member localities on emerging transportation technology for future planning.

2.3 - Local, State and Federal Assistance				
FY 27	Total	Federal	State	Local
Highway	\$54,780	\$43,824	\$5,478	\$5,478
Transit	\$28,220	\$22,576	\$2,822	\$2,822
Total	\$83,000	\$66,400	\$8,300	\$8,300

2.4 - Transit Planning

The SAWMPO will coordinate with BRITE Transit and other regional transit providers to conduct transit planning for the MPO. Transit planning activities include route planning, analysis, and performance evaluations, and identification of gaps in the connectivity of the transit system, evaluation of workforce mobility needs, provision of Park and Ride lots, and other transportation demand management (TDM) needs region wide. MPO studies will consider infrastructure for non-motorized travel, public transportation access, and increased public transportation service in underserved communities, and review policies, rules, and procedures to determine their impact on safety for all users.

Activities and Products

The SAWMPO may assist with the following:

- Maintain the existing 2022 Transit Development Plan and begin work with a consultant to prepare the 2028 Transit Development Plan.
- Assist with evaluation and analysis for existing or routes within the SAWMPO region, to include the Blue Ridge Community College Shuttle Route connecting Staunton and Harrisonburg.
- Continue monitoring transit system connectivity gaps and potential solutions to provide all populations with adequate access to essential services.
- Provide assistance with National Transit Database (NTD) planning related to development of the annual NTD report.
- Coordinate human service planning for transit.
- Coordinate with VDOT on transit service needs related to SMART Scale funded projects such as the Mt. Crawford Park and Ride Lot project, and the Transit Access and Pedestrian Improvements project at Dick Huff Lane, Sangers Lane, and U.S. 250.

2.4 - Transit Planning				
FY 27	Total	Federal	State	Local
Highway	\$0	\$0	\$0	\$0
Transit	\$89,608	\$71,686	\$8,961	\$8,961
Total	\$89,608	\$71,686	\$8,961	\$8,961

Work Task 3: Contingency – Highway

This category reflects the balance of funds not identified for Program Support, Administration, and Work Program Activities at this time for the highway funding side of the matrix (transit funds are fully drawn down each year).

3 - Contingency - Highway				
FY 27	Total	Federal	State	Local
Highway	\$57,232	\$45,786	\$5,723	\$5,722
Transit	\$0	\$0	\$0	\$0
Total	\$57,232	\$45,786	\$5,723	\$5,722

Total FY27 Budget

The total revenues and expenditures for FY27 are \$541,962. New federal revenues on which the member localities are assessed for their local contribution are \$251,028. Below is the breakdown of the FY27 member assessment to the localities within the MPO area. The detailed FY27 budget is on the following page.

FY27 Assessment (Member Localities)		
MPO Member Locality	# Members	FY27 Assessment
Augusta County	2	\$10,460
Staunton	2	\$10,460
Waynesboro	2	\$10,460
Total**	6	\$31,378

FY27 Assessment (Highway, Transit, By Member)	
Type	FY27 Assessment
FY27 Highway Local Match	\$20,368
FY27 Transit Local Match	\$11,011
Total**	\$31,378
Assessment Per MPO Member Locality	\$5,230

**Values are rounded to the nearest dollar; some state and local match amounts will appear off by up to \$1.

FY 2027 UPWP Revenues and Expenditures by Federal, State, and Local Sources: Period of July 1, 2026 to June 30, 2027												
Revenues		Total Highway	FHWA Section 112 (PL) (80%)	State Match (10%)	Local Match (10%)			Total Transit	FTA Section 5303 (80%)	State Match (10%)	Local Match (10%)	Total Highway & Transit
FY 2027 New Highway Revenues		\$203,676	\$162,941	\$20,368	\$20,368							\$203,676
FY 2027 New Transit Revenues								\$110,109	\$88,087	\$11,011	\$11,011	\$110,109
Deobligated Highway Funds from FY 26		\$0	\$0	\$0	\$0							\$0
Carryover from FY 2025 Highway Funds		\$149,569	\$119,655	\$14,957	\$14,957							\$149,569
Spendout from FY 2026 Transit Funds								\$78,608	\$62,886	\$7,861	\$7,861	\$78,608
TOTAL FY 2027 Revenues		\$353,245	\$282,596	\$35,324	\$35,324			\$188,717	\$150,973	\$18,872	\$18,872	\$541,962
Expenditures	Budget Code					Transit Technical Classification	Budget Code					
0												
1.0 Program Administration and Public Outreach	710.1	\$69,960	\$55,968	\$6,996	\$6,996	44.21.00	710	\$36,162	\$28,930	\$3,616	\$3,616	\$106,122
2.0 Program Activities												
2.01 Long-Range Transportation Planning	711	\$23,100	\$18,480	\$2,310	\$2,310	44.23.01	711	\$12,900	\$10,320	\$1,290	\$1,290	\$36,000
2.02 Short Range Transportation Planning	712	\$148,173	\$118,538	\$14,817	\$14,818	44.25.00	712	\$21,827	\$17,462	\$2,183	\$2,182	\$170,000
2.03 Local, State and Federal Assistance	713	\$54,780	\$43,824	\$5,478	\$5,478	44.24.00	713	\$28,220	\$22,576	\$2,822	\$2,822	\$83,000
2.04 Transit Planning	714	\$0	\$0	\$0	\$0	44.21.00	714	\$89,608	\$71,686	\$8,961	\$8,961	\$89,608
3.0 Contingency--Highway	720	\$57,232	\$45,786	\$5,723	\$5,722			\$0	\$0	\$0	\$0	\$57,232
TOTAL FY 2027 Expenditures		\$353,245	\$282,596	\$35,324	\$35,324			\$188,717	\$150,974	\$18,872	\$18,871	\$541,962



112 Mactanly Place, Staunton VA 24401
Phone (540) 885-5174
Fax (540) 885-2687
SAWMPO.org



**RESOLUTION OF APPROVAL OF THE
STAUNTON-AUGUSTA-WAYNESBORO METROPOLITAN PLANNING ORGANIZATION
FY 2027 UNIFIED PLANNING WORK PROGRAM AMENDMENT**

WHEREAS, the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) is the designated regional transportation planning organization, and has the responsibility for developing and carrying out a continuing, cooperative, and comprehensive transportation planning process for the Metropolitan Planning Area; and

WHEREAS, the SAWMPO Policy Board approved the Fiscal Year 2027 UPWP and authorized budget on June 17, 2026; and

WHEREAS, following close-out of the prior fiscal year, MPO staff determined the actual carryover of Section 5303 transit planning funds to be \$78,608, an increase of \$3,608 over the \$75,000 originally projected in the approved FY27 UPWP; and

WHEREAS, the completion deadline for the BRITE Transit Development Plan (TDP) update has been accelerated to June 30, 2028, requiring additional consultant support and necessitating the reallocation of \$20,000 in Section 5303 Transit Planning funds from the Short-Range Planning task to the Transit Planning task; and

WHEREAS, these adjustments increase the total Fiscal Year 2027 UPWP budget from \$538,354 to \$541,962, with no impact to the MPO's ability to carry out its programmed short-range transportation planning activities; and

WHEREAS, the draft UPWP has been made available for public review and comment in accordance with the MPO's Public Participation Plan.

NOW, THEREFORE, BE IT RESOLVED that the SAWMPO Policy Board hereby approves the Fiscal Year 2027 Unified Planning Work Program and authorized budget amendment.

ADOPTED this 16th day of September 2026.

SIGNED:

ATTEST:

Jim Wood, Chair
Staunton-Augusta-Waynesboro
Metropolitan Planning Organization
Policy Board

Ann Cundy, Secretary/Treasurer
Staunton-Augusta-Waynesboro
Metropolitan Planning Organization
Policy Board

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