

# FY 2022

## **Staunton-Augusta-Waynesboro MPO**

*Work Program Annual Report*

*FY 2022*

*Submitted November 2022*

The MPO approved its FY 2022 Unified Planning Work Program (UPWP) in June 2021. The MPO Work Program Progress Report provides a short summary of each activity for the year. In addition, this report concludes with status updates reflecting timelines for all ongoing program plans and projects.

<b>Task 1.01</b>	<b>BUDGET</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Program Administration	\$73,952	\$44,780.81	61%	10

**1.01 Program Administration**

- Efficient office operation, accurate financial information, preparation of quarterly reports and other information in support of MPO activities, writing and administration of transportation-related grants; transportation planning services; and a well-trained and informed MPO staff, Policy Board, and TAC.
- Coordination between VDOT and DRPT staff, SAWMPO staff, TAC, and Policy Board through regular MPO meetings to share knowledge, strategize on long-term planning issues, review and amend plans and policies, and remain compliant with relevant federal and state regulations and guidelines.
- Support of the administrative activities of the SAWMPO including the Policy Board, TAC and other meetings, as well as attendance at those meetings.
- Coordinate and co-host annual joint MPO meeting with the Charlottesville-Albemarle MPO.
- Management of on-call consultants to provide technical support and project development for the SAWMPO and its member localities.
- Development of the FY23 UPWP and management of the FY22 UPWP.
- Process UPWP amendments as needed for the appropriate sections of funding (i.e. FHWA PL 112, FTA Section 5303, VDOT State match, DRPT State match, or any local matching funds).
- Reviewed State guidance regarding Freedom of Information Act (FOIA) law in relation to virtual public meetings for the SAWMPO.
- Conducted an election of MPO TAC Chair per SAWMPO Bylaws guidance.

<b>Task 1.02</b>	<b>BUDGET</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Public Participation and Outreach	\$22,500	\$12,245	54%	12

**1.02 Public Participation and Outreach**

- Increased participation by community members in the development of the various SAWMPO transportation plans, with a particular focus on improving public participation by groups not previously involved in the transportation planning process.
- Environmental justice and Title VI compliance in all work plans and activities, including the identification of underserved communities.
- Maintain the SAWMPO.org website with timely information regarding the MPO’s ongoing activities, scheduled events and planning documents.
- Evaluation of the effectiveness of the PPP and Title VI Plan for engaging transportation disadvantaged communities in the decision-making process.
- Released the FY22 UPWP and amended FY21-24 TIP transit amendments for public comment.

<b>Task 2.01</b>	<b>BUDGET</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Long Range Planning	\$57,500	\$40,024	70%	13

**2.01 Long Range Planning**

- Manage the long range transportation planning process and the 2045 Long Range Transportation Plan document.
- Evaluate and maintain the existing LRTP for an integrated multi-modal transportation system. Maintain consistency with the 3-C process, which identifies the regional context and needs, involves the public appropriately, examines the existing conditions relevant to transportation planning, and results in both a constrained and vision list of project recommendations.
- An on-going Performance-Based Planning Program.
- Organize and attend community outreach events to promote all modes of travel.
- Seek state and federal funds to further bicycle/pedestrian programs in the region (e.g., VDOT’s Safe Routes to School program, DCR’s Trails and Outdoors Fund grants, VDOT’s Transportation Alternatives Program, DMV’s Governor’s Highway Safety grants).
- Maintain and enhance the bicycle/pedestrian program web page on the SAWMPO website, and the Bike the Valley website for posting information and soliciting feedback.

<b>Task 2.02</b>	<b>BUDGET</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Short Range Planning	\$91,924	\$88,963	97%	14

**2.02 Short Range Planning**

- A current SAWMPO TIP document, listing all highway, transit, and non-motorized projects with obligated federal funding for the published STIP, and complying with all federal and state regulations and guidance.
- Reviewed and processed highway, transit, and non-motorized TIP adjustments and amendments.
- The TIP will be posted on the SAWMPO website. The public and all other interested parties will be given an opportunity to review and comment on the proposed TIP as described under the SAWMPO’s PPP. The TIP will be accessible for public review electronically through the internet and at other locations specified in the PPP.
- Products completed under this task may also include analysis, reports, mapping, design documents for corridor/interchange/intersection studies. These studies are intended to advance projects in the MPO’s 2045 Long Range Transportation Plan.
- Completion of the Exit 235 Small Area Study in Augusta County and the Downtown Staunton STARS Study.
- Developed and completed the SAWMPO Regional Bicycle and Pedestrian Connectivity Study
- Began developing the SAWMPO Highway Safety Plan with VDOT HSIP and a consultant.
- Reviewed and concurred with statewide safety targets for national performance measures for safety performance.
- Coordinated with Waynesboro and Augusta County on developing a potential Small Area Study for transportation improvements at the Afton Mountain-Rockfish Gap redevelopment site.

<b>Task 2.03</b>	<b>BUDGET</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Local, State, and Federal Agency Assistance	\$50,000	\$22,626	45%	15

**2.03. Local, State, and Federal Agency Assistance**

- Identify, write, or administer transportation-related grants for SAWMPO member localities, including the SMART SCALE, Transportation Alternatives/Safe Routes to School, and Highway Safety Improvement Program grants.
- Assist localities with updates to Comprehensive Plans or other planning documents related to transportation.

- Assist in the completion of any special transportation related study or project for any transportation mode for the SAWMPO localities as requested, including the I-64 Corridor Improvement Program.
- Specific planning work items as may be requested by FTA, FHWA, DRPT and VDOT including, but not limited to multi-modal planning, human services transportation planning, freight planning, and assistance with components of the statewide transportation plan.
- Attendance at state or federal agency or non-governmental organization sponsored training, workshops, seminars, and conferences relative to transportation planning.
- Updates and legislative reports will be provided to the Policy Board, TAC and other regional stakeholders and feedback regarding legislative activities will be returned to the appropriate agencies.
- Provide general transportation related planning services, projects, and activities (e.g., map production, data analysis, reports, etc.), as requested by SAWMPO localities or the SAWMPO Policy Board/TAC for all modes of travel.
- Draft or manage transportation-related grants for SAWMPO member localities for projects for all modes, as needed.
- Drafted and approved SAWMPO resolutions of support for TAP and SMART SCALE grant funding applications.
- Drafted and approved a letter to Commonwealth Transportation Board (CTB) Staunton District Representative Mark Merrill regarding proposed scoring methodology changes to the SMART SCALE program.
- Provided regular updates regarding Bipartisan Infrastructure Bill (BIL) formula and discretionary grant funding opportunities for the SAWMPO and localities.

<b>Task 2.04</b>	<b>BUDGET</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Transit Planning	\$51,420	\$31,360	61%	16

**2.04. Transit Planning**

- Transit Development Plan monitoring.
- Supported the development of the FY22 Transit Development Plan
- Transit plans for existing or new services throughout the SAWMPO region, especially the Afton Express service between the SAW region and Charlottesville.
- Transit system connectivity gap analysis and potential solutions to provide all populations with adequate access to essential services.
- Transit route planning: On-going route review, planning and analysis.

- Providing assistance with National Transit Database (NTD) Planning related to development of the annual NTD report.
- Assist with transit marketing activities, both for BRITE and Afton Express services.
- Coordinate human service planning for transit.
- Contract with a consultant to implement the first phase of the ITS plan for the BRITE transit system.

<b>Task 3.0</b>	<b>BUDGET</b>	<b>Expended</b>	<b>% Funds Expended</b>	<b>UPWP Page</b>
Contingency--Highway	\$68,737	\$0	0%	18