

# FY 2024

**Staunton-Augusta-Waynesboro MPO**

*Work Program Annual Report*

*FY 2024*

*Submitted November 2024*

The MPO approved its FY 2024 Unified Planning Work Program (UPWP) in June 2023. The MPO Work Program Progress Report provides a short summary of each activity for the year.

<b>Task 1.01</b>	<b>BUDGET</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Program Administration and Public Participation and Outreach	\$108,766	\$65,436.10	60%	12

**1.01 Program Administration**

- Conducted efficient office operation, accurate financial information, preparation of quarterly reports and other information in support of MPO activities, writing and administration of transportation-related grants; transportation planning services; and a well-trained and informed MPO staff, Policy Board, and TAC.
- Coordinated between VDOT and DRPT staff, SAWMPO staff, TAC, and Policy Board through regular MPO meetings to share knowledge, strategize on long-term planning issues, review and amend plans and policies, and remain compliant with relevant federal and state regulations and guidelines.
- Supported the administrative activities of the SAWMPO including the Policy Board, TAC and other meetings, as well as attendance at those meetings.
- Coordinated annual joint MPO meeting planning with the Charlottesville-Albemarle MPO.
- Managed on-call consultants to provide technical support and project development for the SAWMPO and its member localities.
- Developed the FY25 UPWP and managed the FY24 UPWP.
- Processed UPWP amendments as needed for the appropriate sections of funding (i.e. FHWA PL 112, FTA Section 5303, VDOT State match, DRPT State match, or any local matching funds).
- Facilitated data sharing between the MPO, VDOT, and public transportation providers to advance the efficient use of resources and inform state, regional, and local decision-making.

**1.01 Public Participation and Outreach**

- Focused on increasing participation by community members in the development of the various SAWMPO transportation plans, with a particular focus on improving public participation by groups not previously involved in the transportation planning process.
- Ensured Environmental Justice and Title VI compliance in all work plans and activities, including the identification of underserved communities.
- Maintained the SAWMPO.org website with timely information regarding the MPO’s ongoing activities, scheduled events and planning documents.

- Migrated the SAWMPO.org website to the WordPress hosting platform and accessibility improvements for website visitors.
- Evaluated the effectiveness of the PPP and Title VI Plan for engaging transportation disadvantaged communities in the decision-making process.
- Supplemented face-to-face information sharing with VPI technology while ensuring continued public participation by individuals without access to computers and mobile devices.

<b>Task 2.01</b>	<b>BUDGET</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Long Range Planning	\$125,000	\$50,475	40%	14

**2.01 Long Range Planning**

- Managed the long range transportation planning process and the 2045 Long Range Transportation Plan document.
- Began scoping and development of the 2050 LRTP document that identifies collaborative transportation planning goals for the Staunton-Augusta-Waynesboro region over a 25-year timeframe. The report will involve public and stakeholder outreach and involvement, examine regional data, evaluate transportation projects based on objective performance criteria, and project revenues.
- Evaluated and maintained the existing LRTP for an integrated multi-modal transportation system. Maintain consistency with the 3-C process, which identifies the regional context and needs, involves the public appropriately, examines the existing conditions relevant to transportation planning, and results in both a constrained and vision list of project recommendations.
- Prioritized future transportation projects in the 2050 LRTP by updating the fiscally constrained project list that prioritizes transportation investments based upon anticipated funding. This component, known as the Constrained Long Range Plan (CLRP), identifies top priority projects that can reasonably be expected to be constructed during the 25-year planning period.
- Considered the following when conducting long-term planning: identifying the barriers to and opportunities for deployment of alternative fueling and charging infrastructure; evaluating opportunities to reduce greenhouse gas emissions by reducing single-occupancy vehicle trips and increasing access to public transportation, shift to lower emission modes of transportation; and identifying transportation system vulnerabilities to climate change impacts and evaluating potential solutions.
- Maintained the on-going Performance-Based Planning Program.
- Organized and attended community outreach events to promote all modes of travel.

- Sought state and federal funds to further bicycle/pedestrian programs in the region (e.g., VDOT’s Safe Routes to School program, DCR’s Trails and Outdoors Fund grants, VDOT’s Transportation Alternatives Program, DMV’s Governor’s Highway Safety grants).
- Maintained and enhanced the bicycle/pedestrian program web page on the SAWMPO website, and the Bike the Valley website for posting information and soliciting feedback.
- Staffed the annual Staunton-Augusta-Waynesboro region Walk Bike Summit to facilitate efforts between key stakeholders to make the area more bicycle and pedestrian friendly.

<b>Task 2.02</b>	<b>BUDGET</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Short Range Planning	\$78,867	\$77,133	98%	16

**2.02 Short Range Planning**

- Maintained a current SAWMPO TIP document, listing all highway, transit, and non-motorized projects with obligated federal funding for the published STIP, and complying with all federal and state regulations and guidance.
- Reviewed and processed highway, transit, and non-motorized TIP adjustments and amendments.
- Posted updated TIPs on the SAWMPO website. The public and all other interested parties were given an opportunity to review and comment on the proposed TIP as described under the SAWMPO’s Public Participation Plan (PPP). The TIP was accessible for public review electronically through the internet and at other locations specified in the PPP.
- Completed the SAWMPO Potential for Safety Improvement (PSI) study, which evaluated safety and congestion issues at six different intersections in the region, and identified project improvements and recommendations that can be developed into future SMART SCALE grant applications.
- Reviewed and concurred with statewide safety targets for national performance measures for safety performance.
- Coordinated with member localities, the SAWMPO Policy Board and TAC, and VDOT to develop and implement the FY 24 Small Area Study focused on addressing safety and congestion issues in the region.
- Completed products including analysis, reports, mapping, design documents for corridor/interchange/intersection studies to advance projects in the MPO’s 2045 Long Range Transportation Plan.

<b>Task 2.03</b>	<b>BUDGET</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
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Local, State, and Federal Agency Assistance	\$65,000	\$31,546	49%	17
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**2.03. Local, State, and Federal Agency Assistance**

- Monitored transportation-related grants for SAWMPO member localities, including the SMART SCALE, Transportation Alternatives/Safe Routes to School, and Highway Safety Improvement Program grants.
- Assisted localities with updates to Comprehensive Plans and other planning documents related to transportation.
- Assisted in the completion of any special transportation related study or project for any transportation mode for the SAWMPO localities as requested, including the I-64 Corridor Improvement Program.
- Reviewed specific planning work items as requested by FTA, FHWA, DRPT and VDOT including, but not limited to multi-modal planning, human services transportation planning, freight planning, and assistance with components of the statewide transportation plan.
- Attended state or federal agency or non-governmental organization sponsored training, workshops, seminars, and conferences relative to transportation planning.
- Provided updates and legislative reports to the Policy Board, TAC and other regional stakeholders and feedback regarding legislative activities will be returned to the appropriate agencies.
- Provided general transportation related planning services, projects, and activities (e.g., map production, data analysis, reports, etc.), as requested by SAWMPO localities or the SAWMPO Policy Board/TAC for all modes of travel.
- Drafted and managed transportation-related grants for SAWMPO member localities for projects for all modes as needed.
- Provided updates to member localities on opportunities to expand electric and other alternative fuel infrastructure in the region.

<b>Task 2.04</b>	<b>BUDGET</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Transit Planning	\$47,093	\$1,891	4%	18

**2.04. Transit Planning**

- Monitored the Transit Development Plan.
- Monitored transit plans for existing or new services throughout the SAWMPO region, especially the Afton Express service between the SAW region and Charlottesville.
- Monitored transit system connectivity gap analysis and potential solutions to provide all populations with adequate access to essential services.

- Assisted with transit route planning, including on-going route review, planning, and analysis.
- Provided assistance with National Transit Database (NTD) Planning related to development of the annual NTD report.
- Assisted with transit marketing activities for BRITE and Afton Express services.
- Coordinated human service planning for transit.
- Contracted with a consultant to implement the first phase of the ITS plan for the BRITE transit system.

<b>Task 3.0</b>	<b>BUDGET</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Contingency--Highway	\$42,390	\$0	0%	18