



# **Staunton-Augusta-Waynesboro Metropolitan Planning Organization Policy Board Meeting Agenda April 16, 2025, at 10:00 a.m.**

**Central Shenandoah Planning District Commission  
112 MacTanly Place, Staunton, VA 24401**

1. Call to Order
2. Approval of Minutes of the March 19, 2025, Policy Board Meeting\*
3. Public Comment
4. SAWMPO Draft FY 2026 Unified Planning Work Program (UPWP) Release for Public Comment and Conditional Approval (TAC Action Form #25-02)\*
5. Presentation: 2050 Long Range Transportation Plan Phase II Public Engagement Summary
6. Upcoming Meetings
  - May 7, 2025 – Technical Advisory Committee Meeting at 2:00 p.m.
  - May 21, 2025 – Policy Board Meeting at 10:00 a.m.
7. Adjournment

\*Action Required



# Staunton-Augusta-Waynesboro Metropolitan Planning Organization

## Policy Board Meeting Minutes

**March 19, 2025, 10:00 a.m.**

Central Shenandoah Planning District Commission  
112 MacTanly Place, Staunton, Virginia

### Attendance

Voting Members		Non-Voting Members		Other Attendees	
City of Staunton		VDOT		Staff (CSPDC)	
✓	Amanda Kaufman		Shane McCabe (Alt)	✓	Ann Cundy
✓	Brad Arrowood (Chair)			✓	Zach Beard
✓	Rodney Rhodes (Alt)	DRPT		✓	Paula Melester
Augusta County		✓*	Grace Stankus	✓	Garreth Bartholomew
✓	Tim Fitzgerald	Virginia Regional Transit		✓*	Devon Thompson
	Carolyn Bragg	✓*	Steve Wilson		
	Pam Carter (Alt)		Phil Thompson (Alt)		
City of Waynesboro		Department of Aviation			
✓	Jim Wood (Vice Chair)		Rusty Harrington	Others	
✓	Todd Wood	FHWA and FTA		✓	John Good, CTB
	Michael Hamp (Alt)		Chelsea Beytas	✓	Randy Laird, CTB
VDOT			Kevin Jones		
✓	Todd Stevens				
✓	Brad Reed (Alt)				
✓	Don Komara (Alt)				
✓	Cody Huffman				

\*Virtual Attendance

### Call to Order

The Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) Policy Board meeting was called to order at 10:02 a.m. by Chair Brad Arrowood. Pursuant to §2.2-3708.2 of the Code of Virginia, SAWMPO Policy Board members may participate in meetings of the SAWMPO or its committees through electronic communication means. Those who attended virtually are indicated by an asterisk; all others attended in-person.

### Approval of Minutes

Vice Chair Arrowood presented the minutes from the February 19, 2025, Policy Board meeting.

*Mr. Jim Wood moved to approve the minutes; seconded by Mr. Tim Fitzgerald. The Board approved the motion by unanimous vote.*

## **Public Comment**

Vice Chair Arrowood opened the meeting for public comment. There were no public comments.

## **Presentation and Discussion: SAWMPO Overview with Commonwealth Transportation Board (CTB) Member Mr. John Good**

Ms. Ann Cundy welcomed Staunton District CTB member Mr. Good. Ms. Cundy presented an overview of the SAWMPO, noting that the MPO was established in 2012 after the region surpassed the 50,000 population threshold for establishing MPOs following the 2010 Census. Ms. Cundy explained that the CSPDC is unique because the agency administers two MPOs and a transit system.

Mr. Zach Beard provided an overview of the SAWMPO transportation network, the SAWMPO functions, and reviewed several aspects of SAWMPO work through Long Range Planning and Short Range Planning. Mr. Beard reviewed the SAWMPO's transportation planning priorities and goals and noted that the region has historically prioritized safety, maintenance, and multimodal connectivity over congestion-specific projects due to relatively limited systemic congestion issues.

## **Augusta County Transportation Priorities**

Mr. Tim Fitzgerald presented Augusta County's transportation priorities, which were the I-81 Exit 213 Greenville interchange improvements to address truck traffic issues, particularly related to the problematic A/B exit configuration southbound, northbound auxiliary lane between I-81 exits 220 and 221, and the Woodrow Wilson Rehabilitation Complex second entrance to alleviate traffic congestion from the co-located elementary, middle, high school, and vocational school.

Mr. Fitzgerald noted that the County had secured a federal grant for the Exit 213 study through Congressional Directed Spending funding, but learned recently that the funding is no longer available. Mr. Fitzgerald expressed appreciation for recently funded projects including the Weyers Cave truck climbing lanes and the I-81 bridge widening at Weyers Cave I-81 Exit 235.

## **City of Staunton Transportation Priorities**

Ms. Amanda Kaufman presented Staunton's transportation priorities. The first priority was accounting for a funding shortfall with the Richmond and Greenville Avenue Roundabout and Richmond Avenue Road Diet project, which was awarded \$2.25 million in Smart Scale but is now estimated to cost \$15.8 million. Ms. Kaufman explained that the City revised the project scope to a single-lane roundabout and eliminated the road diet component.

Ms. Kaufman also noted that the Frontier Drive widening project is a future need with regional impact due to significant residential and economic development underway along Frontier Drive, including 400 multifamily units, 267 townhomes, and 78 single-family units in Augusta County, plus 308 multifamily units and Staunton Crossing, which is a 300-acre economic development park that could employ 4,000 people. Chair Arrowood added that the roundabout would provide significant safety improvements at one of the primary entrances to the city and would enhance the gateway to Staunton.

***City of Waynesboro Transportation Priorities***

Mr. Jim Wood presented Waynesboro's transportation priorities and highlighted Waynesboro's growth, including new businesses bringing 500 jobs and nearly 1,300 new homes under development. Mr. Wood expressed concern about the process timing between Smart Scale award and project completion, which often results in significant cost increases, with the Southern Connector project increasing in cost from an estimated \$12.6 million to \$16 million.

Additionally, Mr. Wood explained that the East Main Streetscape project increased from \$2.25 million to \$7.5 million, with the City is contemplating revenue sharing to address the budget shortfall. These significant cost increases create budget challenges for a city of Waynesboro's size. Mr. Wood then noted that the City's new industrial park with rail access, combined with housing developments on the opposite side of I-64, is creating increased traffic throughout the city

***CTB Member Comments***

Mr. Good provided feedback and insights on transportation funding and priorities. Mr. Good acknowledged the challenge of inflation in transportation projects, with costs regularly increasing. Mr. Good explained that while costs are growing, there was not enough funding to cover all projects even at the original estimates, and some projects will not be able to move forward.

Mr. Good emphasized that maintenance comes first in transportation funding, which further limits what funding is available for new construction. Mr. Good noted that recent weather events, including hurricane damage in Southwest Virginia and winter weather throughout the state, have consumed significant maintenance funds.

Mr. Good encouraged localities to be realistic about what projects can be funded in the near term. Mr. Good suggested focusing planning efforts on projects that have a chance of being completed in the next few years, rather than spending money studying projects that might be 25 years out. Mr. Good recommended that localities brainstorm prior to conducting studies to ensure the development of realistic projects.

Mr. Good expressed concern about federal transportation funding approaches and programs with requirements that further complicate the development process and increase project costs.

Regarding regional priorities, Mr. Good emphasized that I-81 improvements remain a high priority. Mr. Good noted that projects with local financial participation receive more attention from the CTB. Mr. Good added that safety issues receive much higher priority in funding considerations.

Chair Arrowood thanked Mr. Good for meeting with the SAWMPO and emphasized the value of face-to-face communication with CTB members.

***Upcoming Meetings***

Chair Arrowood noted that the next TAC meeting is scheduled for April 2, 2025, and the next Board meeting is scheduled for April 16, 2025.



### **Meeting Adjournment**

There being no further business, Chair Arrowood adjourned the meeting at 11:07 a.m.

Respectfully submitted,

A handwritten signature in dark ink, reading "Paula Melester". The signature is written in a cursive, flowing style.

Paula Melester  
Director of Transportation

A short, horizontal red line with a small, stylized mark in the center, possibly a signature or a decorative element.



**TO:** Staunton-Augusta-Waynesboro MPO Policy Board

**FROM:** Zach Beard, Program Manager

**MEETING DATE:** April 16, 2025

**RE:** **Board Action Form #25-05: Consideration of the Draft FY 2026 Unified Planning Work Program (UPWP) Release to Public Comment and Conditional Approval**

## RECOMMENDATION

The TAC is recommending that the Policy Board release the Draft FY26 UPWP for public comment and conditionally approve the document pending no public comment.

## FY26 PLANNING

The UPWP is the SAWMPO's annual work plan and budget. The document details the upcoming fiscal year administrative and planning activities, and the federal, state, and local budget funding. VDOT and DRPT provide the MPO with annual planning funding every spring. The SAWMPO Policy Board must approve the FY26 UPWP by the end of the current fiscal year. The FY25 and the projected FY26 budgets are below for comparison. Note that the final FY26 FTA 5303 Carryover will be finalized later in the year once the current fiscal year is complete, and the current number is an estimate.

Revenues	FY 2025	FY 2026
FHWA PL	\$209,049	\$212,839
FHWA PL Carryover	\$115,184	\$151,111
FTA 5303	\$106,914	\$103,802
FTA 5303 Carryover	\$89,675	\$40,000*
<b>Total</b>	<b>\$520,822</b>	<b>\$507,752</b>

\*Estimate

FY25 work focused on developing the 2050 Long Range Transportation Plan (LRTP). In FY26, MPO work will focus on completing the 2050 LRTP by December 2025 and beginning a new FY26 Small Area Study in January 2026.

## NEXT STEPS

Staff is requesting that the Policy Board release the Draft FY 2026 UPWP to public comment and conditionally approve the document pending no public comments.

## ATTACHMENT

[Draft FY26 UPWP](#)



# SAWMPO

DRAFT: Fiscal Year 2026

Unified Planning Work Program

Approved \_\_\_\_, 2025



Staunton Augusta Waynesboro  
Metropolitan Planning Organization  
112 MacTanly Place, Staunton, VA 24401 | 540.885.5174  
[sawmpo.org](http://sawmpo.org)

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Signed Resolution Here

DRAFT

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## Title

SAWMPO Fiscal Year 2026 (FY26) Unified Planning Work Program

## Authors

Paula Melester, Director of Transportation

Zach Beard, Program Manager

Garreth Bartholomew, Transportation Planner

## Report Date: \_\_, 2025

This Report is prepared on behalf of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) through a cooperative process involving the Cities of Staunton and Waynesboro, County of Augusta, BRITE Transit, the Central Shenandoah Planning District Commission (CSPDC), Virginia Department of Transportation (VDOT), Virginia Department of Rail and Public Transportation (DRPT), Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).

The preparation of this work program is financially aided through grants from the FHWA, FTA, VDOT, DPRT, and the three localities comprising the SAWMPO. Administrative support and technical assistance is provided by the CSPDC.

## Policy Board

### Officers

Chair, Brad Arrowood - City of Staunton

Vice Chair, Jim Wood - City of Waynesboro

Secretary/Treasurer, Ann Cundy - Central Shenandoah Planning District Commission (non-voting)

### Members

Tim Fitzgerald - Augusta County

Carolyn Bragg - Augusta County

Amanda Kaufman - City of Staunton

Jim Wood - City of Waynesboro

Todd Wood - City of Waynesboro

Todd Stevens - Virginia Department of Transportation

Chelsea Beytas - Federal Transit Administration (non-voting)

Kevin Jones - Federal Highway Administration (non-voting)

Rusty Harrington - Virginia Department of Aviation (non-voting)

Grace Stankus - Virginia Department of Rail and Public Transportation (non-voting)

Steve Wilson - Virginia Regional Transit (non-voting)

## Technical Advisory Committee

### Officers

Chair, Rodney Rhodes - City of Staunton

Vice Chair, Doug Wolfe - Augusta county

### Members

Julia Hensley - Augusta County

Leslie Tate- City of Waynesboro

Alisande Tombarge - City of Waynesboro

Don Komara - Virginia Department of Transportation

Grace Stankus - Virginia Department of Rail and Public Transportation

Kevin Jones - Federal Highway Administration (non-voting)

Devon Thompson - Central Shenandoah Planning District Commission (non-voting)

Phil Thompson - Virginia Regional Transit (non-voting)

Steve Wilson - Virginia Regional Transit (non-voting)

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## INTRODUCTION

### Basis for Work Program

The Unified Planning Work Program (UPWP) for transportation planning identifies all activities to be undertaken by the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) within the Metropolitan Planning Area (MPA) for Fiscal Year (FY) 2026 from July 1, 2025 to June 30, 2026. The UPWP documents the SAWMPO's annual work activities and budget, and is required as a condition for all federal transportation funding and transportation planning assistance by Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) regulations.

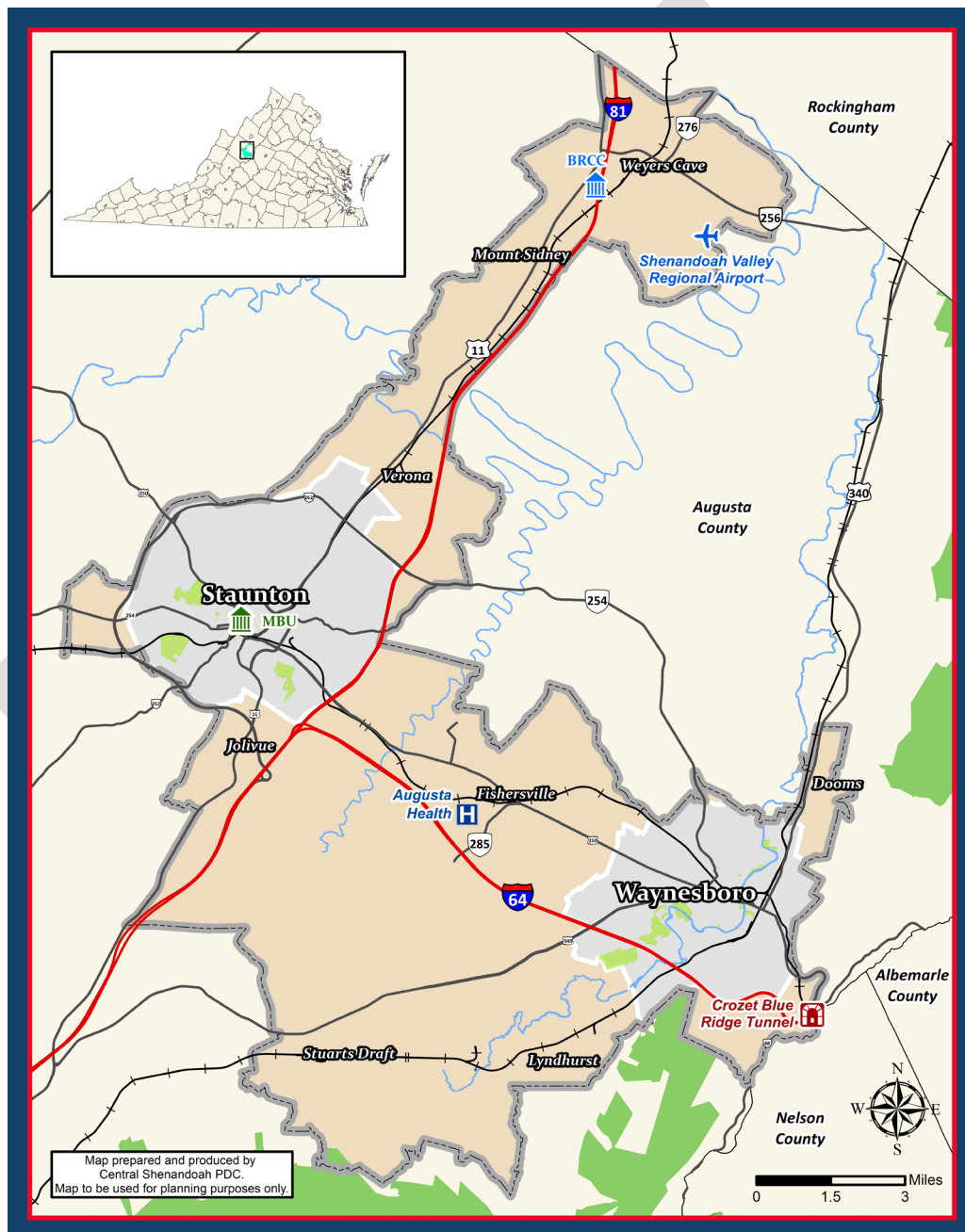
Transportation planning activities address highway, transit, and non-motorized modes of travel. The UPWP incorporates suggestions from federal funding agencies, state transportation agencies, transit operating agencies, local governments participating in the SAWMPO, and the public through the public involvement process. The SAWMPO's 2045 Long Range Transportation Plan (LRTP) planning goals provide a basis for evaluating transportation needs and projects and reflect the priorities of the SAWMPO jurisdictions. The SAWMPO planning priorities are:

- Economic development. Support and improve the economic vitality of the region by encouraging a transportation system that provides access to jobs, and education, and attracts businesses and entrepreneurs to the region.
- Efficient system management. Maintain existing transportation systems and facilities and promote efficient system management.
- Safety. Increase the safety and security of the transportation system for all users.
- Land use coordination. Encourage the coordination of land use and transportation planning for transportation improvements to support future growth.
- Connectivity. Ensure connectivity of the transportation system across modes for the transport of both people and goods.
- Accessibility. Provide an efficient, reliable transportation system for pedestrians, bicyclists and transit users, including traditionally underserved populations.
- Quality of life. Improve quality of life by protecting and enhancing historic and natural resources, promoting energy conservation, maintaining air quality, and expanding regional recreation networks.

## Metropolitan Planning Area

The SAWMPO planning area consists of the Cities of Staunton and Waynesboro and urbanized portions of Augusta County (see **Figure 1**). The SAWMPO has a land area of 142.7 square miles and had a population of 87,307 according to the 2020 U.S. Census.

**Figure 1: SAWMPO Planning Area**



## Organization of the SAWMPO

The SAWMPO is the organization responsible for conducting the continuing, comprehensive, and coordinated (3-C) planning process for the Staunton-Augusta-Waynesboro urbanized area in accordance with requirements of Section 134 (Title 23 U.S.C.) of the Federal Highway Act of 1962, and Section 8 of the Federal Transit Act. The SAWMPO Policy Board is the policy-making body of the organization and has seven voting members. Policy Board voting membership consists of two members from the City of Staunton, two members from Augusta County, two members from the City of Waynesboro, and one member from the Virginia Department of Transportation (VDOT). Member jurisdictions also provide alternate voting members.

Other agencies with non-voting membership on the SAWMPO Policy Board include: DRPT, BRITE Transit, Virginia Regional Transit (VRT), FHWA and FTA, and the Virginia Department of Aviation.

The CSPDC administers the SAWMPO. Staff, in conjunction with the SAWMPO member agencies, collects, analyzes, and evaluates demographic, land use, and transportation data to gain a better understanding of the transportation system requirements of the area. Staff prepares materials for use at Policy Board and Technical Advisory Committee (TAC) meetings, and any other sub-committee meetings. Staff also administers the public involvement and Title VI processes.

Staff members participate in all SAWMPO meetings, provide expertise, and administer the transportation planning program. In addition, CSPDC staff represent the SAWMPO at other regional meetings.

## Total FY26 Budget Revenues

The primary funding sources for transportation planning activities are the FHWA Section 112 (PL) (referred to as highway funds) and FTA Section 5303 (referred to as transit funds) programs. The proposed funding amounts, including state and local matching funds, for the FY26 SAWMPO UPWP are shown below.

FY26 UPWP Budget Revenue Summary				
Revenue Category	Total	Federal	State	Local
<b>Highway</b>				
FY 2026 New Highway Revenues	\$212,839	\$170,272	\$21,284	\$21,284
Carryover from FY 2024 Highway Funds	\$151,111	\$120,889	\$15,111	\$15,111
Subtotal	\$363,950	\$291,160	\$36,395	\$36,395
<b>Transit</b>				
FY 2026 New Transit Revenues	\$103,802	\$83,042	\$10,380	\$10,380
Spendout from FY 2025 Transit Funds	\$40,000	\$32,000	\$4,000	\$4,000
Subtotal	\$143,802	\$115,042	\$14,380	\$14,380
<b>Total FY26 Revenues</b>	<b>\$507,752</b>	<b>\$406,202</b>	<b>\$50,775</b>	<b>\$50,775</b>



## WORK TASK 1.0: PROGRAM ADMINISTRATION AND PUBLIC OUTREACH

### Program Administration

This task includes ongoing activities of a continuing, comprehensive, and coordinated (3-C) planning process that ensures proper management and operation as described in the SAWMPO Memorandum of Understanding. Coordination includes providing opportunities for cross-jurisdictional communication among VDOT and DRPT, the member jurisdictions, and other regional partners through the MPO planning process.

The SAWMPO, in coordination with MPO members, is responsible for developing and maintain the UPWP. The UPWP describes all regional transportation planning activities anticipated in the MPO for the following fiscal year that will utilize federal funding. The UPWP also identifies state and local matching dollars for federally funded planning programs.

The primary objectives of program administration are:

- Provide all required administrative functions including UPWP maintenance, accounting, financial reporting, personnel administration, meeting organization, preparation of meeting materials and minutes or summaries, presentation preparation and follow-up, office management, contract administration, and necessary purchases such as software for transportation planning, etc.
- Coordinate with VDOT and DRPT staff, SAWMPO TAC and Policy Board members, etc., to review and amend plans and policies to ensure that all program elements are compliant with applicable state and federal regulations and guidance.
- Support the activities of the SAWMPO through the organization of regular meetings among stakeholders, preparation of reports, presentations, agendas, minutes, and mailings for all Policy Board, TAC and other meetings, as well as attendance at those meetings. Attendance at meetings and timekeeping are included in this task.
- Provide on-going training and development of staff and Board/Committee members to make certain that they are familiar with new and updated federal and state transportation regulations/guidelines, and are prepared to respond to the challenges and demands of this region.
- Represent the SAWMPO on the Virginia Association of Metropolitan Planning Organizations (VAMPO).
- Manage the on-call consultant programs for the use of the SAWMPO and its member localities and assist with contract administration and project management services.

## Public Participation and Outreach

This task includes ongoing activities that maintain and encourage meaningful public participation and outreach to citizens in the MPO region. Public participation is an integral component to MPO activities and therefore this work task is integrated with program support.

Staff will update the SAWMPO website in compliance with the Public Participation Plan (PPP). The MPO will regularly review and update the website to list public notices, provide updates on planning processes, feature upcoming events, and receive public input.

The primary public participation objectives are:

- Maintain Title VI compliance in all work plans and activities for travel modes, including consultation with appropriate groups, committees and community representatives.
- Manage the SAWMPO website and develop new content to inform the public on the activities of the SAWMPO and provide updates relative to transportation in the region. Updates may contain information required by federal and state regulations and guidance.
- Continue a proactive public participation process that provides complete information, timely public notice, and full public access to key decisions, and supports early and continuing involvement of all members of the public in developing plans, TIPs, and other documents in accordance with the approved Public Participation Plan (PPP).
- Integrate online public engagement tools into the overall public engagement approach for all segments of the population.

## Activities and Products

- Provide efficient office operation, accurate financial information, preparation of quarterly reports and other information in support of MPO activities, writing and administration of transportation-related grants; transportation planning services; and a well-trained and informed MPO staff, Policy Board, and TAC.
- Coordination between VDOT and DRPT staff, SAWMPO staff, TAC, and Policy Board through regular MPO meetings to share knowledge, strategize on long-term planning issues, review and amend plans and policies, and remain compliant with relevant federal and state regulations and guidelines.
- Support of the administrative activities of the SAWMPO including the Policy Board, TAC and other meetings, as well as attendance at those meetings.
- Coordinate and co-host annual joint MPO meeting with the Charlottesville-Albemarle MPO.
- Manage on-call consultants to provide technical support and project development.

- Develop the FY27 UPWP and manage the FY26 UPWP.
- Develop an update to the PPP that incorporates the virtual meeting and engagement and manage the existing PPP.
- Process UPWP amendments as needed for the appropriate sections of funding (i.e. FHWA PL 112, FTA Section 5303, VDOT State match, DRPT State match, or any local matching funds).
- Facilitate data sharing between the MPO, VDOT, and public transportation providers to advance the efficient use of resources and inform state, regional, and local decision-making.
- Facilitate participation by community members in the development of the various SAWMPO transportation plans, with a particular focus on improving public participation by groups not previously involved in the transportation planning process.
- Ensure Title VI compliance and evaluate the environmental impact of transportation projects in all work plans and activities for all segments of the population.
- Maintain the SAWMPO.org website with timely information regarding the MPO's ongoing activities, scheduled events and planning documents.
- Evaluate the effectiveness of the PPP and Title VI Plan for engaging transportation the public in the decision-making process.
- Supplement face-to-face information sharing with online public engagement tools such as the Social Pinpoint platform while ensuring continued public participation by individuals without access to computers and mobile devices.

<b>1.0 Program Administration and Public Outreach</b>				
<b>FY 26</b>	<b>Total</b>	<b>Federal</b>	<b>State</b>	<b>Local</b>
<b>Highway</b>	\$71,000	\$56,800	\$7,100	\$7,100
<b>Transit</b>	\$32,802	\$26,242	\$3,280	\$3,280
<b>Total</b>	<b>\$103,802</b>	<b>\$83,042</b>	<b>\$10,380</b>	<b>\$10,380</b>

## **WORK TASK 2.0: PROGRAM ACTIVITIES**

### **Work Task 2.01: Long-Range Transportation Planning**

#### **Objective & Description:**

The primary objective of this task is to provide for long-range planning activities, which includes updating and implementing the Long-Range Transportation Plan (LRTP) and other

Federal law requires that the SAWMPO develop and approve a LRTP every five years, and that the Plan must have at least a 20-year horizon at the time of adoption. The 2045 LRTP was adopted on December 3, 2020. FY26 work will focus on updating the 2050 LRTP document. The 2050 update will include community engagement and performance-based planning which will utilize transportation performance measures and targets to achieve performance outcomes.

This work task is also intended to support planning work for non-motorized forms of transportation, including activities to expand development of the regional bicycle/pedestrian safety and education program and website, Bike the Valley. These activities may include assisting planning for the SAW Walk Bike Summit, planning activities based on recommendations from the SAWMPO Bicycle and Pedestrian Connectivity Study and the 2045 Long Range Transportation Plan, and continuing to identify bicycle and pedestrian improvements within the MPO.

Through these activities, SAWMPO will strive to increase safe and accessible options for multiple travel modes for all people.

The following are activities that may be accomplished under this task.

#### **Activities & Products:**

- Maintain the existing 2045 LRTP for an integrated multi-modal transportation system. Maintain consistency with the 3-C process, which identifies the regional context and needs, involves the public appropriately, examines the existing conditions relevant to transportation planning, and results in both a constrained and vision list of project recommendations.
- Develop and update the 2050 LRTP document to identify collaborative transportation planning goals for the Staunton-Augusta-Waynesboro region over a 25-year timeframe. The plan will involve public and stakeholder outreach and involvement, examine regional data, identify transportation needs, evaluate transportation projects based on objective performance criteria, and project revenues.
- Emphasize developing a comprehensive community engagement process to assist with gaining a better understanding of how transportation needs and improvements overlap and impact other

topical, priority issues in the region such as housing, workforce attraction, retention, and economic development, and changing demographics.

- Prioritize future transportation projects in the 2050 LRTP by updating the fiscally constrained project list that prioritizes transportation investments based upon anticipated funding. This component, known as the Constrained Long Range Plan (CLRP), identifies top priority projects that can reasonably be expected to be constructed during the 25-year planning period.
- Consider and seek ways to reduce the environmental impact of transportation projects on all people in the region.
- Continue to conduct an on-going Performance-Based Planning Program.
- Organize and attend community outreach events to promote access to all modes of travel.
- Seek state and federal funds to further bicycle/pedestrian programs in the region (e.g., Safe Routes to School program, Transportation Alternatives Program, and Highway Safety Improvement Program).
- Maintain and enhance the bicycle/pedestrian program webpage on the SAWMPO website, and the Bike the Valley website for posting information and soliciting feedback.

<b>2.01 Long-Range Transportation Planning</b>				
<b>FY 26</b>	<b>Total</b>	<b>Federal</b>	<b>State</b>	<b>Local</b>
<b>Highway</b>	\$95,000	\$76,000	\$9,500	\$9,500
<b>Transit</b>	\$20,000	\$16,000	\$2,000	\$2,000
<b>Total</b>	<b>\$115,000</b>	<b>\$92,000</b>	<b>\$11,500</b>	<b>\$11,500</b>

## Work Task 2.02: Short-Range Transportation Planning

### Objective & Description:

Short range planning activities for the MPO include maintenance of the Transportation Improvement Program (TIP), and small area or corridor studies to advance projects to the project application and programming stage.

The TIP is a four-year program of highway, transit, bicycle, pedestrian, safety, and enhancement projects receiving federal, state, and local funds. The TIP must be approved by the SAWMPO Policy Board and the Governor of Virginia and is required as a condition for all federal funding assistance for transportation improvements within the MPO.

This task allows SAWMPO staff or consultants to perform corridor, interchange, or intersection planning studies to prepare projects for advancement to the SYIP and TIP, or towards construction funded by other

means. These are multi-modal studies addressing safety and operations for all users of personal vehicles, pedestrians, bicyclists, and transit. These studies may include opportunities to examine the potential for economic development and show commitment to infrastructure improvements that would enable it.

MPO studies may also consider how projects can reduce environmental impacts, evaluate emerging transportation technology, identify transportation system vulnerabilities, increase public transportation service for all people, and encourage interagency relationships to minimize impacts on human and natural resources.

### Activities & Products:

- Maintain a current SAWMPO TIP document, listing all highway, transit, and non-motorized projects with obligated federal funding for the published STIP, and complying with all federal and state regulations and guidance.
- Review and process highway, transit, and non-motorized TIP adjustments and amendments.
- Provide a publically available updated TIP on the SAWMPO website, and ensure the document is accessible for public review and comment online and at other locations specified in the PPP.
- Evaluate site-specific needs identified during the 2050 LRTP to determine a list of potential Small Area Studies for selection and scoping in the future.
- Develop a FY26 Small Area Study Scope and conduct a new study after the completion of the LRTP in January 2026.

2.02 Short Range Transportation Planning				
FY 26	Total	Federal	State	Local
Highway	\$105,000	\$84,000	\$10,500	\$10,500
Transit	\$35,000	\$28,000	\$3,500	\$3,500
<b>Total</b>	<b>\$140,000</b>	<b>\$112,000</b>	<b>\$14,000</b>	<b>\$14,000</b>

## Work Task 2.03: Local, State and Federal Agency Assistance

### Objective & Description:

This program element is designed to provide planning assistance for the SAWMPO member jurisdictions, state and federal agencies. Assistance can include but is not limited to, development or administration of transportation-related grants, and assistance with other transportation planning requested.

Work will also include assistance with VTrans, the statewide transportation plan, multimodal and freight planning, coordinated human service planning for transit, ADA, Title VI review, compliance with state and federal planning regulations, and review or development of MPO/regional transportation performance

measures. Also included in this task will be time for staff to monitor legislative activity related to transportation issues, provide comment and feedback to policy-making boards, and inform local administrators on the implications of this legislative activity, especially with regards to the I-81 Corridor Improvement Program and Committee.

### Activities and Products:

- Identify, develop, or administer transportation-related grants for SAWMPO member localities, including the SMART SCALE, Transportation Alternatives/Safe Routes to School, and Highway Safety Improvement Program grants.
- Assist localities with updates to Comprehensive Plans or other planning documents related to transportation.
- Assist in the completion of any special transportation-related study or project for any transportation mode for the SAWMPO localities as requested, including the I-81 and I-64 Corridor Improvement Programs.
- Provide information related to specific planning work items as requested by FTA, FHWA, DRPT and VDOT including, but not limited to, multi-modal planning, human services transportation planning, freight planning, and assistance with components of the statewide transportation plan.
- Attend state or federal agency or non-governmental organization sponsored training, workshops, seminars, and conferences relative to transportation planning, including the annual Governor's Transportation Conference and American Planning Association Virginia conference.
- Provide updates and legislative reports to the Policy Board, TAC and other regional stakeholders and feedback regarding legislative activities will be returned to the appropriate agencies.
- Provide general transportation related planning services, projects, and activities (e.g., map production, data analysis, reports, etc.), as requested by SAWMPO localities or the SAWMPO Policy Board/TAC for all modes of travel.
- Provide updates to member localities on emerging transportation technology and implications for future planning and projects.

<b>2.03 Local, State and Federal Assistance</b>				
<b>FY 26</b>	<b>Total</b>	<b>Federal</b>	<b>State</b>	<b>Local</b>
<b>Highway</b>	\$35,000	\$28,000	\$3,500	\$3,500
<b>Transit</b>	\$10,000	\$8,000	\$1,000	\$1,000
<b>Total</b>	<b>\$45,000</b>	<b>\$36,000</b>	<b>\$4,500</b>	<b>\$4,500</b>

## Work Task 2.04: Transit Planning

### Objective and Description:

Activities include route planning, analysis, and performance evaluations, and identification of gaps in the connectivity of the transit system, evaluation of workforce mobility needs, provision of Park and Ride lots, and other transportation demand management (TDM) needs region-wide.

MPO studies will consider infrastructure for non-motorized travel, public transportation access, and increased public transportation service in underserved communities, and review policies, rules, and procedures to determine their impact on safety for all users.

### Activities and Products:

The SAWMPO may assist in the production of the following items:

- Monitor the Transit Development Plan.
- Assist with transit plans for existing or new services throughout the SAWMPO region, especially the Afton Express service between the SAW region and Charlottesville.
- Continue monitoring transit system connectivity gaps and potential solutions to provide all populations with adequate access to essential services.
- Assist with transit route planning, such as on-going route review, planning, and analysis.
- Assist with planning for transit service delivery, such as technical assistance for the procurement of a contracted service provider.
- Provide assistance with National Transit Database (NTD) Planning related to development of the annual NTD report.
- Coordinate human service planning for transit.

2.04 Transit Planning				
FY 26	Total	Federal	State	Local
Highway	\$0	\$0	\$0	\$0
Transit	\$46,000	\$36,800	\$4,600	\$4,600
<b>Total</b>	<b>\$46,000</b>	<b>\$36,800</b>	<b>\$4,600</b>	<b>\$4,600</b>



**WORK TASK 3.0: CONTINGENCY -- HIGHWAY****Objective & Description:**

This category reflects the balance of funds not identified for Program Support, Administration, and Work Program Activities at this time for the highway funding side of the matrix (transit funds are fully drawn down each year).

<b>3.0 Contingency--Highway</b>				
<b>FY 26</b>	<b>Total</b>	<b>Federal</b>	<b>State</b>	<b>Local</b>
<b>Highway</b>	\$57,950	\$46,360	\$5,795	\$5,795
<b>Transit</b>	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$57,950</b>	<b>\$46,360</b>	<b>\$5,795</b>	<b>\$5,795</b>

## TOTAL BUDGET FOR FY26

The total revenues and expenditures for FY26 are \$507,725. New federal revenues on which the member localities are assessed for their local contribution are \$316,641. Below is the breakdown of the FY26 member assessment to the localities within the MPO area. The detailed FY26 budget is on the following page.

FY26 Assessment		
MPO Member	# Members	
Augusta County	2	\$10,554
Staunton	2	\$10,554
Waynesboro	2	\$10,554
<b>Total**</b>	6	\$31,662
FY26 Highway Local Match	\$21,284	
FY26 Transit Local Match	\$10,380	
<b>Total**</b>	\$31,664	
<b>Assessment per Member</b>	\$5,277	

\*\*Values are rounded to the nearest dollar; some state and local match amounts will appear off by up to \$1.

FY 2026 UPWP Revenues and Expenditures by Federal, State, and Local Sources: Period of July 1, 2025 to June 30, 2026												
Revenues		Total Highway	FHWA Section 112 (PL) (80%)	State Match (10%)	Local Match (10%)			Total Transit	FTA Section 5303 (80%)	State Match (10%)	Local Match (10%)	Total Highway & Transit
FY 2026 New Highway Revenues		\$212,839	\$170,272	\$21,284	\$21,284							\$212,839
FY 2026 New Transit Revenues								\$103,802	\$83,042	\$10,380	\$10,380	\$103,802
Deobligated Highway Funds from FY 24		\$0	\$0	\$0	\$0							\$0
Carryover from FY 2024 Highway Funds		\$151,111	\$120,889	\$15,111	\$15,111							\$151,111
Spendout from FY 2025 Transit Funds								\$40,000	\$32,000	\$4,000	\$4,000	\$40,000
TOTAL FY 2026 Revenues		\$363,950	\$291,160	\$36,395	\$36,395			\$ 143,802	\$115,042	\$14,380	\$14,380	\$507,752
Expenditures	Budget Code					Transit Technical Classification	Budget Code					
0												
1.0 Program Administration and Public Outreach	710.1	\$71,000	\$56,800	\$7,100	\$7,100	44.21.00	710	\$32,802	\$26,242	\$3,280	\$3,280	\$103,802
2.0 Program Activities												
2.01 Long-Range Transportation Planning	711	\$95,000	\$76,000	\$9,500	\$9,500	44.23.01	711	\$20,000	\$16,000	\$2,000	\$2,000	\$115,000
2.02 Short Range Transportation Planning	712	\$105,000	\$84,000	\$10,500	\$10,500	44.25.00	712	\$35,000	\$28,000	\$3,500	\$3,500	\$140,000
2.03 Local, State and Federal Assistance	713	\$35,000	\$28,000	\$3,500	\$3,500	44.24.00	713	\$10,000	\$8,000	\$1,000	\$1,000	\$45,000
2.04 Transit Planning	714	\$0	\$0	\$0	\$0	44.21.00	714	\$46,000	\$36,800	\$4,600	\$4,600	\$46,000
3.0 Contingency--Highway	720	\$57,950	\$46,360	\$5,795	\$5,795			\$0	\$0	\$0	\$0	\$57,950
TOTAL FY 2026 Expenditures		\$363,950	\$291,160	\$36,395	\$36,395			\$143,802	\$115,042	\$14,380	\$14,380	\$507,752

