



Technical Advisory Committee Meeting Agenda January 18, 2017, 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call To Order
2. Public Comments
3. Approval of Minutes of the November 16, 2016, TAC Meeting
4. FY 2018-2022 Transportation Improvement Plan (TIP) Update (TAC Memo #17-1)
5. FY 2018 Unified Planning Work Program (UPWP) Process (TAC Memo #17-2)
6. Wilson Workforce & Rehabilitation Center Complex Small Area Study Update
7. SPaCE I-64 Corridor Study Update
8. Agency Updates
 - VDOT
 - VTrans2040 Multimodal Transportation Plan (VMTP) Presentation & Open House
 - DRPT
 - Transit
9. Other Business
10. Upcoming Meetings
 - **January 31** – SPaCE I-64 Corridor Study Working Group: Meeting #2, 1:00-3:00 p.m. @ Fishersville Transit Facility
 - **February 1** – SAWMPO Policy Board Meeting, 10:00 a.m. @ CSPDC Office
 - **February 15** – SAWMPO TAC Meeting, 2:30 p.m. @ Fishersville Transit Facility
 - **February 15** – VMTP Presentation, 3:00 p.m. @ Fishersville Transit Facility followed by an open house from 4:00-6:00 p.m.
11. Adjournment



**Technical Advisory Committee (TAC)
Regular Meeting Minutes
January 18, 2017, 2:00 p.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (15):

Voting Members				Others	
	City of Staunton		VDOT		Terry Short, VDOT
✓	Tom Sliwoski, Chairperson	✓	Don Komara		Brad Reed, VDOT
	Rodney Rhodes	✓	Adam Campbell (Alt)		Michael Fulcher, VDOT
	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)	✓	Tiffany Tolliver, VDOT
	Tim Hartless (Alt)		VA DRPT	✓	Matthew Rehnborg, EPR PC
	Augusta County	✓	Nick Britton		Staff (CSPDC)
✓	Leslie Tate	Non-Voting Members			Bonnie Riedesel
	Doug Wolfe		VRT	✓	Elizabeth McCarty
	Jeff VanFossen (Alt)		Bruce Simms	✓	Ann Cundy
	Vacant (Alt)	✓	Susan Newbrough (Alt)		Scott Philips
	City of Waynesboro		Federal Highway Admin.	✓	Jonathan Howard
✓	Todd Wood, Vice Chair		Mack Frost	✓	Nancy Gourley
	Vacant		Federal Transit Admin.	✓	Kimberly Miller
	Ross Morland (Alt)		Melissa McGill		
	Brian McReynolds (Alt)		VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:02 p.m. by Mr. Tom Sliwoski, Chairperson.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments. Ms. Cundy introduced Jonathan Howard, Transportation Planner for the CSPDC. She stated that he started yesterday and comes to the CSPDC from VDOT Central Office in Richmond.

Approval of Minutes

Chairperson Sliwoski presented minutes from the November 16, 2016, TAC meeting.



Mr. Wood moved, seconded by Ms. Tate, to approve the minutes of November 16, 2016, as presented. Motion carried unanimously (6-0).

Discussion of the FY 2018-2022 Transportation Improvement Program (TIP) Update (TAC Memo #17-1)

Chairperson Sliwoski presented the TIP update. Ms. Cundy stated that this year is a TIP update year both for VDOT and DRPT. The Statewide TIP (STIP) is comprised of all of the TIPs of every MPO in the state and is updated every five years. The TIP is the short-range planning document and couples with the Long-Range Transportation Plan (LRTP). The Highway TIP is put together by VDOT. She stated that the Highway and Transit TIPs will be brought to the TAC for review in February to recommend its release for the public comment period.

Mr. Campbell stated that the projects on the list that are outside the MPO boundary will be removed, but all of the projects that are funded in the SAWMPO area are on the list.

Discussion of the FY18 Unified Planning Work Program (UPWP) Process (TAC Memo #17-2)

Chairperson Sliwoski presented the UPWP process update. Ms. Cundy stated that the UPWP is the MPO's annual work program that reflects the MPO activities planned for the fiscal year and the funding to undertake that work. She stated that the UPWP should be adopted by May of each year, then provided to VDOT and DRPT to review it before the new fiscal year begins. She stated that the work elements stay the same from year to year except when there is a new work element. Ms. Cundy stated that if there are any activities that TAC members would like to propose for the upcoming fiscal year, let staff know so they can be reflected in the draft document.

Wilson Workforce & Rehabilitation Center (WWRC) Complex Small Area Study Update

Chairperson Sliwoski presented the WWRC Small Area Study update. Ms. McCarty stated that the scope of work for the WWRC small area study has been completed and distributed to the Policy Board. She stated that the consultant, Timmons Group, was selected from the CSPDC's On-Call Consultant program in conjunction with Augusta County. Ms. McCarty stated that VDOT has scheduled traffic counts in February, a stakeholders list is being compiled and a working group being assembled. Mr. Komara stated that based on feedback VDOT receives on the area, it is a much-needed project. Ms. Cundy stated that some of the FY18 Small Area Study funds will be needed to fully fund the consulting contract and the staff work for the project.

SPaCE I-64 Corridor Study Update

Chairperson Sliwoski presented the SPaCE I-64 Corridor Study update. Ms. McCarty stated that Mr. Scott Philips is the Transportation Planner for this project for the SAWMPO. She stated that an open house was held at the Crozet Library on December 12th from 5-7pm, that was well attended by the public and the press. Ms. McCarty stated that a project presentation was given as well as questions were fielded from the general public. She stated that Working Group Meeting #2 will be held on January 31st at the VRT facilities in Fishersville from 1-3 pm. covering the topics of Corridor Goals and Public Safety in the Corridor. Ms. McCarty stated that Working Group Meeting #3 is planned for March at the TJPDC Offices in Charlottesville, and with the topic of Economic Development & Accessibility.

Agency Updates/Other Business



VDOT

- Mr. Campbell stated that there will be a Virginia Multimodal Transportation Plan (VMTP) public outreach session on February 15th. Ms. Cundy stated that the presentation will be shared with the Harrisonburg-Rockingham MPO TAC, as well as, the SAWMPO TAC. She stated that the location has been moved to the Virginia Regional Transit facility in Fishersville. Mr. Campbell stated that the Office of Intermodal Planning & Investment (OIPI) will present the final recommendations that they have developed. He stated that at the CTB meeting yesterday the scoring for SMART SCALE applications was released. He stated that within the Staunton district, 16 have been recommended for funding. There are still several months of discussion before recommendations are finalized. Mr. Campbell stated that the presentation with the funding scenarios are on the CTB website.
- Mr. Komara stated that the Rt. 612 project is going well and is expected to finish on time. The new bridge in Waynesboro is progressing well, as are the bridge projects in the County.

DRPT

- Mr. Britton stated that will be representing DRPT at the meeting on February 15th. He stated he has been very involved in this project since its beginning.

Transit

Ms. Gourley gave an update on Transit activities:

- The Inter-regional Transit Study results were discussed with DRPT a few weeks ago. They suggested that the plan be brought to shovel-ready plan and meet with DRPT again to discuss funding.
- An RFP has been released for a contracted turn-key service provider. A proposal analysis group has been assembled to review the proposals and select a short-list to invite in for in-person presentations. She expects a contractor to be under contract and ready to begin to provide service by July 1st, 2017.

Meeting Schedule

Chairperson Sliwoski stated that the second I-64 Corridor Study Working Group Meeting is scheduled for January 31, 2017, at 1:00 p.m. at the Fishersville Transit Facility. The next Policy Board meeting is scheduled for February 1, 2017, at 10:00 a.m. at CSPDC. The next Technical Advisory Committee meeting is scheduled for February 15, 2017, at 2:30 p.m. at the Fishersville Transit Facility followed by the VMTP Presentation, at 3:00 p.m. and an open house from 4:00-6:00 p.m. Mr. Komara stated that VDOT is having a public hearing regarding signalization in Stuarts Draft on January 19th, from 6-7:30pm at Stuarts Draft Elementary School.

Meeting Adjourned

Chairperson Sliwoski asked if there was any other business to come before the TAC. There being no additional business, the meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Elizabeth McCarty
Director of Planning



Technical Advisory Committee Meeting Agenda

February 15, 2017, 2:30 p.m.

Transit Facility
51 Ivy Ridge Lane, Fishersville, VA

1. Call To Order
2. Public Comments
3. Approval of Minutes of the January 18, 2017, TAC Meeting
4. FY 2018-2021 Transportation Improvement Program (TIP) (TAC AF #17-1)
5. Wilson Workforce & Rehabilitation Center Complex Small Area Study Update
6. SPaCE I-64 Corridor Study Update
7. Agency Updates
 - VDOT
 - DRPT
 - Transit
8. Other Business
9. Upcoming Meetings
 - **March 1** – SAWMPO Policy Board Meeting, 10:00 a.m. at CSPDC Office
 - **March 15** – SAWMPO TAC Meeting, 2:00 p.m. at CSPDC Office
10. Adjournment



**Technical Advisory Committee (TAC)
Regular Meeting Minutes
February 15, 2017, 2:30 p.m.**

Virginia Regional Transit Facility
51 Ivy Ridge Lane, Fishersville, VA

Present (24):

Voting Members				Others	
	City of Staunton		VDOT		Terry Short, VDOT
✓	Tom Sliwoski, Chairperson	✓	Don Komara		Brad Reed, VDOT
✓	Rodney Rhodes	✓	Adam Campbell (Alt)	✓	Michael Fulcher, VDOT
✓	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)	✓	Burgess Lindsey, VDOT
	Tim Hartless (Alt)		VA DRPT	✓	Christa Gooden, CDM Smith
	Augusta County	✓	Nick Britton	✓	Shana Johnson, Foursquare ITP
✓	Leslie Tate	Non-Voting Members		✓	Katie List, Foursquare IT
	Doug Wolfe		VRT		Staff (CSPDC)
✓	Jeff VanFossen (Alt)		Bruce Simms		Bonnie Riedesel
	Vacant (Alt)	✓	Susan Newbrough (Alt)		Elizabeth McCarty
	City of Waynesboro		Federal Highway Admin.	✓	Ann Cundy
✓	Todd Wood, Vice Chair		Mack Frost	✓	Scott Philips
✓	Luke Juday		Federal Transit Admin.	✓	Jonathan Howard
✓	Ross Morland (Alt)		Michele DeAngelis	✓	Nancy Gourley
	Brian McReynolds (Alt)		VA Dept. of Aviation	✓	Kimberly Miller
		✓	Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:30 p.m. by Mr. Tom Sliwoski, Chairperson.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments.

Approval of Minutes

Chairperson Sliwoski presented minutes from the January 18, 2017, TAC meeting.



Mr. Wood moved, seconded by Ms. Tate, to approve the minutes of January 18, 2017, as presented. Motion carried unanimously (7-0).

Consideration of the FY 2018-2021 Transportation Improvement Program (TIP) (TAC Action Form #17-1)

Chairperson Sliwoski presented the FY2018-2021 TIP. Ms. Cundy stated that the TIP is a full update and looks forward through 2021. She stated that it includes a highway portion and transit portion. She stated that the TIP is the short-range plan for the MPO and will be rolled up into the Statewide Transportation Improvement Program and has projects that are identified for funding in the next four years that are also reflected in the Constrained Long Range Plan. Ms. Cundy stated that since the packet was mailed last week several projects have been removed by VDOT that have been completed. She stated that the TAC is requested to approve a recommendation to the Policy Board to release the updated version for public comment for the 21-day period.

Mr. Wood moved, seconded by Mr. Komara, to recommend the TIP to the Policy Board for release to public comment. Motion carried unanimously (7-0).

Wilson Workforce & Rehabilitation Center (WWRC) Complex Small Area Study Update

Chairperson Sliwoski presented the WWRC Small Area Study update. Mr. Philips stated that the project team has been assembled and the kick-off meeting is scheduled for March 3rd, from 10am to noon at WWRC. He stated that the meeting agenda includes a review of tasks, assignments and deliverables and a walking tour of the project site. He stated that if anyone would like to attend to please let him know.

SPaCE I-64 Corridor Study Update

Chairperson Sliwoski presented the SPaCE I-64 Corridor Study update. Mr. Philips thanked those who attended the 2nd working group meeting and stated that it was a productive meeting. He stated that presentations were made by the Virginia State Patrol, Waynesboro Emergency Management Services, VDOT Regional Traffic Operations and Rebecca Joyce, Senior Planner, Emergency Management Planning of the CSPDC. Mr. Philips stated that the group learned about multiple plans and agreements are in place regarding emergency management and the group plans to review the documents and find how they impact the corridor. He stated that the 3rd working group meeting will be held in March at the Thomas Jefferson PDC; a date and time is to be determined.

Agency Updates/Other Business

VDOT

Mr. Campbell stated that VDOT is internally analyzing the SMART SCALE application scoring and he encouraged the localities to reach out to VDOT if they have any questions. Mr. Komara stated that the Route 612 project is progressing well and will be completed this summer; plus there are a few bridge projects on-going.

DRPT

No report.

Transit

Ms. Gourley stated that the bus stop sign project is moving forward; Stanton signs are in production and then Stanton public works staff will begin installing them. The next group of signs to be produced is for Waynesboro, then Augusta County. Ms. Gourley stated that the procurement process for the five-year, turn-



key contracted transit provider is underway. Proposals were due on January 20th and those received were ranked and a short-list created. Interviews with the short-listed firms are scheduled for the week of February 27th.

Meeting Schedule

Chairperson Sliwoski stated that the next Policy Board meeting will be held on March 1, 2017, at 10:00 a.m. at the CSPDC office. He stated that the next TAC Meeting, is scheduled for March 15th at 2:00 p.m. at CSPDC Office.

Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:40 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Ann W. Cundy".

Ann W. Cundy
Transportation Program Manager

Technical Advisory Committee Meeting Agenda April 19, 2017, 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call To Order
2. Public Comments
3. Approval of Minutes of the February 15, 2017, TAC Meeting
4. Consideration of the FY 2018 Unified Planning Work Program (UPWP) Process (TAC AF #17-2)
5. Discussion of the Comprehensive Plan Review Process Rules (24VAC30-155-30.D.) (TAC Memo #17-3)
6. Agency Updates
 - VDOT
 - DRPT
 - Transit
7. Other Business
 - SPaCE I-64 Corridor Study Update
 - WWRC Small Area Study Update
8. Upcoming Meetings
 - April 27 - Spring Six Year Plan Public Meeting, 5:30 PM @ BRCC Plecker Center
 - May 3 - SAWMPO Policy Board Meeting, 10:00 AM @ CSPDC Office
 - May 17 - SAWMPO TAC Meeting, 2:00 PM @ CSPDC Office
9. Adjournment



**Technical Advisory Committee (TAC)
Regular Meeting Minutes
April 19, 2017, 2:00 p.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place, Stanton

Present (13):

Voting Members				Others	
	City of Stanton		VDOT		Terry Short, VDOT
✓	Tom Sliwoski, Chairperson		Don Komara		Brad Reed, VDOT
✓	Rodney Rhodes	✓	Adam Campbell (Alt)		Michael Fulcher, VDOT
	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)		Staff (CSPDC)
	Tim Hartless (Alt)		VA DRPT		Bonnie Riedesel
	Augusta County	✓	Nick Britton	✓	Elizabeth McCarty
✓	Leslie Tate	Non-Voting Members			Ann Cundy
	Doug Wolfe		VRT	✓	Scott Philips
	Jeff VanFossen (Alt)		Susan Newbrough	✓	Nancy Gourley
	Vacant (Alt)	✓	Phil Thompson (Alt)	✓	Jonathan Howard
	City of Waynesboro		Federal Highway Admin.	✓	Kimberly Miller
✓	Todd Wood, Vice Chair		Mack Frost		
	Luke Juday		Federal Transit Admin.		
	Ross Morland (Alt)		Michele DeAngelis		
	Brian McReynolds (Alt)		VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Stanton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:00 p.m. by Mr. Tom Sliwoski, Chairperson.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments.



Approval of Minutes

Chairperson Sliwoski presented minutes from the February 15, 2017, TAC meeting.

Mr. Wood moved, seconded by Mr. Britton, to approve the minutes of February 15, 2017, as presented. Motion carried unanimously (6-0).

Consideration of the FY 2018 Unified Planning Work Program (UPWP) Process (TAC Action Form #17-2)

Chairperson Sliwoski presented the FY2018 UPWP. Mr. Campbell recommended that under work task 2.01 there should be a line item for keeping up with the roll-out of the performance-based measure requirements at the state and federal levels. Additionally, under work task 2.02, he suggested identifying a potential project for the FY18 small area study that could lead to a SMART SCALE application.

Chairperson Sliwoski stated that the TAC is requested to approve a recommendation to the Policy Board to release the amended version for public comment for the 21-day period.

Mr. Rhodes moved, seconded by Ms. Tate, to recommend the UPWP to the Policy Board for release to public comment as amended. Motion carried unanimously (6-0).

Discussion of the Comprehensive Plan Review Process Rules (TAC Memo #17-3)

Chairperson Sliwoski presented the Comprehensive Plan Review Process Rules. Ms. McCarty stated that the CSPDC assists the cities and towns in preparing their comprehensive plans. She stated that sometimes the PDC writes the entire plan; sometimes part. She stated that the PDC often writes the transportation plan chapter due to staff being familiar with what needs to be included. Ms. McCarty stated that assistance with the comprehensive plans is included in the UPWP under Local Assistance. She stated that there are clear requirements that localities need to meet and involvement that VDOT needs to have. Ms. McCarty and Mr. Campbell discussed these requirements. Mr. Campbell stated that comprehensive plans need to meet these three requirements; 1) be consistent with VTRANS, 2) incorporate any significant, new, improved or relocated highway projects in the VDOT six-year improvement program, and 3) any routes designated through CTB resolution. Mr. Campbell showed a VDOT presentation (attached to file minutes).

Ms. McCarty stated that plans are updated every five years and should now include the content requirements that came out in 2012. She stated that there is a checklist and time for VDOT to review the transportation chapter should be included in the comprehensive planning process.

Agency Updates

VDOT

Mr. Dunlap stated that the Rt. 612 project is to be completed in May; Rt. 250 over Whiskey Creek is to be completed in July; Rt. 340 over South River open to traffic in June; contractor to get early completion incentive. Exit 213 Greenville, extension of both north and south-bound acceleration lanes to be started soon; surface treatment around the County will be starting soon. The six-year plan meeting will be held on April 27th at 5:30 at BRCC.

DRPT

No report.

Transit



Mr. Thompson stated that the new buses for the July 1st start date of the new contract have been ordered. Ms. Gourley stated that the last time the TAC met, the procurement process was underway and since then, the five-year transit service contract was awarded to Virginia Regional Transit. Ownership of the Fishersville transit facility will be transferred to the CSPDC before the July 1st new contract start date.

Other Business

SPaCE I-64 Corridor Study Update

Mr. Philips stated that the last working group meeting focused on Economic Development . A MOU between SAWMPO and CA-MPO has been drafted and was provided in the meeting packet for review. Participation, attendance, and presentations by SAWMPO member jurisdictions and other agencies in the SAWMPO area have been high. Six of the eight presentations given to date have been by agencies or organizations located in the SAWMPO region. Working group meeting #4 will be at the end of May and will tentatively be held at the Fishersville transit facility.

WWRC Small Area Study Update

Mr. Philips stated that the project kickoff meeting was held on March 3rd at the WWRC. Attendees included staff and representatives of VDOT District office planning and residency, Augusta County, Augusta County Schools, WWRC, SAWMPO and Timmons Group. SAWMPO staff are currently developing maps and collecting data for the report. A public open house will be held on May 18th, from 5 – 7 pm at the Wilson Memorial HS Auditorium. A presentation will begin at 6:00 pm.

Meeting Schedule

Chairperson Sliwoski stated that the next Policy Board meeting will be held on May 3, 2017, at 10:00 a.m. at the CSPDC office. He stated that the next TAC Meeting, is scheduled for May 17th at 2:00 p.m. at CSPDC Office.

Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Elizabeth McCarty".

Elizabeth McCarty
Director of Planning



Technical Advisory Committee Meeting Agenda July 19, 2017, 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Stanton, VA 24401

1. Call To Order
2. Public Comment
3. Approval of Minutes of the April 19, 2017, TAC Meeting
4. WWRC Small Area Study Update
5. I-64 Corridor Study Update (TAC Memo #17-4)
6. FY 18 Small Area Study Discussion (TAC Memo #17-5)
7. Presentation – Performance Based Planning by Ms. Ann Cundy
8. Agency Updates
 - VDOT
 - DRPT
 - Transit
9. Other Business
10. Upcoming Meetings
 - July 26 – I-64 Corridor Study, 1:00-3:00 p.m. at TJPDC, Water Street Center, 407 E. Water Street, Charlottesville
 - August 2 – SAWMPO Policy Board Meeting, 10:00 a.m. at CSPDC Office
 - August 16 – SAWMPO TAC Meeting, 2:00 p.m. at CSPDC Office
11. Adjournment



**Technical Advisory Committee (TAC)
Regular Meeting Minutes
July 19, 2017, 2:00 p.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (15):

Voting Members				Others	
	City of Staunton		VDOT		Wendell Coleman, Augusta County
✓	Tom Sliwoski, Chairperson		Don Komara	✓	Brad Reed, VDOT
✓	Rodney Rhodes		Adam Campbell (Alt)		William Bushman, Hurt & Proffitt
	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)		Staff (CSPDC)
	Tim Hartless (Alt)		VA DRPT		Bonnie Riedesel
	Augusta County	✓	Nick Britton		Elizabeth McCarty
✓	Leslie Tate	Non-Voting Members		✓	Ann Cundy
✓	Doug Wolfe		VRT	✓	Scott Philips
	Jeff VanFossen (Alt)	✓	Susan Newbrough	✓	Nancy Gourley
	Vacant (Alt)		Phil Thompson (Alt)		Jonathan Howard
	City of Waynesboro		Federal Highway Admin.	✓	Kimberly Miller
	Todd Wood, Vice Chair		Mack Frost		
✓	Luke Juday		Federal Transit Admin.		
	Ross Morland (Alt)		Michele DeAngelis		
	Brian McReynolds (Alt)		VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:04 p.m. by Mr. Tom Sliwoski, Chairperson.

Chairperson Sliwoski welcomed guests, Mr. Wendell Coleman, Augusta County Board of Supervisors and SAWMPO Policy Board member, and Mr. William Bushman, Hurt & Proffitt.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments.



The approval of minutes was moved to later in the meeting due to a quorum not being met at the start of the meeting.

WWRC Small Area Study Update

Chairperson Sliwoski presented the WWRC Small Area Study Update. Ms. Cundy stated that we are awaiting a pre-award audit by VDOT in order to give Timmons Group the Notice to Proceed. She stated that MPO and local staff is assembling all the data they can to provide to Timmons prior to the Notice to Proceed. Ms. Cundy stated that data includes arrival time for the schools, signal data, etc. Ms. Cundy stated that the public open house that was held in June was considered successful; turnout was not very high, but those who attended gave input. She stated that there were suggestions such as a dedicated right turn lane to keep traffic flowing from the Wilson facility onto Route 250, changeable lane for the a.m. and p.m. to facilitate the flow in and out, a grade separated pedestrian crossing over the intersection and that there was consensus among those in attendance that a secondary entrance should be on Rt. 250 rather than on a surrounding road.

Mr. Coleman asked if safety and evacuation directional issues are being considered in the recommendations. Ms. Cundy stated that they would be considered.

I-64 Corridor Study Update (TAC Memo #17-4)

Chairperson Sliwoski presented the I-64 Corridor Study Update. Mr. Philips stated that the next monthly stakeholder working group meeting will be held on July 26th, at the TJPDC Water Street Center in Charlottesville, from 1:00 to 3:00 p.m. He stated that the topics of this meeting are congestion, freight movement, and rail. He stated that there will be presentations from Buckingham Branch Railroad, VDOT Freight Planning Division and a trucking and logistics company from Waynesboro. Mr. Philips requested that TAC members review the interactive study map and recommendations, which are available on the SAWMPO website, and provide any comments, feedback or recommendations by email to either Mr. Hudson or Mr. Philips by Friday, August 11th. Mr. Philips stated that the SAWMPO region has been well-represented at the stakeholder group meetings. He stated that the final report will be presented at the joint CA-MPO/SAWMPO meeting scheduled for September 27th, at the King Family Vineyard in Crozet; more details will be provided later.

Approval of Minutes

Chairperson Sliwoski presented minutes from the April 19, 2017, TAC Meeting.

Mr. Britton moved, seconded by Ms. Tate, to approve the minutes of April 19, 2017, as presented. Motion carried unanimously (7-0).

Discussion of the FY18 Small Area Study (TAC Memo #17-5)

Chairperson Sliwoski presented the FY18 Small Area Study. Ms. Cundy stated that FY 2017 was the first year that the SAWMPO initiated the Small Area Study work element. She stated that in the process of making a selection for the first project, the TAC had several discussions about local priorities and potential projects that may have regional significance/impact and that could use additional study to be ready for a funding application. She stated that the first project is the Woodrow Wilson complex study. Ms. Cundy stated that to



provide a guide for discussion of the next Small Area study project (FY18), copies of the 2040 constrained project list and the Vision List (from the LRTP) were attached to the TAC Memo. Ms. Cundy stated that VDOT has brainstormed some additional ideas. Mr. Brad Reed discussed the ideas: 1) BRITE promotional marketing, i.e. routes on Google maps, etc., 2) an origin-destination study of the Afton Mountain visitor center, 3) a corridor study along Route 340/Rosser Avenue in Waynesboro to evaluate the signalization and coordination between the cities signals and VDOT signals, 4) a study of options to repurpose the corridor along Route 11/Commerce Avenue in Stanton that is adjacent to some SMART SCALE projects, such as creating a greenway along Lewis Creek.

Ms. Cundy requested that the TAC discuss ideas with their colleagues or planning commissions and be prepared at the next meeting to provide the top 2-3 projects with the TAC for consideration.

Presentation – Performance-Based Planning by Ms. Ann Cundy

Chairperson Sliwoski presented the Performance-Based Planning presentation by Ms. Cundy. Ms. Cundy stated that MAP-21, which was passed several years ago, laid out that state transportation agencies and MPOs would need to institutionalize transportation performance management. She stated that it is an acknowledged best practice and the FAST Act issued final rule-making under the goal area. She stated that MPOs and states are to track performance under the categories of safety, pavement condition, congestion, environmental quality, etc., the same planning factors we matched our goals to. (Presentation attached to file minutes.)

Agency Updates

VDOT

Mr. Dunlap stated that the Rt. 250 bridge over Whiskey Creek (Churchville) is wrapping up and the work yet to be done should no longer impact traffic; Rt. 608 widening project in Fishersville is underway with an October target completion date; Rt. 610 in Stuarts Draft project was awarded and the contractor will hold a public meeting before they get started; the I-81 ramp extensions at Greenville (exit 213) will begin in late summer and should be done in December; a public hearing was held last week for the on Rt. 250 Bell Creek bridge replacement project (near Jake's Store) and the public comment period is still open. The Augusta County secondary six-year plan public hearing is next Wednesday, July 26th, at 7:00 p.m.

Mr. Reed gave an update on SMART SCALE Round 3. At the CTB meeting last month, there was a presentation on potential changes to the SMART SCALE process. Mr. Reed stated that the presentation is available online. At the CTB meeting, Secretary Layne recommended to use the fall public meetings to discuss the potential changes so they can receive comments and feedback and subsequently come out with a final policy guide for SMART SCALE Round 3 following the public meetings.

Mr. Reed stated that the schedule for SMART SCALE for this round is being extended by several months. Starting in March of 2018 basic information can be submitted and the application development process will open. The submission point is August 1st. The final selection process will still be in January 2019.



Ms. Cundy stated that the Transportation Alternatives workshops are coming up in late July and early August. If any projects for which the localities plan to apply are in the MPO area, a resolution of support from the MPO Board will be required to be submitted with the application.

DRPT

Mr. Britton stated that earlier this year, DRPT released a RFP for bus service from Blacksburg (Virginia Tech) to Washington, DC (Union Station). They have selected a service provider and are currently negotiating a contract. Staunton is one of the proposed stops along the route, along with Roanoke, Harrisonburg and Front Royal. He will provide more details as this unfolds.

Transit

Ms. Gourley stated that the new bus stop signs are all installed and have been well-received by the riders. Two benches have been installed at stops in Staunton and a new shelter in Waynesboro. Ms. Newbrough said that a rider called and thanked them for installing the shelter and expressed how much she appreciated it. Ms. Gourley said they have additional grant money for similar amenities; if anyone has need let her know. The transfer of the transit facility to the CSPDC was completed on June 30th. A ribbon-cutting ceremony is planned for July 27th at 10:00 a.m. at the facility. The new contract with Virginia Regional Transit to provide service took effect on July 1st. They have a fleet of new busses and a new trolley. FTA informed them that the allocation is an additional \$25,000. The inter-regional transit study has been completed, and a stakeholder meeting is planned for August to determine if there is enough support to provide the match that is required.

Meeting Schedule

Chairperson Sliwoski stated that the I-64 Corridor Study meeting will be held on July 26th, from 1:00-3:00 p.m. at TJPDC; the next SAWMPO Policy Board Meeting will be held on August 2nd; and the next TAC Meeting, is scheduled for August 16th.

Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 3:20 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann W. Cundy".

Ann W. Cundy
Transportation Program Manager



Technical Advisory Committee Meeting Agenda August 16, 2017, 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Stanton, VA 24401

1. Call To Order
2. Public Comment
3. Approval of Minutes of the July 19, 2017 TAC Meeting
4. Update: I-64 Corridor Study
5. Discussion – FY 18 Small Area Study Project Selection (TAC Memo #17-6)
6. Discussion – FY 18 Transportation Alternatives, Revenue Sharing, and HSIP Grant Application Cycle, Michael Fulcher, VDOT Local Assistance Division (TAC Memo #17-7)
7. Agency Updates
 - VDOT
 - DRPT
 - Transit
8. Other Business
9. Upcoming Meetings
 - September 20 – SAWMPO TAC Meeting, 2:00 p.m. at CSPDC Office
 - September 27 - Joint CA-MPO/SAWMPO Policy Board Meeting, 10:00 a.m.—1:00 p.m., King Family Vineyards, Crozet VA
 - October 10 – VDOT SMART SCALE Training and Fall Transportation Meeting at the Blue Ridge Community College Plecker Center
 - SMART SCALE and Smart Portal Training, 1:00 – 3:30 p.m.
 - Open House 4:00 – 5:00 p.m.
 - Town Hall Meeting 5:00 – 6:00 p.m.
 - October 24-27 - Governor’s Transportation Conference, The Omni Homestead, Hot Springs VA
10. Adjournment



**Technical Advisory Committee (TAC)
Regular Meeting Minutes
August 16, 2017, 2:00 p.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (18):

Voting Members				Others	
	City of Staunton		VDOT	✓	Michael Fulcher, VDOT
✓	Tom Sliwoski, Chairperson	✓	Don Komara	✓	Sam Hayes, Moffatt & Nichol
	Rodney Rhodes	✓	Adam Campbell (Alt)		Staff (CSPDC)
✓	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)		Bonnie Riedesel
✓	Tim Hartless (Alt)		VA DRPT		Elizabeth McCarty
	Augusta County	✓	Nick Britton	✓	Ann Cundy
✓	Leslie Tate	Non-Voting Members		✓	Scott Philips
✓	Doug Wolfe		VRT		Nancy Gourley
	Jeff VanFossen (Alt)	✓	Susan Newbrough		Jonathan Howard
	Vacant (Alt)		Phil Thompson (Alt)	✓	Kimberly Miller
	City of Waynesboro		Federal Highway Admin.		
✓	Todd Wood, Vice Chair		Mack Frost		
✓	Luke Juday		Federal Transit Admin.		
✓	Ross Morland (Alt)		Michele DeAngelis		
	Brian McReynolds (Alt)		VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:00 p.m. by Mr. Tom Sliwoski, Chairperson.

Chairperson Sliwoski welcomed guest, Mr. Sam Hayes, of Moffett & Nichol.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments.

Approval of Minutes

Chairperson Sliwoski presented minutes from the July 19, 2017, TAC Meeting.



Mr. Britton moved, seconded by Mr. Juday, to approve the minutes of July 19, 2017, as presented. Motion carried unanimously.

I-64 Corridor Study Update

Chairperson Sliwoski presented the I-64 Corridor Study Update. Mr. Philips stated that the study is nearing completion. He stated that a final meeting will be held in September and that the meeting will be held via webinar. Mr. Philips stated that the final report and MOU will be presented at the joint MPO meeting on September 27th.

Discussion of the FY18 Small Area Study Project Selection (TAC Memo #17-6)

Chairperson Sliwoski presented the FY18 Small Area Study. Ms. Cundy stated that last month the discussion of the Small Area Study was brought before the TAC. She stated that the current (FY 2017) Small Area Study at the WWRC complex entrance is still on hold pending the pre-award audit to be conducted by VDOT in order to give Timmons permission to begin.

Ms. Cundy stated that the decision for the FY 2018 project should be decided by consensus and the final project will be taken to the Policy Board for consideration. She stated that there were projects discussed at last month's meeting and she asked for each locality to discuss their project ideas and priorities. Mr. Juday stated that in addition to the signalization study of Rt. 340/Rosser Avenue, Waynesboro is also looking at the Lew Dewitt/Rosser Avenue interchange; and would like to consider a road that would bypass the interchange. Mr. Wolfe stated that Augusta County would support the Rt. 340/Rosser Avenue study and noted that part of that corridor is in Augusta County. Mr. Sliwoski stated that Stanton is looking at several projects, but the Commerce Avenue between Statler and Greenville would satisfy goals of the Bike Pedestrian Plan and the updated Comprehensive Plan. Mr. Campbell stated that the potential for ADT to rise along the Rt. 340/Rosser corridor is high and probably more urgent than the Stanton Commerce Avenue corridor. Ms. Cundy summarized by stating that the goal is to find small area studies that have a regional impact, are timely, and within budget. She stated that the Rt. 340/Rosser Avenue corridor (between Ladd Road and Northgate) has the most interest and meets the criteria stated. She asked for consensus and the group agreed on that project to put forward to the Policy Board.

Discussion of the FY18 Transportation Alternatives, Revenue Sharing and HSIP Grant Application Cycle

Chairperson Sliwoski presented the Discussion of FY18 Grant Application Cycle. Mr. Philips stated that VDOT opened the application period on August 1st for Revenue Sharing and HSIP, and will open on September 1st for Transportation Alternatives. He stated that all applications are due on November 1st, and require public hearings, as well as Resolutions of Support from their supporting body and the SAWMPO if the project is within the MPO boundary. Mr. Philips stated that the applications are submitted online. He stated that for recreational trail funds, the applications must be submitted to the Department of Conservation and Recreation (DCR).



Mr. Philips introduced Mr. Michael Fulcher of VDOT Local Assistance Division, to provide more information about the funding programs. Mr. Fulcher discussed Revenue Sharing Policy Changes that became effective in July of 2017, and Transportation Alternatives Eligibilities (two hand-outs attached to file minutes).

Mr. Fulcher stated that applications are now on a bi-annual cycle; FY18 cycle means funding as of July 1, 2018 (FY19). He stated applications won't be accepted again until calendar year 2019. Mr. Fulcher stated that for HSIP, there is a district coordinator, David Morris. He provided a hand-out for Transportation Alternatives (TA) that details eligible versus non-eligible types of projects. He stated that TA funding is for new features, not rebuilding or maintenance of existing features. He stated that it is very important to use or make significant progress on projects for which funding has already been allocated; when the CTB looks at how to allocate funding, they look at those localities who deliver results. Mr. Fulcher went over the Revenue Sharing changes that were outlined on the hand-out. He stated that the TA application workshop is well worth the time to attend and will help make for better applications. Mr. Fulcher stated that he and Mr. Komara are available to answer any questions.

Agency Updates

VDOT

Mr. Komara stated that the Fall CTB meeting will be held on October 10th at Blue Ridge Community College Plecker Center from 4-6pm in a town hall format. Mr. Campbell stated that on the same date and location, from 1:30-3, there will be SMARTSCALE training.

Mr. Campbell stated that the updated draft documentation policy and technical guide for Round 3 will be released on the SMARTSCALE website very soon. When it is, it will begin the public comment period. The public comment period will run through the cycle of Fall transportation meetings that will wrap up in mid-October. Following the public comment period, the CTB will take action to approve those documents at their meeting in late October. VDOT District Planning will begin to reach out to localities to brainstorm ideas for Round 3 applications.

DRPT

Mr. Britton stated that planning for bus service from Blacksburg (Virginia Tech) to Washington, DC (Union Station) is still underway. He stated that Transit Development Plans are being done by other localities and MPOs around the state. At the Joint meeting on September 27th, there will be some discussion about the rail project that will affect Charlottesville, Stanton and Lynchburg. He stated that Jeremy Lattimer, who heads up rail projects, will be at the Joint meeting.

Transit

Ms. Cundy stated that a ribbon-cutting ceremony was held on July 27th to celebrate the transfer of ownership of the transit facility and was well-attended. Work is underway on a stand-alone BRITE transit website. The inter-regional transit plan continues with a meeting next week with stakeholders and potential funders. If local funding is provided, application can be made next year for service to begin in 2019. A presentation will be made at the Joint MPO meeting next month. Planning money from DRPT funded the inter-regional transit study last year; this year these funds will be used for Intelligent Transportation Systems (ITS) for the BRITE system. This will allow for better gathering of boarding and alighting data, and the ability to evaluate how information about bus arrivals can be communicated to riders.



Meeting Schedule

Chairperson Sliwoski stated that the next TAC Meeting is scheduled for September 20th, the Joint MPO Policy Board meeting will be held on September 27th and the Fall Transportation meeting is October 10th and the Governor's Transportation Conference will be held on October 24-27th.

Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:55 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Ann W. Cundy". The signature is written in a cursive style.

Ann W. Cundy
Transportation Program Manager



Technical Advisory Committee Meeting Agenda September 20, 2017, 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Stanton, VA 24401

1. Call to Order
2. Public Comment
3. Approval of Minutes of the August 16, 2017 TAC Meeting
4. Consideration of Supporting Resolutions for Applications to the 2017 Transportation Alternatives Program (TAC Action Form #17-3)
5. SMART SCALE – Round 3 Program Changes (TAC Memo #17-8)
6. WWRC Small Area Study Update (TAC Memo #17-9)
7. Agency Updates
 - VDOT
 - DRPT
 - Transit
8. Other Business
9. Upcoming Meetings
 - September 27 - Joint CA-MPO/SAWMPO Policy Board Meeting, 11:00 a.m.— 1:00 p.m., King Family Vineyards, Crozet VA
 - October 4 – Policy Board Meeting, 10:00 a.m. at CSPDC Office
 - October 10 – VDOT SMART SCALE Training and Fall Transportation Meeting at the Blue Ridge Community College Plecker Center
 - SMART SCALE and Smart Portal Training, 1:00 – 3:30 p.m.
 - Open House 4:00 – 5:00 p.m.
 - Town Hall Meeting 5:00 – 6:00 p.m.
 - October 18 – SAWMPO TAC Meeting, 2:00 p.m. at CSPDC Office
 - October 24-27 - Governor’s Transportation Conference, The Omni Homestead, Hot Springs VA
10. Adjournment



**Technical Advisory Committee (TAC)
Regular Meeting Minutes
September 20, 2017, 2:00 p.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (16):

Voting Members				Others	
	City of Staunton		VDOT	✓	William Bushman, Hurt & Proffitt
✓	Tom Sliwoski, Chairperson	✓	Don Komara	✓	Sam Hayes, Moffatt & Nichol
	Rodney Rhodes	✓	Adam Campbell (Alt)		Staff (CSPDC)
✓	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)		Bonnie Riedesel
	Tim Hartless (Alt)		VA DRPT		Elizabeth McCarty
	Augusta County	✓	Nick Britton	✓	Ann Cundy
✓	Leslie Tate	Non-Voting Members		✓	Scott Philips
✓	Doug Wolfe		VRT		Nancy Gourley
	Jeff VanFossen (Alt)	✓	Susan Newbrough	✓	Devon Thompson
	Vacant (Alt)		Phil Thompson (Alt)		Jonathan Howard
	City of Waynesboro		Federal Highway Admin.	✓	Kimberly Miller
	Todd Wood, Vice Chair		Mack Frost		
✓	Luke Juday		Federal Transit Admin.		
	Ross Morland (Alt)		Michele DeAngelis		
	Brian McReynolds (Alt)		VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:00 p.m. by Mr. Tom Sliwoski, Chairperson.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments. Mr. Sam Hayes, from Moffatt & Nichol, introduced himself and stated he is attending to observe.

Approval of Minutes

Chairperson Sliwoski presented minutes from the August 16, 2017, TAC Meeting.



Mr. Britton moved, seconded by Ms. Tate, to approve the minutes of August 16, 2017, as presented. Motion carried unanimously (7-0).

Consideration of Supporting Resolutions for Applications to the 2017 Transportation Alternatives Program (TAP) (TAC Action Form #17-3)

Chairperson Sliwoski presented the TAP Resolutions of Support. Mr. Philips stated that the TAC is asked to approve three resolutions of support for TAP applications for projects within the MPO boundary. Mr. Wolfe stated that Augusta County is applying to install new sidewalks or improve existing sidewalks from the County line on Route 11 north to Laurel Hill Road, then continuing on Laurel Hill Road to Lodge Lane (Map handout attached to file minutes). He stated that the sidewalk can be extended about 300 feet into the City; that is not yet decided. Mr. Komara stated that Lodge Lane is privately owned and isn't maintained as well as it could be. He stated that if right-of-way could be obtained to install a sidewalk to provide better access to the restaurants and Park & Ride Lot, it could improve the area.

Mr. Juday stated that the City of Waynesboro would like to extend prior improvements on East Main Street from the river all the way east to the city line. He stated that the project will include some sidewalk constructions, crosswalks, street trees, and other improvements. Mr. Juday stated that the City is considering applying for funding for engineering work on a trail from the Crozet Tunnel Western Portal to connect with the downtown area. He stated that the project is very expensive, and TAP may not end up being the route for funding that the City will use; he requested it to be included in case they decide to apply for TAP.

Mr. Komara moved, seconded by Mr. Mills, to recommend the Resolutions of Support to the Policy Board for approval, as presented. Motion carried unanimously (7-0).

SMART SCALE – Round 3 Program Changes (TAC Memo #17-8)

Chairperson Sliwoski presented the SMART SCALE Round 3 Program Changes. Ms. Cundy stated that in late August, the Secretary's office released proposed changes to Round 3 of the SMART SCALE process. She stated that the proposed changes are outlined in the TAC Action Form and explained their implications. Discussion ensued regarding the proposed changes and their potential impact on the localities. Ms. Cundy stated that the Harrisonburg-Rockingham MPO requested a letter be sent to Mr. Whitworth so the CTB can consider the impact to the MPO and localities. She stated that the CTB will review all comments at their October meeting. Ms. Cundy stated that a draft letter providing feedback on the proposed changes is in the TAC packet for consideration. The group agreed to request that PDC staff draft a letter from the SAWMPO and recommend its consideration by the Policy Board.

Mr. Wolfe moved, seconded by Mr. Mills, to recommend the SAWMPO letter be drafted and presented to the Policy Board for approval. Motion carried unanimously (7-0).

WWRC Small Area Study Update (TAC Memo #17-9)

Chairperson Sliwoski presented the WWRC Small Area Study Update. Mr. Philips stated that the consultants are under contract, that work began last month on the study and a site visit has been made. He stated that a draft plan is expected by late October. Mr. Philips stated that a public open house is planned for November 2nd, at Wilson Middle School from 4-6 p.m. He stated that feedback from the



public open house is to be considered by the TAC at their meeting on November 15th. Mr. Philips stated that at the Policy Board's December 6th meeting, Timmons will make a presentation and discuss the refined study recommendations.

Agency Updates

VDOT

Mr. Campbell stated that the TAP, Revenue Sharing and HSIP application deadline is November 1st. The Fall CTB meeting will be held on October 10th at Blue Ridge Community College Plecker Center from 4-6pm in a town hall format. On the same date and location, from 1:00-3:30, there will be SMART SCALE training. There is currently an open comment period for the VTRANS process; notification was sent by email last week. The documents sent for comment consisted of three parts:

- 1) Tier 1 project recommendations – feedback was incorporated at the time of the regional forums in the spring and haven't been updated since. VDOT Staunton District staff has reviewed the document and plans to provide general comments.
- 2) 2040 Freight Element – the document discusses the state's plan to handle increasing freight traffic, including policies and recommendations to implement improvements in anticipation of increasing traffic.
- 3) Update on 2040 Scenario Analysis – VTRANS is looking at 2025 to make better recommendations based on a shorter time horizon; 2040 scenario will be very high level.

The comment period closes October 17th.

Mr. Komara stated that there will be a Rt. 610 "Pardon Our Dust" public meeting on September 26th at the Stuarts Draft Fire & Rescue building. There are 30 homes in the project area. The meeting will be led by the contractor.

DRPT

Mr. Britton stated that the contract for operation of bus service from Blacksburg (Virginia Tech) to Washington, DC (Union Station) has been awarded to MegaBus. This bus service will be branded and is targeting students from Blacksburg and at schools along the route. Based on the size of the bus and the need to offer express service, the number of stops between the two points will be limited and are not yet decided. The launch date is targeted for December 1st.

Transit

Ms. Thompson gave an update on the BRITE Transit System:

- A RFP for website procurement and development was released for design services to create a stand-alone BRITE website. The BRITE transit information currently resides on a page that is part of the CSPDC website. The new website will contain route, bus stop and other information important to riders. Twenty proposals were received and scored by the Proposal Analysis Group and short-listed firms will be interviewed in October. After the interviews, the Proposal Analysis Group will review all the information again, select and contract with a firm by the beginning of November. The website should be live by July 2018.



- Kimley-Horn has been contracted to conduct a study to evaluate existing transit system technology and make recommendations to improve the system. The study will look at driver and rider experiences, scheduling, vehicle tracking, fare collection, safety and security, etc.
- The BRITE Technical Advisory Committee (BTAC) is working on creating a policy that will provide a procedure for requesting route changes and guidance in considering and prioritizing such requests.
- DRPT's statewide Try Transit Week is this week; BRITE is offering free rides on transit on Wednesday.

Meeting Schedule

Chairperson Sliwoski stated that the Joint CA-MPO/SAWMPO Policy Board Meeting is on Wednesday, September 27th, the next Policy Board meeting will be held on October 4th, and the next TAC Meeting is scheduled for October 18th, at 2:00 p.m. at the CSPDC Office. He stated that other meetings are VDOT SMART SCALE Training and Fall Transportation Meeting on October 10th and the Governor's Transportation Conference on October 24-27.

Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:53 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Ann W. Cundy".

Ann W. Cundy
Transportation Program Manager



Technical Advisory Committee Meeting Agenda November 15, 2017, 2:00 p.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call to Order
2. Public Comment
3. Approval of Minutes of the September 20, 2017 TAC Meeting
4. MAP-21 Performance Measures (TAC Action Form #17- 4)
5. Freight Corridor Network (TAC Action Form #17-5)
6. WWRC Small Area Study Update (TAC Memo #17-10)
7. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. Transit
8. Other Business
9. Upcoming Meetings
 - a. December 6 - SAWMPO Policy Board Meeting, 10:00 am at CSPDC Office
 - b. December 20 - SAWMPO TAC Meeting, 2:00 pm at CSPDC Office
10. Adjournment



**Technical Advisory Committee (TAC)
Regular Meeting Minutes
November 15, 2017, 2:00 p.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place, Staunton

Present (14):

Voting Members				Others	
	City of Staunton		VDOT	✓	Brad Reed, VDOT
✓	Tom Sliwoski, Chairperson		Don Komara	✓	William Bushman, Hurt & Proffitt
✓	Rodney Rhodes		Adam Campbell (Alt)		Staff (CSPDC)
✓	Nickie Mills (Alt)	✓	Josh Dunlap (Alt)		Bonnie Riedesel
	Tim Hartless (Alt)		VA DRPT		Elizabeth McCarty
	Augusta County		Nick Britton	✓	Ann Cundy
✓	Leslie Tate	Non-Voting Members		✓	Scott Philips
✓	Doug Wolfe		VRT	✓	Nancy Gourley
	Jeff VanFossen (Alt)	✓	Susan Newbrough		Devon Thompson
	Vacant (Alt)		Phil Thompson (Alt)		Jonathan Howard
	City of Waynesboro		Federal Highway Admin.	✓	Kimberly Miller
✓	Todd Wood, Vice Chair		Mack Frost		
	Luke Juday		Federal Transit Admin.		
	Ross Morland (Alt)		Michele DeAngelis		
	Brian McReynolds (Alt)		VA Dept. of Aviation		
			Rusty Harrington		

Call to Order

The meeting of the Technical Advisory Committee (TAC) of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 2:00 p.m. by Mr. Tom Sliwoski, Chairperson.

Public Comment

Chairperson Sliwoski opened the floor for public comment. There were no public comments.

Approval of Minutes

Chairperson Sliwoski presented minutes from the September 20, 2017, TAC Meeting. Mr. Wolfe stated that he recommended some clarifying changes to the description of the Augusta County sidewalk project.



Mr. Wolfe moved, seconded by Ms. Tate, to approve the minutes of September 20, 2017, as amended. Motion carried unanimously (6-0).

Consideration of MAP-21 Performance Measures (TAC Action Form #17-4)

Chairperson Sliwoski presented the MAP-21 Performance Measures. Ms. Cundy stated that the topic of MAP-21 and performance-based measures were introduced to the MPO during the summer. She stated that the MPO is required to set its own targets or concur with the statewide targets. Ms. Cundy stated that the first target area that is due for this decision is the goal area of Safety with the performance measures being the number and rate of fatal crashes, and the number and rate of serious injury crashes. She stated that at the TAC's direction, peer MPOs around the state were polled and staff discussed with VDOT. Ms. Cundy stated that based on what other MPOs are doing and VDOT's recommendation, staff concluded that the best course of action is to concur with the state's targets for all four measures. Ms. Cundy asked the TAC to recommend to the Policy Board that the SAWMPO concur with VDOT's statewide safety performance measure targets.

Mr. Wood moved, seconded by Mr. Rhodes, to recommend to the Policy Board that the SAWMPO concur with VDOT's statewide safety performance measure targets. Motion carried unanimously (6-0).

Consideration of Freight Corridor Network (TAC Action Form #17-5)

Chairperson Sliwoski presented the Freight Corridor Network. Mr. Philips stated that a request has been made to add 19 miles of roadway to the state's Critical Urban and Rural Freight Corridor network. He stated that these corridors are currently not eligible for other funding. Mr. Philips stated that there is a limited amount of roadway that VDOT is able to add to the network, so there is no guarantee that this recommendation will be approved. He stated that the request is due December 1st and has been presented to the Policy Board. He stated that upon approval by the TAC this recommendation will be made to VDOT.

Mr. Philips stated that the proposed recommendation is for VDOT to add 12.5 miles of the I-64 corridor from Exit 87 to Exit 99, and 6.5 miles of VA 340 from I-64 Exit 94 to VA 654/909 (White Hill Road/Johnson Drive) to the State's Critical Urban Freight Corridor network.

In response to a question, Mr. Philips stated that I-81 was the only corridor in our region that is currently designated. Ms. Cundy stated that I-64 on both sides of the mountain is proposed; by the SAWMPO on the western side and by the Charlottesville-Albemarle MPO on the eastern side. Mr. Reed confirmed that this addition only adds to opportunities; there are no known disadvantages to adding these roads to the network.

Mr. Wood moved, seconded by Mr. Rhodes, to recommend the addition of 19 miles as stated above to the State's Critical Urban Freight Corridor Network. Motion carried unanimously (6-0).



WWRC Small Area Study Update (TAC Memo #17-10)

Chairperson Sliwoski presented the WWRC Small Area Study Update. Mr. Philips stated that the Study Team, made up of staff from the MPO, Augusta County, VDOT and Timmons Engineering met on October 20th. He stated that Timmons conducted a site visit in September and presented their findings that included 14 possible alignments for secondary access to the WWRC complex. Mr. Philips stated that the Study Team selected three options for further analysis by Timmons that will include cost analysis. Mr. Philips stated that the project schedule has been extended and will include a stakeholder meeting to be held in late November or early December, and the public open house is expected to be held in January. He stated that input from stakeholders, the TAC and the public will be used to refine final recommendations. Mr. Philips said that the goal is to bring the full report with recommendations to the Board by early next year.

Agency Updates

VDOT

Mr. Reed stated that the State of Good Repair program applications are open in the SMART Portal. The State of Good Repair program is specifically for “in-kind” replacement or repair of bridges and for VDOT maintenance of locally-maintained roadways.

Mr. Dunlap stated that the Exit 213 acceleration lane extensions are underway and expected to be completed in December; the contractor for the Rt. 610 project is installing sanitary sewer lines and there are some short detours; the Rt. 608 project is completed.

DRPT

No report.

Transit

Ms. Gourley gave an update on the BRITE Transit System:

- The contract for website procurement and development was awarded to Estland, a full-service marketing firm from Harrisonburg. A project kick-off meeting was held last week. A photo shoot will be started soon to get photos for the website and will include photos from the region in all four seasons.
- The Intelligent Transit Systems (ITS) study has been completed by Kimley-Horn. The study included driver and rider experiences, scheduling, vehicle tracking, fare collection, safety and security, etc.
- The Inter-regional bus, Virginia Breeze, will begin on December 1st, and will include a stop in Staunton at the Martin’s parking lot.
- The BRITE buses will participate in the area Christmas parades; Staunton, Waynesboro and Stuarts Draft.

Other Business

Ms. Cundy stated that the CSPDC received a grant from Virginia Tourism Corporation (VTC) last fall to rebrand the Bike the Valley program and rebuild the website. The PDC is planning to take this opportunity to move forward with Tour de Farm, which is a combined Bike the Valley and Fields of Gold initiative using some of that funding, as well as other funding.



Mr. Philips stated that additional information and links to the Virginia Breeze bus service are on the SAWMPO website.

Meeting Schedule

Chairperson Sliwoski stated that the next Policy Board meeting will be held on December 6th, and the next TAC Meeting is scheduled for December 20th, at 2:00 p.m. at the CSPDC Office.

Meeting Adjourned

Chairperson Sliwoski asked if there was any additional business to come before the TAC. There being none, the meeting was adjourned at 2:27 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann W. Cundy".

Ann W. Cundy
Transportation Program Manager