

Staunton Augusta Waynesboro Metropolitan Planning Organization Technical Advisory Committee Meeting Agenda November 5, 2025, at 2:00 P.M.

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton, VA 24401

1. Call to Order
2. Approval of Minutes of the September 3, 2025, Meeting*
3. Public Comment
4. 2026-2027 Safety Performance Targets (TAC Action Form #25-04)*
5. SAWMPO Bylaws Amendment Update (TAC Memo #25-08)
6. FY27 – 30 Transportation Improvement Program (TIP) Amendment Process Update (TAC Memo #25-09)
7. 2026 Meeting Calendar (TAC Memo #25-10)
8. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. BRITE
 - d. Localities
9. Other Business
10. Upcoming Meetings
 - a. November 19, 2025 – SAWMPO Policy Board Meeting, 10:00 a.m., CSPDC
 - b. December 3, 2025 - SAWMPO TAC Meeting, 2:00 p.m., CSPDC
11. Adjourn

* Action needed

Staunton-Augusta-Waynesboro Metropolitan Planning Organization Technical Advisory Committee (TAC) Regular Meeting Minutes September 3, 2025, 2:00 p.m.

Meeting held at Central Shenandoah Planning District Commission Office at 112 MacTanly Place,
Staunton, VA 24401 and virtually via Zoom

Voting Members				Others	
City of Staunton		VDOT		Staff (CSPDC)	
✓	Rodney Rhodes (Chair)	✓	Don Komara	✓	Zach Beard
✓	Meggie Taylor (Alt)	✓	Brad Reed (Alt)	✓	Garreth Bartholomew
	Lyle Hartt (Alt)	✓	Shane McCabe (Alt)	✓	Devon Thompson
✓	Susan Wilson		Cody Huffman		Paula Melester
		VA DRPT			
	Augusta County	✓*	Grace Stankus		
✓	Doug Wolfe (Vice Chair)				
✓	Julia Hensley (Alt)	Non-Voting Members			
				Other attendees	
		VRT		✓*	Jeff Oswald
	City of Waynesboro		Steve Wilson	✓*	Sam Styers
	Leslie Tate		Phil Thompson (Alt)		
✓	Alisande Tombarge	Federal Highway Admin.			
✓	Scott Kesecker (Alt)		Kevin Jones		
	Chad Rambo (Alt)	Federal Transit Admin.			
			Lora Grady		
		VA Dept. of Aviation			
			Rusty Harrington		

*Virtual attendance

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:00 p.m. by Chair Rodney Rhodes.

Approval of Minutes

Chair Rhodes presented the minutes from the August 6, 2025, TAC Meeting.

Ms. Julia Hensley moved to approve the minutes; seconded by Ms. Alisande Tombarge. The TAC approved the motion by unanimous vote.

Public Comment

Chair Rhodes opened the floor for public comment. There were no public comments.

SAWMPO Internal Process Review Stakeholder Consultation Update and Discussion (TAC Memo #25-07)

Mr. Zach Beard presented an update on the SAWMPO internal process review stakeholder consultations. Between July and August 2025, staff conducted individual meetings with all MPO member localities and agency partners to discuss transportation priorities, regional needs, desired MPO assistance, and administrative improvements.

Key themes from the consultations included emphasis on safety, accessibility, connectivity, and maintenance as top priorities. Localities identified challenges managing growth impacts on transportation networks and difficulty securing funding for smaller projects due to grant scoring criteria constraints. Mr. Beard noted that regional priorities included addressing I-81 funding gaps, maintaining capacity along major corridors, developing a regional future land use map to identify shared interests across jurisdictions, and advancing multimodal bicycle and pedestrian connectivity.

Mr. Beard noted that localities emphasized the value of the MPO as a regional convener and requested that staff serve as a force multiplier by assisting with grant resources, mapping, and technical studies. For administrative improvements, stakeholders expressed appreciation for monthly in-person meetings and requested more outside presenters, improved mail-out packets with executive summaries and acronym lists, and proactive communication about grant opportunities. Mr. Kesecker expressed support for the direction and emphasis on leveraging aligned regional interests.

Mr. Beard outlined next steps including updating core governing documents and developing the FY27 UPWP to align with stakeholder input. Staff will conduct follow-up meetings with localities in spring 2026 before developing the annual work program, the Unified Planning Work Program (UPWP), with implementation targeted for spring 2026 completion.

Presentation: SAWMPO 2050 Long Range Transportation Plan (LRTP) Draft Review

Mr. Zach Beard presented the draft SAWMPO 2050 Long Range Transportation Plan (LRTP) for TAC review. Mr. Beard explained the draft plan includes updated revenue projections and a prioritized project list. Mr. Beard noted that many vision list projects have been carried forward for over a decade without updates or funding identification. Analysis revealed that most vision list projects lack recent studies, have low VTrans needs classifications, and/or are not along high Potential for Safety Improvement (PSI) segments, and additionally have high cost estimates that make them unlikely to be funded through available grant programs including SMART Scale, High Priority Program, or Revenue Sharing. Mr. Beard requested each locality review the vision list to determine which projects should continue, be removed, receive updated cost estimates, or be converted into future study topics.

Discussion also focused on secondary road needs and safety concerns. Mr. Komara emphasized rising fatalities on secondary roads and the challenge of addressing systemically unsafe corridors that don't score well in grant programs. Mr. Don Komara suggested identifying improved corridors to concentrate traffic and referenced the need for shoulder improvements on Route 254. Mr. Brad Reed offered to work with Mr. Komara to develop a prioritized list of secondary roads in Augusta County. Mr. Reed noted that Exit 235 improvements should be added to the study list, with an OSAR to inform future long-term projects. Mr. Wolfe discussed cost escalation on the Long Meadow Road connector project due to development pressures and infrastructure requirements.

Mr. Beard requested TAC members review draft chapters and provide feedback by October 3, 2025, with particular focus on locality-specific content and the vision list projects. Mr. Beard explained that MPO staff will request that the Policy Board release the document for a 45-day public comment period at the October 15, 2025, Board meeting, with final approval targeted for December.

Agency Updates

VDOT

Mr. Brad Reed provided the following update:

- The next set of public involvement meetings for the I-81 Capital Improvement Program are expected in October. The meetings will include information on the prioritized project list with recommended funding order based on the ongoing SMART Scale-like scoring process. The scoring metrics consist of 40% congestion-related, 40% safety-related, and 20% access to jobs-related factors.

Mr. Don Komara provided the following updates:

- The Barterbrook Road bridge project is complete on top with the road open, while work continues underneath widening the interstate to eliminate lane changes and merging issues.
- The I-81 widening project from mile markers 221 to 225 through Staunton is progressing well with significant earthwork activities. Both Kokosing and Branch Civil contractors are making rapid progress. The Kokosing Weyers Cave project is approximately 50% complete after slightly over one year of a three-year timeline, with expectations of completion ahead of schedule.
- The Southern Connector in Waynesboro held a successful ribbon cutting ceremony with good participation.
- Speed enforcement cameras on I-81 through the Staunton widening project are expected to begin operation in October or November. The Virginia State Police will administer the program, issuing \$100 tickets to vehicles exceeding 60 mph with tickets mailed to registered owners and no points assessed.
- Weather conditions shifted from flood-related road damage to drought conditions, resulting in dust complaints. The district continues handling maintenance challenges and performing 90% of mowing in-house.
- Staunton District crews won the statewide truck rodeo competition trophy for the most winners, with Harrisonburg Residency (which includes Augusta County) earning first place for the single axle and tandem competitions. The truck rodeo involves driving through



obstacle courses with cones, backing into loading docks, parallel parking, and other competitive events.

- A pre-construction meeting was held for the Mill Place project with B&S Construction Company, a local firm with a \$2.3 million contract. The company received notice to proceed and has a completion date of August 26, 2026. The project will be administered out of the Verona office and includes dual left turn lanes westbound on Route 612, expanded parking lot paving, and improvements for businesses in the area. Ms. Hensley inquired about potential relocation of the Mill Place sign and land swap discussions with the County. Mr. Doug Wolfe and Mr. Komara confirmed budgetary constraints had affected previous sign relocation plans.

DRPT

Mr. Garreth Bartholomew provided the following update on behalf of Ms. Grace Stankus, who left the meeting early:

- DRPT is participating in a National Transit Institute (NTI) workshop in partnership with Plan RVA in Richmond on September 15-16, 2025. The workshop focuses on state and federal metropolitan transportation planning and programming.

BRITE and Afton Express

Ms. Devon Thompson provided the following updates:

- September is Discover Transit Month, with BRITE offering fare-free rides on Wednesday, September 17, 2025, for anyone wanting to try transit services.
- September 2025 marks the four-year anniversary of Afton Express service. Staff will celebrate through pop-up events throughout the month at different park and ride lots to show appreciation to passengers.
- Staff are working on a proposed new schedule scenario for Afton Express to optimize runs and expand service further while meeting passenger arrival and departure time needs. The new schedule will utilize the entire fleet more efficiently. The current schedule was based on pre-COVID information, so adjustments are needed. The proposed schedule will be released for public comment after the September BTAC meeting on September 10, 2025.
- Solar pole lights are being installed at the Staunton Park and Ride lot, with poles in the ground and lights expected to be installed soon. Bike racks have been installed and are being utilized.

Augusta County

Mr. Wolfe provided the following updates:

- The County is submitting three applications for funding programs.
 - The County's Transportation Alternatives Program (TAP) project application is complete with drawings ready, though cost estimates may be high due to inclusion of curb and gutter.
 - The County has two Revenue Sharing pre-applications under development. The County revenue sharing funding is needed for the Dick Huff Lane project near the



Augusta County Courthouse Improvements. The County also applied for the Weyers Cave Road and Triangle Drive intersection, with the final phase programmed for 2032.

- The County is in the closing days of comprehensive plan development. A joint work session between the Planning Commission and Board of Supervisors is planned, with a public hearing targeted for October. Ms. Hensley noted minimal feedback on the transportation/mobility appendix section thus far in the process.

City of Staunton

Ms. Susan Wilson and Chair Rhodes provided the following updates:

- The City is submitting two Revenue Sharing full applications, reduced from an initial three pre-applications. The City has no TAP applications this cycle.
- Two locally administered projects are progressing:
 - The intersection improvement project on nine intersections in downtown Staunton held a kickoff meeting several weeks ago, driven primarily by traffic signal cabinet replacements but also including signal upgrades and pedestrian improvements along Johnson and Beverly Streets.
 - The Edgewood Road sidewalk project task order was signed last week after extended delays.
- VDOT-administered projects include the Richmond Road – Greenville Avenue intersection improvement project, which is progressing with the City working with VDOT on intersection design. Field review for the Richmond Road shared use path project is scheduled for tomorrow.
- The City is installing approximately 30 bike racks downtown and in parks, with Chair Rhodes and Ms. Wilson having reviewed 15 downtown locations for either replacing existing racks or identifying new locations.
- The comprehensive plan update continues with strong engagement. The City is partnering with Staunton High School to involve students in the planning process. All seven government classes will participate, with students conducting peer research and surveys and presenting ideas for the plan, representing approximately one week of classroom time.

City of Waynesboro

Ms. Alisande Tombarge and Mr. Scott Kesecker provided the following updates:

- Engineering continues on multiple projects including East Main Street, West Main Street, and Broad Street. Final plans for the 13th Street and Rosser Avenue roundabout are nearing completion.
- The City is submitting grant applications for TAP and Revenue Sharing. The BRITE bus stop improvements project will utilize TAP funding. The City is withdrawing the Revenue Sharing/TAP application for Race Avenue as program requirements do not align well with project elements.
- The Waynesboro Police Department acquired modular speed radar display signs that show drivers their current speed. The police department, public works, and planning departments



are using these in response to speeding complaints rather than parking police vehicles. The signs collect radar data that can be downloaded from the cloud to analyze 85th percentile speeds. The police department has taken ownership of the program and is deploying the units effectively. The department also acquired a permanent solar-powered stationary unit, with discussions ongoing about optimal placement considering the political nature of school zone locations and the Manual on Uniform Traffic Control Devices (MUTCD) guidance.

Upcoming Meetings

Chair Rhodes announced that the SAWMPO-CAMPO Joint Meeting is scheduled for September 30, 2025, and that the October SAWMPO TAC meeting will be cancelled. The October 15, 2025, SAWMPO Policy Board Meeting will be held at the CSPDC.

Meeting Adjourned

Chair Rhodes adjourned the meeting at 3:35 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Zach Beard". The signature is fluid and cursive, with the first and last names being more prominent.

Zach Beard, Program Manager

TO: Staunton-Augusta-Waynesboro MPO TAC
FROM: Garreth Bartholomew, Transportation Planner
MEETING DATE: November 5, 2025
RE: **TAC Action Form #25-04: SAWMPO 2026 Safety Performance Targets**

RECOMMENDATION

Staff is requesting that the TAC recommend that the Board approve the 2026 Commonwealth Transportation Board (CTB) safety performance targets.

BACKGROUND

In 2016, the Federal Highway Administration (FHWA) established National Performance Measures for Safety Performance for the Highway Safety Improvement Program (HSIP) to assess fatalities and serious injuries on public roads. The FHWA requires that state DOTs and MPOs set annual safety percentage targets for reducing the number and rate of fatalities and serious injuries.

The SAWMPO must concur with VDOT's safety targets or set MPO-specific targets by February 28, 2026. The SAWMPO has concurred with VDOT safety targets every year, and there is no penalty for not meeting the targets.

STATEWIDE TARGETS

In July 2025, the CTB approved OIPI's proposed methodology and statewide targets for calendar year 2026. OIPI's methodology establishes targets from statistical models that project future safety performance based on expected crash reductions from completed projects and five-year trends of the annual number of fatalities, serious injuries, non-motorized fatalities and serious injuries, and vehicle miles traveled (VMT). **Table 1** summarizes the CTB's 2026 statewide safety targets.

Table 1: 2026 Approved CTB Statewide Safety Targets

Safety Measure	Statewide Safety Targets
Number of Fatalities	882
Rate of Fatalities per 100 million VMT	1.000
Number of Serious Injuries	6,424
Rate of Serious Injuries per 100 million VMT	7.286
Number of Non-Motorized Fatalities and Serious Injuries	604

The CTB established a 2026 target of a 1.31% percentage reduction in statewide fatalities and serious injuries, a 0.96% reduction in non-motorized injuries, and total statewide VMT increase of 2.51%. based on projected five-year averages in comparison to 2025 targets.

SAWMPO TARGETS AND CRASH TRENDS

The SAWMPO began setting safety targets in 2018 based on Virginia DMV data provided by OIPI. Until 2020, the number of fatalities, serious injuries, and non-motorized fatalities and serious injuries in the MPO were below the targets; however, motorized fatalities and serious injuries have been increasing above safety targets since 2021 (see **Table 2**).

The MPO recorded 12 fatalities in 2021, which exceeded the annual safety target of 8 fatalities, and recorded 18 fatalities in 2022, which substantially exceeded the annual safety target of 7. In 2023, the MPO recorded 10 fatalities, which exceeded the target of 8. In 2024, the SAWMPO recorded 8 fatalities, meeting the annual target for the first time since 2019. According to unofficial data through October 29, 2025, the region has recorded 11 fatalities, already exceeding the 2025 target of 9.

While fatal crashes have often exceeded safety targets since 2021, serious injuries fell below MPO targets in 2020, 2021, and 2023, but they have exceeded targets in 2022 and 2024. In 2022, serious injuries slightly exceeded the target (115 actual vs. 109 target). However, in 2024, serious injuries significantly exceeded the target with 129 actual injuries compared to the target of 99.

Non-motorized fatalities and serious injuries have been consistent over the five-year period, though the SAWMPO continues to have several notable non-motorized fatalities every year with 4 pedestrian fatalities in 2024.

Table 2: Safety Targets and Actual Numbers, 2021 – 2025

	2021 Target	2021 Actual	2022 Target	2022 Actual	2023 Target	2023 Actual	2024 Target	2024 Actual	2025 Target	2025 Actual**	2026 Target^
Fatalities	8	12	7	18	8	10	8	8*	9	11**	9
Rate of Fatalities per 100 million VMT	.77	1.14	.74	1.55	.75	0.92	.77	NA	.77	NA	0.812
Serious Injuries	117	96	109	115	108	100	99	129*	98	76**	103
Rate Serious Injury Per 100 Million VMT	11.11	9.14	10.7	9.91	10.1	8.40	9.7	NA	8.76	NA	8.851
Non-motorized Fatalities and Serious Injuries	10	8 (3 fatal)	9	9 (4 fatal)	9	7 (2 fatal)*	8	8 (4 fatal)*	8	5 (1 fatal)**	8

*Unofficial data from VDOT PowerBI

**Unofficial data from Virginia Traffic Records Electronic Data System (TREDS); VDOT Power BI from January 1 through October 29, 2025

^ Proposed SAWMPO 2026 Safety Performance Targets

NEXT STEPS

Pending TAC concurrence, the SAWMPO Policy Board will consider approving the safety targets. SAWMPO Staff will send a concurrence letter to VDOT by the February 28, 2026, deadline.

ATTACHMENTS

- [Draft VDOT Safety Targets Letter](#)
- [CTB OIPI Safety Performance Targets Presentation, June 2025](#)
- [CTB Safety Performance Targets Resolution, July 2025](#)



TO: Staunton-Augusta-Waynesboro MPO TAC
FROM: Garreth Bartholomew, Transportation Planner
MEETING DATE: November 5, 2025
RE: **TAC Memo #25-08: SAWMPO Bylaws Amendment Update**

EXECUTIVE SUMMARY

SAWMPO staff has completed a comprehensive internal review of the SAWMPO Policy Board Bylaws, incorporating stakeholder feedback gathered through locality and agency consultations conducted between July and August 2025. The proposed amendments update administrative language, clarify membership structures, streamline meeting procedures, and align the SAWMPO bylaws with current federal and state requirements. The updates improve operational efficiency and reduce administrative burden for MPO staff and members.

BACKGROUND AND PURPOSE

The SAWMPO initiated an internal review process in response to evolving federal transportation policy, changing state priorities, and the need to standardize administrative procedures. As part of this review, staff conducted an internal review of the MPO bylaws documents with the goal of improving clarity and meeting function. The bylaws review identified outdated terminology, inconsistent procedural language, and opportunities to clarify membership and alternate provisions. The proposed amendment addresses internal noted revisions and stakeholder feedback regarding meeting efficiency, transparency, and administrative clarity while ensuring compliance with current federal and state regulations.

PROPOSED CHANGES

The proposed amendments includes 17 distinct changes organized into four categories:

Terminology Standardization

Staff conducted the following updates to standardize inconsistent terminology:

- Updated references from "the DEPARTMENT" to "VDOT" throughout the document for clarity and consistency.
- Added formal definition of the Virginia Department of Rail and Public Transportation (DRPT) in Article I.
- Updated transit provider language from "Contracted Regional Transit Service Provider" to "Regional Transit Agency or Agencies" to reflect current operational structure.
- Corrected the Unified Planning Work Program (UPWP) terminology.
- Revised Plan study area from defined as a "cordon boundary" to "MPO planning boundary"

Alternate Member Provisions

Staff conducted the following updates to clarify membership alternates:



- Restructured alternate member allocation so that localities receive a number of alternates equal to their voting representatives rather than a fixed single alternate, with total votes not to exceed the members allocated.
- One-to-one assignment of alternates to regular members was removed with alternates now assigned to specific voting members (localities and VDOT), providing localities with greater flexibility in representation.
- Added explicit alternate provisions for the TAC localities, and clarified that VDOT is allowed to designate three specified alternates to address geographic distance and scheduling challenges.

Membership and Representation

Staff conducted the following updates to clarify membership:

- Clarified DRPT as a voting member of the Technical Advisory Committee, formalizing their existing active participation.
- Added the Regional Transit Agency (BRITE) as a non-voting member of the Technical Advisory Committee to ensure continued coordination with transit operations.
- Removed language that previously allowed “Any other agencies or groups as may be agreed upon by a majority of all voting representatives of the SAWMPO” to be added as voting members. This clarifies that only non-voting members can be added through majority vote; adding voting members requires a full bylaws amendment.

Procedural and Governance Updates

Staff conducted the following updates to clarify procedures:

- Clarified that the public comment period is the only opportunity for public participation during the meeting.
- Updated officer election timing language by removing an outdated 2024 reference date.
- Modified the nominating committee convening requirements from “twenty-five days prior” to “one meeting before” the election to provide greater scheduling flexibility.
- Revised attendance policy by changing the chair “shall seek” to “may seek” when addressing member absences, and added provisions allowing the MPO to notify a locality’s appointing authority if continued absence impacts quorum.
- Added procedure allowing replacement representatives to assume officer roles, if elected, for the remainder of a term if appointed before the next regular election.
- Updated minutes distribution requirements from physical distribution to posting on the MPO website.

NEXT STEPS

Staff will summarize the proposed changes during the TAC meeting. Staff will present the proposed bylaws amendment to the SAWMPO Policy Board at the November 19, 2025, Board meeting. Consistent with current bylaws requirements, the Policy Board will have a 25-day review period before voting on approval. Pending Policy Board approval, the amended bylaws will take effect.



immediately upon adoption; no public comment period is required for bylaws according to the HRMPO Public Participation Plan (PPP). Staff will incorporate any TAC and Policy Board input received during the review period.

ATTACHMENTS

- [Draft SAWMPO Bylaws document \(redlined version\)](#)
- [Draft SAWMPO Bylaws document](#)

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TO: Staunton-Augusta-Waynesboro MPO TAC
FROM: Paula Mester, Director of Transportation
MEETING DATE: November 5, 2025
RE: **TAC Memo #25-09: FY27 – 30 Transportation Improvement Program (TIP) Amendment Process Update**

EXECUTIVE SUMMARY

SAWMPO staff is recommending a change to the TIP amendment approval process to increase efficiency and reduce the amendment approval duration. The current process is administratively burdensome and includes staff presenting TIP amendments to the TAC and Board at two separate meetings before the amendment can be processed and released for a 21-day public comment period and then approved. Depending on the timing of the TIP amendment request, amendments take two months for the MPO to complete.

The new process would allow MPO staff to administratively release future TIP amendments for a public comment period without Board approval, which will reduce the time for TIP amendment approval, reduce administrative TAC and Board agenda items, and provide a timelier response to the requesting agency. The new recommended process does not conflict with any existing federal, state, or MPO requirements.

BACKGROUND

The SAWMPO began reevaluating TIP amendment process as part of the MPO's internal review process, which began in July 2025 in response to evolving federal transportation policy, changing state priorities toward performance-based planning, increased competitiveness of statewide and federal grant programs, and shifting transportation needs across the region.

Federal (FHWA, FTA) and state (VDOT, DRPT) agencies do not require MPO Policy Board approval for releasing a TIP amendment for public comment, and the SAWMPO Public Participation Plan (PPP) does not require approval for public release.

Current Process

Currently, MPO staff present TIP amendments to the TAC and Policy Board and request that the Board vote to release the amendment for a 21-day public comment period. Pending no public comments, the Policy Board then approves the amendment at the following Board meeting. SAWMPO staff then submit the amendment, along with the signed resolution from the Board Chair to the appropriate state agency (DRPT, VDOT) for processing. The state agency then reviews and submits the amendment to the appropriate Federal agency (FHWA/FTA). As a result, the full SAWMPO TIP approval process takes one to two months before submission to state agencies.

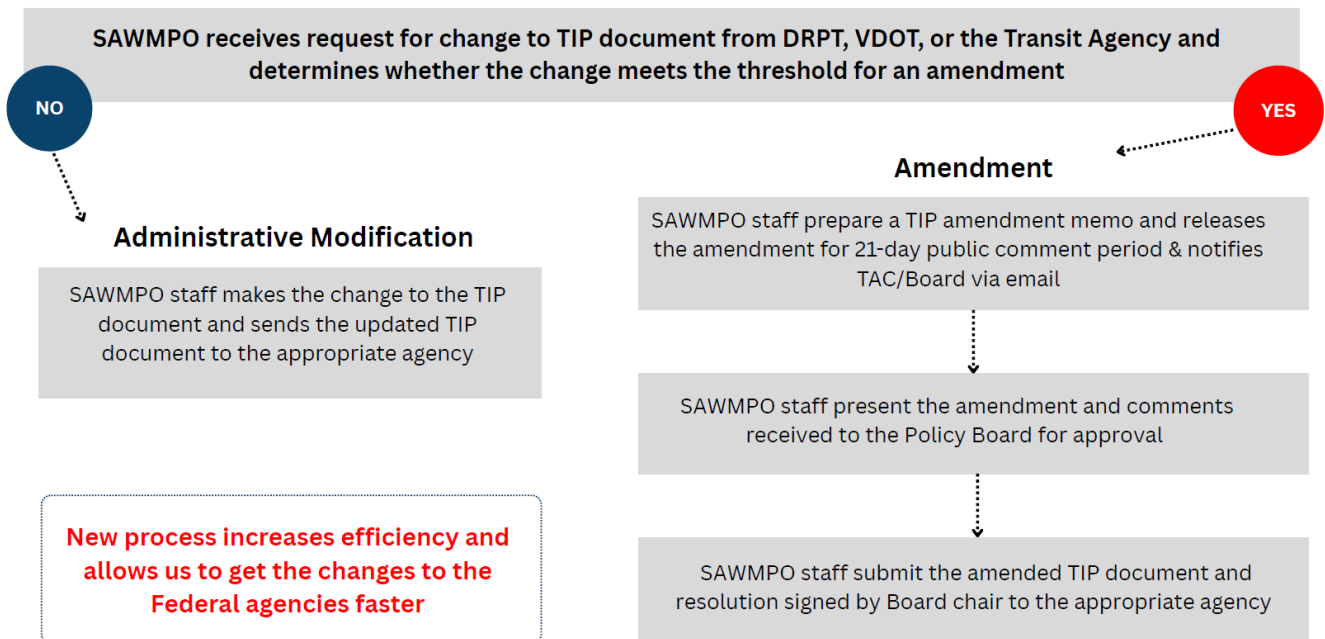
New Process

Instead of requesting that the Policy Board approve public comment release, the new process (see **Figure 1**) involves staff administratively releasing future TIP amendments for public comment upon receiving the requesting agency (VDOT, DRPT, transit agency), and then notifying both the Policy



Board and TAC of the TIP amendment change and public release via an email memo attachment and summary. The change will reduce the time to process SAWMPO TIP amendments and also administrative MPO agenda items.

Figure 1. Proposed Change to the SAWMPO TIP Amendment Process



NEXT STEPS

Staff will summarize the proposed TIP amendment process change with the Policy Board at the next Board meeting. Pending no TAC or Board concerns, staff will begin implementing the new TIP amendment process.



TO: Staunton-Augusta-Waynesboro MPO TAC
FROM: Garreth Bartholomew, Transportation Planner
MEETING DATE: November 4, 2025
RE: **TAC Memo #25-10: 2026 SAWMPO Meeting Schedule**

2026 SAWMPO MEETING SCHEDULE

The SAWMPO publishes the annual MPO meeting schedule each December. The 2026 SAWMPO Policy Board and Technical Advisory Committee (TAC) meeting schedules are on **page 2** of this memo. A public notice for the 2026 meeting schedules will be published in local newspapers and posted on www.sawmpo.org in accordance with the [SAWMPO Public Participation Plan \(PPP\)](#).

Changes to the 2026 meeting schedule or format will be posted on the website and publicly noticed in local papers as required by the PPP. Policy Board and TAC members will be notified of meeting schedule changes by email at least one week in advance of the scheduled meeting date.

Virtual Meetings

A 2022 Virginia FOIA law amendment permits some public bodies to hold a limited number of all-virtual meetings each year. The Board and TAC concurred with scheduling one virtual meeting annually in February, and leaving a second meeting “floating” to hold virtually if the need arises. The Board Chair or TAC would make this decision and direct staff to publicly notice the change at least one week prior to the meeting.



2026 Technical Advisory Committee (TAC) Meeting Schedule

First Wednesday of each month at 2:00 p.m. Location (unless otherwise noted): Central Shenandoah Planning District Commission, 112 MacTanly Place, Staunton, Virginia

January - June	July - December
January 7, 2026	July 1, 2026
February 4, 2026 (virtual)	August 5, 2026
March 4, 2026	September 2, 2026
April 1, 2026	October 7, 2026
May 6, 2026	November 4, 2026
June 3, 2026	December 2, 2026

2026 Policy Board Meeting Schedule

Third Wednesday of each month at 10:00 a.m. Location (unless otherwise noted): Central Shenandoah Planning District Commission, 112 MacTanly Place, Staunton, Virginia

January - June	July - December
January 21, 2026	July 15, 2026
February 18, 2026 (virtual)	August 19, 2026
March 18, 2026	September 16, 2026
April 15, 2026	October 21, 2026
May 20, 2026	November 18, 2026
June 17, 2026	December 16, 2026
