



Technical Advisory Committee Meeting Agenda January 17, 2018 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call to Order
2. Public Comment
3. Approval of Minutes of the November 15, 2017 TAC Meeting
4. FY 18-21 Highway TIP - Amendment #1 (TAC Memo #18-1)
5. Review of WWRC Small Area Study Recommendations and Materials for January 31, 2018 public meeting (TAC Memo #18-2)
6. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. Transit
 - o Virginia Breeze ridership update
7. Other Business
8. Upcoming Meetings
 - a. January 31, 2018 – WWRC Open House Meeting, 4:00 pm – 6:00 pm at the Wilson Middle School Auditorium in Fishersville
 - b. February 7, 2018 – SAWMPO Policy Board Meeting, 10:00 am at CSPDC Office
 - c. February 21, 2018 – SAWMPO TAC Meeting, 2:00 pm at CSPDC Office
9. Adjournment



**Technical Advisory Committee (TAC)
Regular Meeting Minutes
January 17, 2018, 2:00 p.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (16):

Voting Members			Others		
	City of Staunton		VDOT	✓	Terry Short, VDOT
	Tom Sliwoski, Chairperson	✓	Don Komara	✓	William Bushman, Hurt & Proffitt
✓	Rodney Rhodes	✓	Adam Campbell (Alt)		Staff (CSPDC)
✓	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)		Bonnie Riedesel
	Tim Hartless (Alt)		VA DRPT		Elizabeth McCarty
	Augusta County		Nick Britton	✓	Ann Cundy
✓	Leslie Tate	Non-Voting Members		✓	Scott Philips
	Doug Wolfe		VRT		Nancy Gourley
✓	Jeff VanFossen (Alt)	✓	Susan Newbrough	✓	Devon Thompson
	Vacant (Alt)		Phil Thompson (Alt)		Jonathan Howard
	City of Waynesboro		Federal Highway Admin.	✓	Kimberly Miller
✓	Todd Wood, Vice Chair		Mack Frost		
✓	Luke Juday		Federal Transit Admin.		
	Ross Morland (Alt)		Michele DeAngelis		
	Brian McReynolds (Alt)		VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:04 p.m. by Mr. Todd Wood, Vice-chairperson.

Public Comment

Vice-chairperson Wood opened the floor for public comment. There were no public comments.

Approval of Minutes

Vice-chairperson Wood presented minutes from the November 15, 2017, TAC Meeting.



Mr. Komara moved, seconded by Ms. Tate, to approve the minutes of November 15, 2017, as presented. Motion carried unanimously (7-0).

Discussion of FY18-21 Highway TIP Amendment #1 (TAC Memo #18-1)

Vice-chairperson Wood presented the FY18-21 Highway TIP Amendment. Mr. Philips stated that VDOT submitted a request for a TIP Amendment in late November. He stated that the request is to ungroup the Stanton Crossing Street Extension project from the overall VDOT project group listing, add funding to the construction portion of the statewide rail program, and add funds for a rail crossing study that will be completed by VDOT. He stated that these projects are regionally significant and require an amendment to the SAWMPO TIP.

Mr. Philips stated that due to the SAWMPO and local jurisdictions holiday meeting schedules, this amendment was presented to the Policy Board at its December 6th meeting, where the Board approved the it to be released for public comment and provided conditional approval. Mr. Philips stated that no comments or request for hearing were received during the public comment period, and therefore, the amendment was approved and submitted to VDOT. He stated that this is presented to the TAC as an informational item.

Discussion of WWRC Small Area Study Recommendations and Materials for January 31, 2018 Public Meeting (TAC Memo #18-2)

Vice-chairperson Wood presented the WWRC Small Area Study. Mr. Philips stated that the alternatives to enhance access to the WWRC complex are divided into short- and long-term (handouts attached to file minutes). Discussion ensued regarding the various options, advantages and challenges, cost analysis, and what level of detail is appropriate for the public open house. Ms. Cundy stated that Timmons will be making a presentation twice during the timeframe of the open house.

Mr. Philips stated that there are three long-term alternate access points to the complex that have been proposed. Discussion ensued regarding the advantages, challenges and costs associated with each. Mr. Philips stated that Mr. Coleman had requested analysis of a roundabout on Route 250 at the intersection of Lifecore Drive and Wilson Blvd. Mr. Campbell stated that the cost would be very high and that due to the nature of Rt250, it is a concept that would likely be quickly outgrown.

Mr. Philips stated that the second and final public meeting will be held on January 31st at Wilson Middle School from 4-6pm. He stated that after that meeting, Timmons will prepare a final study report and make a presentation to the Board at their March 7th meeting. Ms. Tate stated that Mr. Coleman wants to make sure that Timmons includes the same information for all the alternatives that were considered and present them at the public meeting.

Agency Updates

VDOT

Mr. Campbell stated that VDOT outreach to the localities will begin soon on the SMART SCALE Round 3. On the SMART SCALE website there are upcoming refresher training opportunities available.



Mr. Komara stated that there are some updates in VDOT at the statewide level; New Commissioner, Mr. Steve Britch, and Secretary of Transportation, Ms. Shannon Valentine.

DRPT

No report.

Transit

Ms. Thompson gave an update on the BRITE Transit System:

- The Inter-Regional Transit route from Staunton, Augusta, Waynesboro area to Charlottesville is being explored. A Stakeholder Steering Committee met earlier this month to discuss the proposed Phase I approach, funding, commitment, & next steps. The proposed pick-up and drop-off locations are the Staunton Mall, BRITE Transit Facility (Fishersville), Waynesboro Park and Ride Lot, UVA at University Avenue, UVA Medical Center, and Charlottesville Greyhound and Amtrak stations. Service is proposed to run Monday-Friday, from 6am to 8pm with 5 eastbound and 5 westbound trips using 2 buses and a spare. The plan is to have a three-year service start-up, apply for DRPT demonstration grant for six months of service planning and marketing and initial 12 months of operation, then apply for rural transit funding through DRPT for subsequent years of operation. The organizational structure would be set-up, so this would be operated as an expansion route of BRITE (amending current service contract with VRT), with CSPDC providing grant administration, management, and oversight. The CSPDC is working to get commitments from the five partners – Cities of Staunton, Waynesboro, and Charlottesville, Augusta County, and University of Virginia.
- The stand-alone BRITE website development is underway by Estland Design. Estland will be interviewing BRITE staff and BTAC members later this month to gain a deeper understanding of BRITE's services and brand and develop meaningful content for the website. Estland has also begun photoshoots around the region.
- TDP Minor Update Submittal & Grant Applications for the State are due on February 1st; BRITE has submitted its 2018 minor update to DRPT and posted the updated document on the BRITE website and the urban, rural, and demonstration state grant applications are currently being finalized.
- DRPT's "Try Transit Week" campaign was held in September 2017. Participants from all over the Commonwealth that took the Try Transit Week pledge were automatically entered for a chance to win a year of free transit service as well as a pair of round-trip tickets for Amtrak's Northeast Regional train. The grand prize winner is from our region, Ms. Jenny Cox of Verona. A special ceremony to present her with the prize is planned for the end of January.
- Virginia Breeze, the inter-city bus service connecting Blacksburg to Washington, D.C., began on December 1st, and the first month of ridership exceeded expectations.
 - There were 1,022 passengers in December (estimated ridership was 736)
 - The northbound bus sold out on December 21st, and DRPT was able to provide a second bus to meet the needs
 - Dulles and DC Union Station accounted for 88% of northbound trips, and Harrisonburg, Blacksburg, and Christiansburg accounted for 82% of southbound trips.



Meeting Schedule

Vice-chairperson Wood stated that the next Policy Board meeting will be held on February 7th, at 10:00 a.m. and the next TAC Meeting is scheduled for February 21st, at 2:00 p.m. at the CSPDC Office.

Meeting Adjourned

Vice-chairperson Wood asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 3:12 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Ann W. Cundy". The signature is written in a cursive style.

Ann W. Cundy
Transportation Program Manager



Technical Advisory Committee Meeting Agenda February 21, 2018 at 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call to Order
2. Public Comment
3. Approval of Minutes of the January 17, 2018 TAC Meeting
4. WWRC Small Area Study Update (TAC Memo #18-3)
5. FY 18 Small Area Study Scope of Work – US 340/Rosser Avenue Traffic Signal Operational Analysis (TAC Memo #18-4)
6. FY 2019 Unified Planning Work Program (UPWP) Development Process (TAC Memo #18-5)
7. Agency Updates
 - a. VDOT
SMART Portal WebEx Training Schedule:
Feb. 27, 2018 – Pre-Application Refresher and Full Application Training,
time TBD
May 30, 2018 – Full Application Refresher Training, time TBD
 - b. DRPT
 - c. Transit
8. Other Business
9. Upcoming Meetings
 - a. March 7, 2018 – SAWMPO Policy Board Meeting, 10:00 am at CSPDC Office
 - b. March 21, 2018 – SAWMPO TAC Meeting, 2:00 pm at CSPDC Office
10. Adjournment



**Technical Advisory Committee (TAC)
Regular Meeting Minutes
February 21, 2018, 2:00 p.m.**

**Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton**

Present (18):

Voting Members				Others	
	City of Staunton		VDOT	✓	Samuel Hayes, Moffatt & Nichol
✓	Tom Sliwoski, Chairperson	✓	Don Komara	✓	William Bushman, Hurt & Proffitt
✓	Rodney Rhodes	✓	Adam Campbell (Alt)	✓	Tori Kanellogoulos, UVA Student
	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)		Staff (CSPDC)
	Tim Hartless (Alt)		VA DRPT		Bonnie Riedesel
	Augusta County		Nick Britton		Elizabeth McCarty
		✓	Katie Schwing	✓	Ann Cundy
✓	Leslie Tate	Non-Voting Members		✓	Scott Philips
✓	Doug Wolfe		VRT	✓	Nancy Gourley
	Jeff VanFossen (Alt)	✓	Susan Newbrough		Devon Thompson
	Vacant (Alt)		Phil Thompson (Alt)		Jonathan Howard
	City of Waynesboro		Federal Highway Admin.	✓	Kimberly Miller
✓	Todd Wood, Vice Chair		Mack Frost		
✓	Luke Juday		Federal Transit Admin.		
	Ross Morland (Alt)		Michele DeAngelis		
	Brian McReynolds (Alt)		VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:00 p.m. by Mr. Tom Sliwoski, Chairperson.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments. Ms. Tori Kanellogoulos, a UVA Student, was a guest of Mr. Luke Juday.



Approval of Minutes

Chairperson Sliwoski presented minutes from the January 17, 2018, TAC Meeting.

Mr. Wood moved, seconded by Mr. Juday, to approve the minutes of January 17, 2018, as presented. Motion carried unanimously (7-0).

Discussion of WWRC Small Area Study Update (TAC Memo #18-3)

Chairperson Sliwoski presented the WWRC Small Area Study. Mr. Philips stated that the public open house was held on January 31st. He stated that Timmons made a presentation and that time was given for questions and answers. He stated that in attendance was a group of local residents who are in favor of the short-term solutions. Mr. Philips stated that there were approximately 20 comments regarding the long-term solutions, which are secondary access roads.

Mr. Philips stated that the next steps are that Timmons will incorporate the public comments into the final report. He stated that a final presentation will be made to the Policy Board, in March. He stated that the study will then be given to Augusta County for their consideration by the Board of Supervisors.

Discussion of Small Area Study Scope of Work – US 340/Rosser Avenue Traffic Signal Operational Analysis (TAC Memo #18-4)

Chairperson Sliwoski presented the Small Area Scope of Work. Mr. Philips stated that the TAC selected the US 340/Rosser Avenue Corridor as the FY 2018 Small Area Study. He stated that this study will examine signal timing and hardware along the corridor, some currently controlled by the City of Waynesboro and some by VDOT. Mr. Philips stated that Kimley-Horn has been selected to conduct the study, which will be completed by the end of 2018. He stated that once the study is complete, it will be given to VDOT and the City of Waynesboro for implementation.

Discussion of FY19 Unified Planning Work Program (UPWP) Development Process (TAC Memo #18-5)

Chairperson Sliwoski presented the UPWP Development Process. Ms. Cundy stated that the fiscal year 2018 UPWP goes through June 30th, and it is time to begin work on the FY2019 annual work program and budget for the MPO. She stated that the total allocation for FY2019 is \$332,265, which includes carry-over funds. Ms. Cundy stated that the allocation has been decreasing each year and so it is important to steward the carryover carefully to maintain a consistent budget from year to year. She asked for the group to provide feedback, ideas and suggestions regarding the work program elements or funding.

Ms. Cundy stated that a draft plan will be presented to the TAC in March, then recommended to the Policy Board to release for public comment in April.

Agency Updates

VDOT

Mr. Campbell stated that the SMART SCALE Round 3 portal opens on March 1st. Pre-Application Refresher and Full Application Training will be held on Tuesday from 10-noon at the Environmental Conference Room at the Staunton district office, invitations will be sent district-wide. VDOT needs to know



what projects are being considered to ensure they have enough resources to do the data collection and analysis; they will be setting up meetings with localities to discuss. Full application training will be held on May 30th.

Mr. Komara said that the date for the Spring Transportation meeting will be held on May 3rd; the location has not yet been established. He said the VA 610 project in Stuarts Draft is going well, and the 7 acceleration and deceleration ramp extension projects on I-81 are going out to bid with work to start in the summer.

DRPT

Ms. Schwing gave an update for DRPT:

- Virginia Breeze, the inter-city bus service connecting Blacksburg to Washington, D.C., began on December 1st, ridership has exceeded expectations. January ridership was up compared to December with over 1300 boardings. Both ends of the route are the largest stops (Blacksburg, Dulles Airport and Union Station).
- She reminded the group that transit projects are also eligible for SMART SCALE.

Transit

Ms. Gourley gave an update on the BRITE Transit System:

- On February 1st applications were submitted for six state grants; four were for operating and capital for both urban and rural routes, one was for a demonstration grant for the inter-regional route from Staunton to Charlottesville, and one was for a technical grant to develop a structured contract oversight program for the BRITE transit program.
- The Route 250 Connector route has added signed, safer bus stops to serve the Augusta County Library in Fishersville. The entire 250 Connector route is being reviewed to see how the bus stops can be made safer for the riders. It is a high-speed route with few signals.

Other Business

Ms. Cundy gave the following updates:

- Legislation is making its way through the General Assembly regarding I-81: a) Senator Hanger proposed a bill for a 2% gas tax to fund I-81 improvements; a commission would be created to oversee the funds, and b) Senator Obenshain proposed a bill to commission the Office of Intermodal Planning and Investment (OIP) to study tolling along I-81 for certain classes of vehicles.
- VAMPO is considering sending a letter to Secretary Valentine to study other sources for funding other than a gas tax (due to diminishing use); other sources of revenue generation.
- VAMPO and VAPDC are planning a joint training in May or June; there will be a transportation track plus general PDC/planning track. PDC staff plans to attend and local staff is welcome to attend.

Meeting Schedule

Chairperson Sliwoski stated that the next Policy Board meeting will be held on March 7th, at 10:00 a.m. and the next TAC Meeting is scheduled for March 21st, at 2:00 p.m. at the CSPDC Office.



Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:28 p.m.

Respectfully submitted,

Ann W. Cundy
Transportation Program Manager



Technical Advisory Committee Meeting Agenda April 18, 2018 at 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call to Order
2. Public Comment
3. Approval of Minutes of the February 21, 2018 TAC Meeting
4. WWRC Small Area Study Final Report (TAC AF #18-1)
5. Presentation – City of Staunton Bike and Pedestrian Plan: Mr. Rodney Rhodes & Mr. Tim Hartless, City of Staunton Planning and Zoning Division
6. FY 18 Small Area Study Update
7. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. Transit
8. Other Business
9. Upcoming Meetings
 - May 2 – SAWMPO Policy Board Meeting, 10:00 am at CSPDC Office
 - May 3 – CTB Six-Year Plan Public Hearing 4:00 – 6:00 pm at the Holiday Inn Staunton Conference Center, 152 Fairway Lane, Staunton, VA
 - May 10 – VDOT Land Use and Transportation Forum at the Four Points by Sheraton, 9901 Midlothian Turnpike in Richmond
 - May 16 – SAWMPO TAC Meeting, 2:00 pm at CSPDC Office
10. Adjournment



**Technical Advisory Committee (TAC)
Regular Meeting Minutes
April 18, 2018, 2:00 p.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (19):

Voting Members				Others	
	City of Staunton		VDOT	✓	Alex Bellido, VDOT
✓	Tom Sliwoski, Chairperson	✓	Don Komara	✓	William Bushman, Hurt & Proffitt
✓	Rodney Rhodes	✓	Adam Campbell (Alt)		Staff (CSPDC)
✓	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)		Bonnie Riedesel
✓	Tim Hartless (Alt)		VA DRPT		Elizabeth McCarty
	Augusta County	✓	Nick Britton	✓	Ann Cundy
	Leslie Tate		Katie Schwing	✓	Scott Philips
✓	Doug Wolfe	Non-Voting Members		✓	Nancy Gourley
✓	Jeff VanFossen (Alt)		VRT		Devon Thompson
	Vacant (Alt)	✓	Susan Newbrough		Jonathan Howard
	City of Waynesboro		Phil Thompson (Alt)	✓	Kimberly Miller
✓	Todd Wood, Vice Chair		Federal Highway Admin.		
✓	Luke Juday		Mack Frost		
	Ross Morland (Alt)		Federal Transit Admin.		
	Brian McReynolds (Alt)		Michele DeAngelis		
			VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:00 p.m. by Mr. Tom Sliwoski, Chairperson.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments.



Approval of Minutes

Chairperson Sliwoski presented minutes from the February 21, 2018, TAC Meeting.

Mr. Wood moved, seconded by Mr. Wolfe, to approve the minutes of February 21, 2018, as presented. Motion carried unanimously (6-0).

Consideration of the WWRC Small Area Study Final Report (TAC Action Form #18-1)

Chairperson Sliwoski presented the WWRC Small Area Study Final Report. Mr. Philips stated that the final study report and technical memo are completed. He stated that the study report and technical memo will be presented to the Policy Board for approval in May, then provided to Augusta County for consideration by the Board of Supervisors to use for future planning and project applications as they deem appropriate. Mr. Philips stated that if there are any comments to provide them to staff in writing prior to the Board meeting on May 2nd.

In response to a question by Mr. Wolfe, Mr. Campbell stated that the study assumes inclusion of a signal with Option A (to be consistent with the other options) for analysis purposes only, but that the report states that additional analysis would be required to support a signal at that location. Ms. Cundy stated that the wording of the report will be amended to make that point clearer.

Mr. Wolfe moved, seconded by Mr. Komara, to recommend that the WWRC Small Area Study Final Report be presented to the Board as amended. Motion carried unanimously (6-0).

Presentation – City of Stanton Bike and Pedestrian Plan: Mr. Rodney Rhodes & Mr. Tim Hartless, City of Stanton Planning and Zoning Division

Chairperson Sliwoski presented the City of Stanton Bike and Pedestrian Plan Presentation. Mr. Hartless stated that Stanton City Council created a Bicycle & Pedestrian Advisory Committee (BPAC) in January of 2015 to advise the City bicycling and pedestrian planning topics. He stated that at the same time, Stanton amended its Comprehensive Plan to designate the entire city to be an Urban Development Area. In March 2016, City Council approved the BPAC's work plan, which included the creation of a Bicycle & Pedestrian ("Bike-Ped") Plan as one of seven goals. The city discovered a grant opportunity through the Office of Intermodal Planning & Investment (OIP) for assistance in creating a Bike-Ped Plan, applied and received a grant for \$65,000. OIP selected a consulting firm, Rhodeside & Harwell from Northern Virginia to work with Stanton to create the plan. As part of the process, a Steering Committee was created to meet and gather data. The consultants came for a site visit in January 2017, and in May a survey was published online to gather public input. The draft Bike-Ped Plan has been completed and is available online at the City of Stanton's website. One of Stanton's goals is to become a bike- and pedestrian-friendly city within five years.

A public hearing will be held on Thursday, April 19th at 5:30 pm. The final Bike-Ped Plan is expected to be presented to the City Council in the next month.



Small Area Study Update – US 340/Rosser Avenue Traffic Signal Operational Analysis

Chairperson Sliwoski presented the Small Area Study Update. Mr. Philips stated that the TAC selected the US 340/Rosser Avenue Corridor as the FY 2018 Small Area Study. He stated that a kick-off meeting was held on April 12th that included Kimley-Horn, VDOT, City of Waynesboro and SAWMPO staff. Mr. Philips stated that the consultant is on-site today gathering data. He stated that recommendations are expected by July 31st and technical memo completed by August 31st, with presentation to the Board in September.

Agency Updates

VDOT

- Mr. Campbell stated that district staff has met with each of the localities within the SAWMPO to discuss SMART SCALE Round 3 applications. The pre-application period ends in a month.
- Ms. Cundy stated that due to a) the deadline for submission of SMART SCALE applications being August 1st and b) the Policy Board not having a meeting in July (due to the July 4th holiday), it will necessitate Resolutions of Support to be presented to the Board at their June meeting. She stated that the TAC will need to consider the resolutions at their May meeting. She stated that each locality is asked to be prepared to discuss their respective project applications at the May meeting.
- Mr. Komara said that the acceleration and deceleration ramp extension projects on I-81 were awarded to Kicking Asphalt, the same contractor who performed the Greenville ramp extensions. He said the VA 610 project in Stuarts Draft is still proceeding. Flashing yellow arrows were installed at the Augusta County government center; these yellow arrows are clearer to motorists about the need to yield when turning left. A project to install a right turn lane at Long Meadow where it meets Rt. 250 is moving forward. Mr. Komara reminded the TAC of the May 3rd Spring Transportation meeting at the Holiday Inn in Stanton.

DRPT

Mr. Britton gave an update for DRPT:

- Virginia Breeze, the inter-city bus service connecting Blacksburg to Washington, D.C., had ridership numbers of 979 in February and 1,844 in March, which was a large increase. Ridership numbers are expected to continue to rise as people become aware of the service.

Transit

- Ms. Gourley stated that the Virginia Regional Transit staff receive over 2,000 calls per month with over half asking questions about the BRITE bus schedule. To improve the availability and attractiveness of bus route and schedule information, stand-alone display racks are being purchased. The racks contain a map of the BRITE transit region with bus routes and brochures that contain detailed information about each of the routes. The display racks will be placed around the region in public buildings that are served by transit such as libraries, government centers and private locations such as senior centers and retirement communities. Distribution of the racks is planned for next week.



- The BRITE transit system received a grant from DRPT for 3 buses to be equipped with technology called Mobile Eye, which detects objects inside a perimeter around the bus and alerts the driver. After the initial trial period, a decision will be made whether to install the technology on all the buses. Mr. Britton said that the technology does not apply braking but provides a warning to the driver.

Meeting Schedule

Chairperson Sliwoski stated that the next Policy Board meeting will be held on May 2nd, at 10:00 a.m., the CTB Six-Year Plan Public Meeting will be held on May 3rd, VDOT Land Use and Transportation Forum in Richmond on May 10th, and the next TAC Meeting is scheduled for May 16th, at 2:00 p.m. at the CSPDC Office.

Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:28 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann W. Cundy".

Ann W. Cundy
Transportation Program Manager

Technical Advisory Committee Meeting Agenda May 16, 2018 at 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call to Order
2. Public Comment
3. Approval of Minutes of the April 18, 2018 TAC Meeting
4. Consideration of SMART SCALE Round 3 Resolutions of Support (TAC Action Form #18-2)
5. FY 18 US 340 Signal Coordination Small Area Study Update (TAC Memo #18-6)
6. Presentation – *Innovative Intersection Design*: Adam Campbell, Assistant District Planner, VDOT Staunton District
7. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. Transit
8. Other Business
 - a. Update from the Transportation and Land Use Forum
 - b. Legislative Update
 - c. VAMPO Update
 - d. SMART SCALE
9. Upcoming Meetings
 - **May 18** – City of Staunton Bike and Walk to Work Day Event at the Wharf Parking Lot in Downtown Staunton
 - **June 6** – SAWMPO Policy Board Meeting, 10:00 am at CSPDC Office
 - **June 20** – SAWMPO TAC Meeting, 2:00 pm at CSPDC Office
10. Adjournment



**Technical Advisory Committee (TAC)
Regular Meeting Minutes
May 16, 2018, 2:00 p.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (14):

Voting Members				Others	
	City of Staunton		VDOT		Staff (CSPDC)
✓	Tom Sliwoski, Chairperson	✓	Don Komara		Bonnie Riedesel
	Rodney Rhodes	✓	Adam Campbell (Alt)		Elizabeth McCarty
✓	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)	✓	Ann Cundy
	Tim Hartless (Alt)		VA DRPT	✓	Scott Philips
	Augusta County	✓	Nick Britton	✓	Nancy Gourley
	Leslie Tate		Tiffany Dubinsky		Devon Thompson
✓	Doug Wolfe	Non-Voting Members			Jonathan Howard
✓	Jeff VanFossen (Alt)		VRT	✓	Kimberly Miller
	Vacant (Alt)	✓	Susan Newbrough		
	City of Waynesboro		Phil Thompson (Alt)		
✓	Todd Wood, Vice Chair		Federal Highway Admin.		
	Luke Juday		Mack Frost		
	Ross Morland (Alt)		Federal Transit Admin.		
	Brian McReynolds (Alt)		Michele DeAngelis		
			VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:00 p.m. by Mr. Tom Sliwoski, Chairperson.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments.



Approval of Minutes

Chairperson Sliwoski presented minutes from the April 18, 2018, TAC Meeting.

Mr. Wood moved, seconded by Mr. Wolfe, to approve the minutes of April 18, 2018, as presented. Motion carried unanimously (7-0).

Consideration of SMART SCALE Round 3 Resolutions of Support (TAC Action Form #18-2)

Chairperson Sliwoski presented the Resolutions of Support. Mr. Philips stated that SMART SCALE Round 3 projects being submitted by MPO member jurisdictions require Resolutions of Support from the MPO due to these projects not being identified in the SAWMPO Constrained Long Range Plan list of projects. He stated that the action requested is to recommend the Policy Board approve the Resolutions at their June meeting.

Each locality shared a summary of their projects:

Augusta County – Mr. Wolfe stated that the first 2 projects came out of a small area study of the Rt 250 corridor at the Woodrow Wilson complex. He stated that the first project is one of the short-term access recommendations, which is to add a receiving lane up to and through the roundabout. He stated that the second project is the long-term access recommendation (Option A), which is to provide a second entrance to the complex off of Rt 250 between Idlewood Blvd. and Woodrow Wilson Avenue. Mr. Wolfe stated that the 3rd project is an intersection safety improvement project at Rt 254 and Rt 640 that may include some geometric improvements and potential turn lanes. He stated the final project is to make improvements on Weyers Cave Road (Rt. 256) at the I-81 Exit 235 interchange by adding a park and ride lot on the north side of Rt. 256, a right turn lane onto northbound I-81, a right turn lane from the interstate onto Triangle Drive and improvements to the eastern edge of the Triangle Drive intersection.

Stanton – Mr. Mills stated that Stanton is submitting three sidewalk projects; along Edgewood Road from North Coalter to North Augusta with pedestrian signal improvements, along North Augusta Street, from Lambert Street to Harper Court, and along North Augusta Street from Harper Court to Meadowbrook Drive.

Waynesboro – Mr. Wood stated that Waynesboro has five projects; Rosser Avenue/13th Street Roundabout, Broad Street Access Management, Lew Dewitt/Rosser Avenue Connector between Lew Dewitt Boulevard and Rosser Avenue, East Main Street Shared Use Path, and Hopeman Parkway and Solutions Way Roundabout. Ms. Cundy stated that only four applications can be submitted to SMART SCALE, but Waynesboro has not yet decided which one will not be submitted. Mr. Campbell stated that all five Resolutions of Support may be considered, and the projects put through the pre-screening process and the decision made about which project to not submit based on feedback.

VDOT – Mr. Campbell stated that VDOT has coordinated with the SAWMPO to make certain interstate applications and has decided upon a final list of three applications within the SAWMPO; Weyers Cave truck-climbing lanes on the southbound side of I-81; extension of the acceleration lanes at the Mount Sidney Rest Area, and I-64 Exit 94 off-ramp extension of the deceleration lane to add more capacity.



BRITE – Ms. Gourley stated that the US 250 Connector at Sangers Lane and Band Station Road is a highly used stop on the 250 Connector route; the project is for pedestrian improvements to serve the bus stop.

Mr. Wolfe moved, seconded by Mr. Britton, to recommend endorsement of all Resolutions of Support for projects being submitted by the SAWMPO and its members, as presented. Motion carried unanimously (7-0).

FY2018 US 340 Signal Coordination Small Area Study Update (TAC Memo #18-6)

Chairperson Sliwoski presented the Small Area Study Update. Mr. Philips stated that a study kick-off meeting was held in May. He stated that Kimley-Horn completed the initial corridor evaluation and provided some initial recommendations. He stated that they are wrapping up the Existing Conditions analysis and the timing plan should be completed in June. Mr. Philips stated that the final deliverables are expected by September and a presentation will be made to the MPO Policy Board in October. He and Mr. Wood both stated that Kimley-Horn is doing a great job on this study.

Presentation – *Innovative Intersection Design*: Mr. Adam Campbell, Assistant District Planner, VDOT Staunton District

Chairperson Sliwoski presented the Innovative Intersection Design Presentation. Mr. Campbell stated that VDOT is emphasizing “innovative intersection designs” which address traffic issues at a variety of intersection types at a fraction of the cost of grade-separated intersections.

He stated that signalization is a common approach to improving intersections, but signals don’t do well at handling increasing traffic volumes. The cost of a grade-separated intersection is many times greater than signalization, so innovative solutions to improving the operational performance and safety are encouraged.

Mr. Campbell discussed the various innovative intersection designs; Roundabout, Reduced Conflict U-Turn, Continuous Green T, Quadrant Roadway, and Displaced Left Turn. He explained how each works and the benefits of each.

Mr. Campbell stated that interactive tools are available that help select the best innovative design for a particular intersection based on the traffic data entered. He stated that this tool is available at http://www.virginiadot.org/info/alternative_intersection_informational_design_guides.asp.

Presentation attached to file minutes.

Agency Updates

VDOT

- Mr. Campbell stated that there are just over 2 weeks for the SMART SCALE pre-applications to be submitted.

DRPT

Mr. Britton gave an update for DRPT:



- In a couple months he will make a presentation to the MPO about the Transit Reform Package that went through the General Assembly this past session. Funding for transit capital and operations has been changed, which changes the long-term approach to how agencies look at funding.
- Virginia Breeze, the inter-city bus service connecting Blacksburg to Washington, D.C., had ridership numbers of 1225 in April, which was lower than March, but was not unexpected. Ridership numbers have exceeded their initial annual estimate.

Transit

Ms. Gourley gave an update for Transit:

- DRPT has hired a consultant to help market the Virginia Breeze so that it will not only be a University system but will appeal to everyone. She has been participating with the consultant to find ways to promote the service in this area.
- The CSPDC has received a demonstration grant from DRPT to look at ways to move the intercity (Charlottesville to Augusta County area) bus service project forward.

Other Business

Mr. Philips stated that last week staff attended the VDOT Transportation and Land Use Forum in Midlothian, VA. He stated that Terry Short and Amanda Glover gave a presentation on Lifecore Drive and how that project increased economic development opportunities and opened access to property that was previously inaccessible. He stated that Jonathan Howard of the CSPDC, James May of Rockingham County and Brad Reed of VDOT worked together on and presented about a prioritization and measuring tool that can be used in evaluating projects at the CLRP stage to determine their competitiveness in the SMART SCALE process.

Upcoming Meeting Schedule

Chairperson Sliwoski stated that this Friday, May 18th, the City of Staunton is sponsoring a Bike & Walk to Work Day event at the Wharf from 7:30-8:30 a.m. The next Policy Board meeting will be held on June 6th, and the next TAC Meeting is scheduled for June 20th, at 2:00 p.m. at the CSPDC Office.

Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:42 p.m.

Respectfully submitted,

Ann W. Cundy
Transportation Program Manager



Technical Advisory Committee Meeting Agenda July 18, 2018 at 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call to Order and Welcome of New Members
2. Public Comment
3. Approval of the Minutes of the May 16, 2018 TAC Meeting
4. FY 18 Small Area Study Update - US 340 Corridor Signal Timing Optimization Plan (TAC Memo #18-7)
5. Presentation – *BRITE State of Transit Update*, Cindi Johnson, CSPDC Finance Manager
6. Presentation – *Transit Funding Reforms*, Mr. Nick Britton, Statewide Manager of Transit Planning DRPT
7. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. Transit
8. Other Business
9. Upcoming Meetings
 - **August 1** – SAWMPO Policy Board Meeting, 10:00 am at CSPDC Office
 - **August 15** – SAWMPO TAC Meeting, 2:00 pm at CSPDC Office
10. Adjournment

Technical Advisory Committee (TAC) Regular Meeting Minutes July 18, 2018, 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (13):

Voting Members				Others	
	City of Staunton		VDOT		Staff (CSPDC)
✓	Tom Sliwoski, Chairperson	✓	Don Komara		Bonnie Riedesel
✓	Rodney Rhodes		Adam Campbell (Alt)	✓	Ann Cundy
	Nickie Mills (Alt)		Josh Dunlap (Alt)	✓	Scott Philips
	Tim Hartless (Alt)		VA DRPT	✓	Nancy Gourley
	Augusta County	✓	Dan Sonenklar	✓	Kimberly Miller
✓	Leslie Tate	✓	Nick Britton		
	Doug Wolfe	Non-Voting Members			
✓	Jeff VanFossen (Alt)		VRT		
	Vacant (Alt)	✓	Susan Newbrough		
	City of Waynesboro		Phil Thompson (Alt)		
	Todd Wood, Vice Chair		Federal Highway Admin.		
✓	Luke Juday		Mack Frost		
	Ross Morland (Alt)		Federal Transit Admin.		
	Brian McReynolds (Alt)		Michele DeAngelis		
			VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:05 p.m. by Mr. Tom Sliwoski, Chairperson.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments.

Approval of Minutes

Chairperson Sliwoski presented minutes from the May 16, 2018, TAC Meeting.

Mr. Komara moved, seconded by Mr. Van Fossen, to approve the minutes of May 16, 2018, as presented. Motion carried unanimously (5-0; Ms. Tate abstained).

FY2018 US 340 Signal Coordination Small Area Study Update (TAC Memo #18-7)

Chairperson Sliwoski presented the Small Area Study Update. Mr. Philips stated that the consultant, Kimley-Horn, is moving the project forward, on-time and on-budget. He stated that the draft signal timing plan has been submitted for review and comment and that the Technical Memo and improvement recommendations are expected to be delivered by the end of the month. Mr. Philips stated that the study results and recommendations will be presented to the Policy Board in September for acceptance and completion.

Ms. Cundy stated that she and Ms. Gourley would like to discuss the upcoming FY2019 Small Area Study for the Staunton area. Ms. Gourley stated that one of the recommendations of the state-mandated Transit Development Plan (TDP) is to look at the 250 Connector Route of the BRITE Transit system. She stated that this route is the backbone of the system, connecting Staunton and Waynesboro and serves Augusta Health, WWRC, and other destinations on the corridor and links at the Staunton hub to other routes. The route is stressed to make the trip in one hour. Short-term relief included extracting and dedicating a separate bus for paratransit services; however, with the increasing growth along the corridor, the route needs to be evaluated for additional relief. Ms. Gourley stated that an application for SMART SCALE is being submitted for transit and pedestrian facilities at the intersection of Sanger's Lane and Rt 250, which is a heavily used stop in both directions.

Ms. Cundy stated that the Transit route study is in the Small Area Study budget for FY19. However, there is a need to also study the specific area of new developments at Staunton Crossing and Frontier Center that takes into account new circulation patterns to serve both of these new developments. The desire is to have one consultant team study both of these areas at the same time, focusing on bus, pedestrian and cyclist movements in the area.

Ms. Cundy stated that once Kimley-Horn presents to the Board on the Rosser Avenue study, that will clear the way to begin the FY19 study.

Presentation – BRITE State of Transit Update: Ms. Cindi Johnson, Fiscal Officer, CSPDC

Chairperson Sliwoski presented the BRITE State of Transit Presentation. Ms. Gourley stated that every year an update is provided to the BRITE Transit Advisory Committee (BTAC) which includes representatives from all of the funding partners and others. She introduced Ms. Cindi Johnson of the CSPDC and stated that Ms. Johnson gave a funding presentation to the BTAC earlier this year which she is sharing with the TAC today.

Ms. Johnson explained what is included in the transit contracting fee and what we pay for. She explained what services are offered, the ownership of the facility and how the services are contracted out. She explained

the urban and rural funding that is provided for the system and some of the requirements of receiving such funds.

Presentation attached to file minutes.

Presentation – *Transit Funding Reforms*, Mr. Nick Britton, Statewide Manager of Transit Planning DRPT

Chairperson Sliwoski presented the Transit Funding Reforms presentation. Mr. Britton introduced Mr. Daniel Sonenklar, who is a new statewide planner, coming from FourSquare in Rockville, MD. Mr. Sonenklar will be the new DRPT representative to the SAWMPO, and Mr. Britton will remain an alternate.

Mr. Britton stated that the General Assembly reviewed transit funding in light of the expiration of bonds that currently are used to fund transit capital projects (fiscal cliff). He stated that in reviewing funding sources for transit throughout the state, the state legislature decided to take WMATA (Washington DC metro area transit system) out of the formula that is being developed for the other Virginia transit agencies. Mr. Britton stated that the program is being restructured to allow for consistency in grant funding year over year. He stated that based on averages for the past few years, the total funding will be allocated as follows: WMATA Operating & Capital 53.5%, Statewide Operating 31%, Statewide Capital 12.5%, and Special Projects 3%. Mr. Britton stated that for Statewide Capital, separate funding will be made available for state of good repair, minor enhancement, and major expansion; major expansion decision-making will be made using the same criteria as SMART SCALE. He stated that for State Operating funds, awards will be allocated on the basis of service delivery factors and will be made available for public comment at least one year before application process opens. Mr. Britton stated that Regional Transit Planning will also be required for transit systems serving population areas between 1.5 million and 2.0 million, but will not apply to the SAWMPO.

Presentation attached to file minutes.

Agency Updates

VDOT

Mr. Komara stated that the I-81 ramp extensions in Staunton are under construction. The SMART SCALE application deadline is August 1st. The Rt 610 project is almost done; the next I-81 public meeting will be held on August 23rd at BRCC; there will be one more public meeting after this one. The Annual Augusta County Six-year Planning meeting will be held on August 8th to discuss priorities and projects. A Citizens Info Meeting will be held on the Rt 262/613 intersection; may put in an R-cut innovative intersection; date, time and location of this meeting are to be determined.

DRPT

Mr. Britton stated that last month's Virginia Breeze ridership numbers are not yet available, but the numbers are expected to be lower than previous. He stated that this is due to students being out of school for the summer. Ridership numbers have exceeded their initial annual estimate. DRPT is going to study where to introduce a new route in another part of the state.



Transit

Ms. Gourley stated that a 2-day risk and vulnerability assessment for the BRITE Transit service was conducted and a draft report will be out in the next few weeks.

Other Business

Mr. Juday stated that Waynesboro has applied for a federal BUILD grant, a successor to TIGER grants. The City has prioritized development of a trail from the City to the western portal of the Crozet Blue Ridge Tunnel and expansion of the Tunnel project to connect with regional trail systems. Augusta County and Nelson County will be co-sponsors of the application. The deadline is tomorrow; awards are expected in December.

Upcoming Meeting Schedule

Chairperson Sliwoski stated that the next Policy Board meeting will be held on August 1st, and the next TAC Meeting is scheduled for August 15th, at 2:00 p.m. at the CSPDC Office.

Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 3:15 p.m.

Respectfully submitted,

Ann W. Cundy
Transportation Program Manager



Technical Advisory Committee Meeting Agenda September 19, 2018 at 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call to Order and Welcome
2. Public Comment
3. Approval of the Minutes of the July 18, 2018 TAC Meeting
4. FY 2018-2021 TIP Administrative Modification (TAC AF #18-3)
5. US 340 (Rosser Avenue) Signal Timing Study Recommendations (TAC Memo #18-8)
6. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. Transit
7. Other Business
8. Upcoming Meetings

October 10 – SAWMPO/CA-MPO Joint Policy Board Meeting, 10:00 am—12:30 am, Basic City Brewery, Waynesboro

October 17 – SAWMPO TAC Meeting, 2:00 pm, at CSPDC Office

October 17 – VDOT Fall Meeting/Final I-81 Corridor Study Meeting, 4:00-7:00 pm, Blue Ridge Community College Plecker Center
9. Adjournment

**Technical Advisory Committee (TAC)
Regular Meeting Minutes
September 19, 2018, 2:00 p.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (14):

Voting Members				Others	
	City of Staunton		VDOT	✓	Alex Price, VDOT
✓	Tom Sliwoski, Chairperson	✓	Don Komara	✓	Bill Bushman, Hurt & Proffitt
✓	Rodney Rhodes	✓	Adam Campbell (Alt)		Staff (CSPDC)
	Nickie Mills (Alt)		Josh Dunlap (Alt)		Bonnie Riedesel
	Tim Hartless (Alt)		VA DRPT	✓	Ann Cundy
	Augusta County	✓	Dan Sonenklar		Nancy Gourley
✓	Leslie Tate		Nick Britton	✓	Kimberly Miller
	Doug Wolfe	Non-Voting Members		✓	Devon Thompson
✓	Jeff VanFossen (Alt)		VRT		
	Vacant (Alt)	✓	Susan Newbrough		
	City of Waynesboro		Phil Thompson (Alt)		
✓	Todd Wood, Vice Chair		Federal Highway Admin.		
	Luke Juday		Mack Frost		
	Ross Morland (Alt)		Federal Transit Admin.		
	Brian McReynolds (Alt)		Michele DeAngelis		
			VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:00 p.m. by Mr. Tom Sliwoski, Chairperson.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments.

Approval of Minutes

Chairperson Sliwoski presented minutes from the July 18, 2018, TAC Meeting.

Ms. Tate moved, seconded by Mr. Van Fossen, to approve the minutes of July 18, 2018, as presented. Motion carried unanimously (6-0).

FY2018-2021 TIP Administrative Modification (TAC AF #18-3)

Chairperson Sliwoski presented the TIP Modification. Ms. Cundy stated that last fall the TAC discussed implementing MAP-21 and performance-based evaluation criteria. She stated that a set of Safety targets were reviewed and the state-wide targets were approved. Ms. Cundy stated that as the CTB sets performance measures, the SAWMPO will review and add them to the SAWMPO TIP document until all of the measures are updated to the MAP-21 standard. She stated that October 1 is the start of the new federal fiscal year; any MPO TIPs that aren't updated with the new Safety and Transit measures will be frozen until updated.

Ms. Cundy stated that the SAWMPO did not have a TIP document other than the financial reports for highway and transit projects, so a document was created to record the administrative language needed; thus, this is an administrative modification with no change to the financials. She stated that the TAC is requested to recommend the TIP administrative modification be approved by the Policy Board at their October meeting.

Ms. Tate pointed out a typographical error on page 33 that should read "HSIP," which Ms. Cundy stated would be corrected.

Mr. Wood moved, seconded by Mr. Komara, to approve the TIP Administrative Modification, as amended. Motion carried unanimously (6-0).

US 340 (Rosser Avenue) Signal Timing Study Recommendations (TAC Memo #18-8)

Chairperson Sliwoski presented the Signal Timing Study Recommendations. Ms. Cundy stated that Mr. Kyle Williams, the project manager for Kimley-Horn presented these recommendations at the September Board meeting. She stated that she will present information to the TAC that was provided to the Board.

Ms. Cundy stated that there were two areas of focus for this study; one was how to coordinate communication among the signals along the corridor, and the other was to look for other improvements that could make the corridor function better. She stated that there are six recommendations that came from the study that included adjustments to turn lanes and signal timing and addition of pedestrian crosswalks and call buttons. The study results and recommendations will be turned over to the City of Waynesboro for further action. Presentation attached to file minutes.

Agency Updates

VDOT

- Mr. Campbell reported that the SMART SCALE Round 3 applications are in the screening and district validation process, will wrap up and move into scoring in October. When VDOT puts comments on the application during validation, notification goes to the point of contact for the application. The localities may concur or respond to comments.
- Mr. Campbell stated that we are currently in FY2020 HSIP application period; applications can be submitted by localities; the deadline is November 1st. David Morris is the VDOT contact person.
- Mr. Komara stated that the I-81 overlay is almost done, and I-81 ramp extensions in Staunton will be done this fall. The Rt 610 project in Stuarts Draft should be done by Thanksgiving; Rt 616 Dam Town Road widening, curve improvements and drainage improvements will start in mid-October; there are 7 roads closed in the County due to flooding.

DRPT

Mr. Sonenklar gave the following updates:

- This week is Try Transit Week which includes activities that seek to raise awareness of transit and encourage people to try transit.
- DRPT is writing up new guidelines for transit capital applications which will reflect the transit priority legislation that was passed last year; the guidelines should be available for review in November.
- August was the Virginia Breeze's best month yet for ridership numbers at 1883 trips. So far this year, ridership does reflect college student usage.

Transit

Ms. Thompson gave the following updates:

- The risk and vulnerability assessment was completed and a report was drafted for the BRITE Transit service and priorities identified.
- The new BRITE transit website is live and includes a trip planner.
- BRITE Transit is giving free rides today in celebration of Try Transit Week.
- Revised routes for the Mischief and Magic festival in Staunton at the end of the month are published on the website and are being sent to various locations to get the word out.
- At the request of Ms. Cundy, Ms. Thompson showed the BRITE website and the various pages and features.

Upcoming Meeting Schedule

Chairperson Sliwoski stated that the next Policy Board meeting will be held on October 10th followed by the SAWMPO/CAMPO Joint Meeting, and the next TAC Meeting is scheduled for October 17th, at 2:00 p.m. at the CSPDC Office. The VDOT Fall Transportation/Final I-81 Corridor meeting will be held on October 17th, from 4-7pm at BRCC; Secretary Valentine and CTB member Dixon Whitworth will be in attendance.



Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:40 p.m.

Respectfully submitted,

Ann W. Cundy
Transportation Program Manager

Technical Advisory Committee Meeting Agenda October 17, 2018 at 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call to Order and Welcome
2. Public Comment
3. Approval of the Minutes of the September 19, 2018 TAC Meeting
4. FY19 Small Area Study Selection (TAC AF #18-4)*
5. MAP-21 Performance Measures and Targets Concurrence (TAC Memo #18-9)
6. VDOT STARS Study of Greenville Avenue (TAC Memo #18-10)
7. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. Transit
8. Other Business
9. Upcoming Meetings

November 7 - SAWMPO Policy Board Meeting, 10:00 am, CSPDC Office
November 21 - SAWMPO TAC Meeting CANCELLED
10. Adjournment

* Action Required

Technical Advisory Committee (TAC) Regular Meeting Minutes October 17, 2018, 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (11):

Voting Members			Others	
	City of Staunton		VDOT	✓ Derek Piper, WSP
	Tom Sliwoski, Chairperson		Don Komara	Staff (CSPDC)
	Rodney Rhodes	✓	Adam Campbell (Alt)	Bonnie Riedesel
✓	Nickie Mills (Alt)		Josh Dunlap (Alt)	✓ Ann Cundy
	Tim Hartless (Alt)		VA DRPT	✓ Nancy Gourley
	Augusta County	✓	Dan Sonenklar	✓ Kimberly Miller
	Leslie Tate		Nick Britton	
✓	Doug Wolfe	Non-Voting Members		
✓	Jeff VanFossen (Alt)		VRT	
	Vacant (Alt)	✓	Susan Newbrough	
	City of Waynesboro		Phil Thompson (Alt)	
✓	Todd Wood, Vice Chair		Federal Highway Admin.	
	Luke Juday		Mack Frost	
	Ross Morland (Alt)		Federal Transit Admin.	
	Brian McReynolds (Alt)		Michele DeAngelis	
			VA Dept. of Aviation	
			Rusty Harrington	

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:00 p.m. by Mr. Todd Wood, Vice Chairperson.

Public Comment

Vice Chairperson Wood opened the floor for public comment. There were no public comments.

A citizen, Mr. Derek Piper, with WSP USA, Inc. introduced himself, and stated he is in the area to attend the I-81 public meeting this afternoon.

Approval of Minutes

Vice Chairperson Wood presented minutes from the September 19, 2018, TAC Meeting.

Mr. VanFossen moved, seconded by Mr. Campbell, to approve the minutes of September 19, 2018, as presented. Motion did not carry; no quorum reached (4-0, Mr. Mills and Mr. Wolfe abstained).

FY19 Small Area Study Selection (TAC AF #18-4)

Vice Chairperson Wood presented the FY19 Small Area Study. Ms. Cundy stated that the TAC is asked to recommend that the Policy Board approve the selection of the Richmond Road Corridor Study as the FY 2019 Small Area Study and the Scope of Work developed for the study. She stated that at the July meeting the TAC discussed selecting a FY19 Small Area Study in Staunton after completing studies in Augusta County and the City of Waynesboro. Ms. Cundy stated that staff proposed a reevaluation of the Richmond Road corridor between Frontier Drive and I-81 Exit 222 that will complement the Transit Study of the Route 250 Connector Route. She stated that both studies will be done by Kimley Horn and meetings will be held on the same day for both studies to save on expenses.

Mr. Wolfe asked if the study would extend to Rowe Road where some improvements are planned. He stated that people who live in Augusta Woods still use the “old” road and cross the train tracks. Ms. Cundy stated that pedestrian and transit needs will be considered, and Augusta County is part of the study team.

Mr. Wolfe moved, seconded by Mr. Mills, to approve the FY19 Small Area Study selection. Motion carried unanimously (6-0).

MAP-21 Performance Measures and Targets Concurrence (TAC Memo #18-9)

Vice Chairperson Wood presented the Performance Measures Target Concurrence. Ms. Cundy stated that last year MAP-21 policies and requirements were introduced to MPOs around the state. She stated that Safety performance measures and targets were the first set to be introduced. Ms. Cundy stated that the MPOs are required to establish their own targets or concur with the targets established by the State; we concurred with the State’s Safety targets.

Ms. Cundy stated that the next set of performance measures and targets that are ready for consideration are Asset Condition (Pavement and Bridges) and System Performance (travel time reliability measure for both passenger vehicles and trucks). She stated that the MPO will not be penalized in any way for not meeting the State’s targets. Ms. Cundy stated that staff recommends the SAWMPO concur with the statewide targets due to not having the resources or access to data to establish its own targets.

Ms. Cundy showed a map of the national highway system indicating the portions within the SAWMPO region where system performance and asset condition are measured. She stated that the metrics will be adjusted as needed by VDOT.

Ms. Cundy stated that the MPO is required to notify VDOT of their decision by letter of concurrence, a copy of which staff has provided in the meeting materials. She stated that additional targets will be brought before the MPO as they become available for concurrence.

VDOT STARS Study of Greenville Avenue (TAC Memo #18-10)

Vice Chairperson Wood presented the VDOT STARS Study. Ms. Cundy stated that STARS stands for Strategically Targeted Affordable Roadway Solutions and is a program of VDOT to target problem areas and prepare improvement recommendations for funding and implementation through various sources. She stated that VDOT identified Greenville Avenue as having a high ratio of lanes/volume/crashes and applied for this corridor to be studied under the STARS program. This program funds up to \$200,000 and is consultant-led but asks the MPO to commit additional funding of up to \$25,000, if needed, which the Board approved at its October meeting.

Mr. Campbell stated that VDOT Central Office identifies potential candidates for the STARS study program using the criteria of safety and congestion and sends their candidate projects to the local district office to consider for application. He stated that as VDOT local staff discussed the suggested potential project areas the Greenville Avenue corridor rose to the top due to safety concerns. Mr. Campbell stated that the corridor will begin at the intersection of Greenville Avenue and Commerce Boulevard (in Staunton) and proceed south to at least the intersection of Rt 262 but may extend a little further south (in Augusta County).

Agency Updates

VDOT

Mr. Campbell gave the following updates:

- The Fall Transportation Meeting and Final I-81 Corridor Study Meeting will be held today; from 4-5pm for the SYIP/Fall Meeting and from 5-7pm for the I-81 final public meeting at Blue Ridge Community College, Plecker Workforce Center.
- The validation process for SMART SCALE Round 3 applications have just been completed and are close to the moving into the scoring process.

DRPT

Mr. Sonenklar gave the following updates:

- DRPT is conducting Transit grantee workshops around the state in November; Ms. Cundy has the schedule.
- Prior to and at the workshops, the new guidelines for Transit grant applications will be made available.
- The September Virginia Breeze ridership numbers dropped slightly from August, which was better than the same time last year. They expected to see a larger drop, but the numbers have remained relatively high.



Transit

Ms. Gourley gave the following updates:

- Within the Myers Corner development, two new bus stops on the 250 Connector route became operational on Monday with no issues; routes in both directions now have an altered path to access these new stops.
- On/off counts are being gathered to prepare for the 250 Connector Route study which will help expedite the study once the consultants come on-board.
- BRITE Transit is giving free rides on election day; there will be a press release.

Upcoming Meeting Schedule

Vice Chairperson Wood stated that the next Policy Board meeting will be held on November 7th. The TAC Meeting scheduled for November 21st is cancelled; the next meeting will be held on December 19th, at 2:00 p.m. at the CSPDC Office.

Meeting Adjourned

Vice Chairperson Wood asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:29 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ann W. Cundy".

Ann W. Cundy
Transportation Program Manager

Technical Advisory Committee Meeting Agenda December 19, 2018 at 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call to Order and Welcome
2. Public Comment
3. Approval of the Minutes of the September 19, 2018 TAC Meeting*
4. Approval of the Minutes of the October 17, 2018 TAC Meeting**
5. 2019 Meeting Schedule (TAC Memo #18-11)
6. MAP-21 Safety Performance Measure Targets Letter (TAC Memo #18-12)
7. I-81 Improvement Plan Update and Resolution of Support (TAC Memo #18-13)
8. MPO-Area Studies Update (TAC Memo #18- 14)
9. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. Transit
10. Other Business
11. Upcoming Meetings
 - January 16, 2019** - SAWMPO TAC Meeting, 2:00 PM, CSPDC Office
 - February 6, 2019** - SAWMPO Policy Board Meeting, 10:00 am, CSPDC Office
12. Adjournment

* Quorum not reached at October meeting

**Action Required

**Technical Advisory Committee (TAC)
Regular Meeting Minutes
December 19, 2018, 2:00 p.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (13):

Voting Members			Others	
	City of Staunton		VDOT	✓ William Bushman, Hurt & Proffitt
✓	Tom Sliwoski, Chairperson		Don Komara	Staff (CSPDC)
✓	Rodney Rhodes	✓	Adam Campbell (Alt)	Bonnie Riedesel
✓	Nickie Mills (Alt)		Josh Dunlap (Alt)	✓ Ann Cundy
	Tim Hartless (Alt)		VA DRPT	✓ Nancy Gourley
	Augusta County	✓	Dan Sonenklar	✓ Kimberly Miller
✓	Leslie Tate		Nick Britton	✓ Jonathan Howard
✓	Doug Wolfe	Non-Voting Members		
	Jeff VanFossen (Alt)		VRT	
	Vacant (Alt)		Susan Newbrough	
	City of Waynesboro		Phil Thompson (Alt)	
✓	Todd Wood, Vice Chair		Federal Highway Admin.	
	Luke Juday		Mack Frost	
	Ross Morland (Alt)		Federal Transit Admin.	
	Brian McReynolds (Alt)		Michele DeAngelis	
			VA Dept. of Aviation	
			Rusty Harrington	

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:00 p.m. by Mr. Tom Sliwoski, Chairperson.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments.

Approval of Minutes

Chairperson Sliwoski presented minutes from the September 19, and October 17, 2018, TAC Meetings. Ms. Cundy stated that the minutes from September 19th were presented at the October 17th meeting, but there were insufficient votes to reach a quorum due to two voting members abstaining.

Mr. Rhodes moved, seconded by Mr. Wood, to approve the minutes of September 19, 2018, as presented. Motion carried unanimously (6-0); Mr. Wolfe and Mr. Mills abstained from voting.

Mr. Wood moved, seconded by Mr. Mills, to approve the minutes of October 17, 2018, as presented. Motion carried unanimously (5-0); Chairperson Sliwoski, Mr. Rhodes and Ms. Tate abstained from voting.

2019 Meeting Calendar (TAC Memo #18-11)

Chairperson Sliwoski presented the 2019 Meeting Calendar. Ms. Cundy stated that the SAWMPO publishes its annual meeting schedule each December. She stated that the 2019 SAWMPO Policy Board and Technical Advisory Committee (TAC) meeting schedules were approved by the Board at their December 5th meeting and are included in the meeting materials. Ms. Cundy stated that a public notice for the 2019 meeting schedules was published in local newspapers and posted on www.sawmpo.org in accordance with the SAWMPO Public Participation Plan (PPP).

MAP-21 Performance Measures and Targets Letter (TAC Memo #18-12)

Chairperson Sliwoski presented the Performance Measures Target Letter. Ms. Cundy stated that last month the TAC reviewed Asset Condition (Pavement and Bridges) and System Performance (travel time reliability measure for both passenger vehicles and trucks) which are updated every 3 years. She stated that the Safety targets are required by federal code to be reviewed annually. Ms. Cundy stated that when VDOT Central Office reviewed the 2017 Safety data, there was a significant increase in fatal injury crashes and a reduction of the declining trend in serious injury crashes. She stated that although there are no penalties for not meeting the targets, the data helps identify potential improvements and project areas. Ms. Cundy stated that the target for 2019 should be 8 fatalities and the rate .77; these corrections to the SAWMPO Concurrence letter will be made prior to Board review in February. Mr. Campbell stated that fatality reduction does not mean more fatalities are expected, rather fatalities are expected to be lower, but the five-year trend line will not fully reflect the decrease immediately due to being a five-year rolling average.

Mr. Wolfe asked if there was the ability to generalize about the cause of the fatalities. Mr. Howard stated that most of the fatalities could be attributed to the increase in travel and that there were a few outliers. Ms. Cundy stated that some of the causes were driver-related issues (drunk driving, unbelted).

I-81 Improvement Plan Update & Resolution of Support (TAC Memo #18-13)

Chairperson Sliwoski presented the I-81 Improvement Plan Update. Ms. Cundy stated that staff took this to the Board at their December meeting so the MPO could act prior to the beginning of the General Assembly

session. She stated that a Resolution of Support was approved by both the SAWMPO Policy Board and the CSPDC Commission. Ms. Cundy stated that the CTB approved a plan (Executive Summary is on the CTB and SAWMPO websites) that focuses on \$2 billion of high priority projects, 63 projects statewide. She stated that of the 63, 23 are in the Staunton District for a value of \$838 million. Ms. Cundy stated that the Resolution of Support will be sent to Mr. Dixon Whitworth and our General Assembly delegation.

MPO-Area Studies Update (TAC Memo #18-14)

Chairperson Sliwoski presented the MPO-Area Studies Update.

Greenville Avenue STARS

Mr. Campbell stated that for the STARS project (Greenville Avenue) the framing document has been completed and signed by all appropriate parties, the data has been gathered and Kimley-Horn will develop an existing conditions model and existing year analysis; he expects to have more information to present in January.

Richmond Road Corridor

Ms. Cundy stated that the Richmond Road corridor study was kicked off just after Thanksgiving and that Kimley-Horn completed some observations and gathered turning movements. She stated that staff has been working with them to assemble existing conditions data and anticipated future development; she thanked Augusta County and City of Staunton staff for helping with that. Ms. Cundy stated that Kimley-Horn is now in the process of coming up with projected growth and traffic for the corridor that the study team will analyze and then use to create a synchro model for the base year. She stated that the study is expected to be completed in May or June.

250 Connector Route

Ms. Gourley stated that a kick-off meeting was held with Kimley-Horn on November 27th. She stated that all the requested data has been provided to the consultant. Ms. Gourley stated that on Monday a rider survey was launched with both electronic and hard copies available. She stated that the survey data will be analyzed, and alternatives developed for the study team to review in mid- to late-January.

Agency Updates

VDOT

Mr. Campbell gave the following updates:

- The Fall SMART SCALE applications will be available soon on the website to review.
- The State of Good Repair, Primary Extension Paving and Local Bridge application windows are open until January 7th (this applies to the two cities).

DRPT

Mr. Sonenklar gave the following updates:

- DRPT grant application period is open through February 1st. A webinar was held earlier today but was cut off in the middle, but the entire presentation has been recorded and posted online.

- Virginia Breeze ridership continues to grow. November was the highest month yet with over 2400 trips. Five extra buses were placed on the road on the Wednesday prior to Thanksgiving. DRPT is considering implementing similar service in other parts of the state.

Transit

Ms. Gourley gave the following updates:

- The Virginia Breeze added an extra northbound bus on Friday afternoons and an additional southbound bus on Sunday evenings to accommodate weekend travel.
- The BRITE buses and trolley participated in various area holiday parades.
- BRITE Transit participated in the Staunton University.

Other Business

Ms. Cundy stated that the Rural Technical Advisory Committee will hold a meeting tomorrow morning at 9:00 a.m. at the CSPDC with a special guest speaker, Ms. Becky Golden, Transportation Research Board Safety Circuit Rider. Ms. Golden will talk about the services she is able to offer; this is a good opportunity for both Urban and Rural staff.

Ms. Cundy stated that a new Transportation Planner has been hired by the CSPDC. Mr. Zach Beard will start in January and will work primarily with the SAWMPO and the upcoming LRTP update.

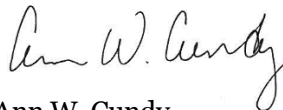
Upcoming Meeting Schedule

Chairperson Sliwoski stated that the next Policy Board meeting will be held on February 6, 2019, and the next TAC Meeting is scheduled for January 16, 2019, at 2:00 p.m. at the CSPDC Office.

Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:27 p.m.

Respectfully submitted,



Ann W. Cundy
Transportation Program Manager