



Policy Board Meeting Agenda March 2, 2016, 10:00 a.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call To Order
2. Public Comment
3. Welcome New Board Member Gerald Garber
4. Approval of Minutes of the December 2, 2015, Policy Board Meeting
5. Election of the Board Chair
6. Annual Planning and Programming Update
 - House Bill 2
 - VTrans 2040
 - Transit and Transportation Demand Management (TDM)
 - Bicycle and Pedestrian Planning
7. Presentation: Staunton's Richmond Road Corridor Development—Billy Vaughn, City of Staunton Director of Economic Development
8. Other Business
 - LRTP Citizen's Guides
 - Crozet Tunnel Tour Dates
9. Upcoming Meetings
 - Policy Board – April 6, 2016, at 10:00 a.m. at CSPDC
 - Technical Advisory Committee – March 16, 2016, at 2:00 PM
10. Adjournment



Policy Board Meeting Agenda

April 6, 2016, 10:00 a.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call To Order
2. Public Comment
3. Introduce New Board Member Gerald Garber
4. Approval of Minutes of the March 2, 2016, Policy Board Meeting
5. Consideration of the Fiscal Year 2017 Unified Planning Work Program (UPWP) (BAF#16-1)
6. Agency Updates
 - VDOT
 - DRPT
 - Transit
7. Other Business
 - Staunton Bike and Walk to Work Day
8. Upcoming Meetings
 - Policy Board – May 4, 2016, at 10:00 a.m. at CSPDC
 - Technical Advisory Committee – April 20, 2016, at 2:00 PM
 - May Commonwealth Transportation Board Meeting—May 17th and 18th, Stonewall Jackson Hotel, Staunton
9. Adjournment



Policy Board Meeting Agenda June 1, 2016, 10:00 a.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call To Order
2. Public Comment
3. Approval of Minutes of the April 6, 2016, Policy Board Meeting
4. Consideration of Transit TIP Adjustments (BAF#16-2)
5. Consideration of SAWMPO MOU and Bylaws Amendment (BAF#16-3)
6. Consideration of the Resolution for Joint Procurement for the On-Call Consultant Program
7. Agency Updates
 - VDOT
 - DRPT
 - Transit
8. Other Business
9. Upcoming Meetings
 - Policy Board – July 6, 2016, at 10:00 a.m. at CSPDC
 - Technical Advisory Committee – June 15, 2016, at 2:00 PM
10. Adjournment



Policy Board Meeting Agenda August 3, 2016, 10:00 a.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call to Order
2. Public Comment
3. Approval of Minutes of the June 1, 2016 Policy Board Meeting
4. Consideration of the Draft Title VI Plan Amendment (BAF #16-5)
5. Consideration of the Highway TIP Amendment (BAF #16-6)
6. Consideration of the SAWMPO MOU and Bylaws Amendments (BAF#16-7)
7. Agency Updates
 - VDOT
 - DRPT
 - Transit
8. Other Business
 - Update - Small Area/Corridor Study Site Selection
 - Update - SHRP-2 Joint Study with Charlottesville-Albemarle MPO
 - SMART Scale Applications
9. Upcoming Meetings
 - Policy Board – September 7, 2016, at 10:00 a.m., CSPDC
 - TAC — August 17, 2016, at 2:00 p.m. CSPDC
10. Adjournment



Policy Board Meeting Agenda September 7, 2016, 10:00 a.m.

Central Shenandoah Planning District Commission
112 MacTanly Place
Staunton, VA 24401

1. Call To Order
2. Public Comment
3. Approval of Minutes of the August 3, 2016, Policy Board Meeting
4. Consideration of the Title VI Plan Amendment (BAF #16-8)
5. Consideration of the Highway TIP Amendment (BAF #16-9)
6. Consideration of SAWMPO SMART SCALE Resolutions of Support (BAF #16-10)
7. Consideration of the Wilson Workforce & Rehabilitation Center Small Area Study (BAF #16-11)
8. Agency Updates
 - VDOT
 - DRPT
 - Transit
9. Other Business
10. Upcoming Meetings
 - Policy Board – October 5, 2016, at 10:00 a.m., CSPDC
 - TAC — September 21, 2016, at 2:00 p.m. CSPDC
11. Adjournment



Policy Board Meeting Agenda October 26, 2016, 9:30 a.m.

Virginia Regional Transit Facility
51 Ivy Ridge Lane
Fishersville, VA 22939

- Call To Order
- Public Comment
- Approval of Minutes of the September 7, 2016, Policy Board Meeting
- Consideration of SAWMPO SMART SCALE Resolutions of Support for Augusta County's Applications (BAF #16-12)
- Consideration of the City of Waynesboro Resolution of Support for TA Grant Application (BAF #16-13)
- SMART SCALE Update (Board Memo #16-3)
- Agency Updates
 - VDOT
 - DRPT
 - Transit
- Other Business
- Upcoming Meetings
 - Joint SAWMPO/CAMPO Meeting – October 26th, 10:00 a.m. at VRT
 - **CANCELLED - Policy Board Meeting – November 2nd**
 - Next Policy Board meeting is December 7, 2016, 10:00 a.m. at CSPDC
 - TAC Meeting - November 16, 2016, 2:00 p.m. at CSPDC
- Adjournment

**Policy Board
Regular Meeting Minutes
March 2, 2016, 10:00 a.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place · Staunton Virginia

Present (19):

Voting Members		Non-Voting Members		Others	
	City of Staunton		VA DRPT	✓	Josh Dunlap, VDOT
✓	James Harrington	✓	Nick Britton	✓	Terry Short, VDOT
✓	Steve Rosenberg		VRT		Michael Fulcher, VDOT
	Steve Owen (Alt)		Bruce Simms	✓	Brad Reed, VDOT
	Augusta County		Susan Newbrough	✓	Billy Vaughn, Staunton
	Gerald Garber		Federal Hwy Admin.		Staff (CSPDC)
✓	Tim Fitzgerald		Mack Frost	✓	Bonnie Riedesel
	Vacant (Alt)		Federal Transit Admin.	✓	Kevin McDermott
	City of Waynesboro		Melissa McGill	✓	Ann Cundy
✓	Bruce Allen, Vice Chair		VA Dept. of Aviation	✓	Kimberly Miller
✓	Jim Shaw		Rusty Harrington	✓	Nancy Gourley
	Michael Hamp (Alt)			✓	Rebecca Joyce
	VDOT				
✓	Randy Kiser				
✓	Adam Campbell (Alt)				
✓	Don Komara (Alt)				
	Terry Jackson (Alt)				

Call to Order

The meeting of the Policy Board of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 10:03 a.m. by Mr. Bruce Allen, Vice Chairperson.

Public Comment

Vice Chairperson Allen opened the floor for public comment. There were no public comments.

Welcome

Vice Chairperson Allen welcomed in absentia new board member, Gerald Garber, representing Augusta County. Mr. Campbell introduced Brad Reed, a new district planner for VDOT. Mr. Campbell stated that

Mr. Reed graduated from JMU and worked for 8 years for the City of Harrisonburg as a transportation planner.

Approval of Minutes

Vice Chairperson Allen presented minutes from the December 2, 2015, Policy Board meeting.

Mr. Shaw moved, seconded by Mr. Kiser, to approve the minutes as presented. Motion carried unanimously (6-0).

Election of the Board Chairperson

Vice Chairperson Allen presented election of a new board chairperson to replace Mr. Moore and finish out his term. He opened the floor for nominations.

Mr. Shaw nominated Mr. Harrington. There were no additional nominations.

Mr. Shaw moved, seconded by Mr. Rosenberg, to elect Mr. Harrington to be Board Chairperson. The motion carried unanimously (6-0).

The meeting was turned over to the new Chairperson.

Chairperson Harrington requested nominations for vice chairperson. Mr. Shaw nominated Mr. Allen to remain as Vice Chairperson. There were no additional nominations.

Mr. Shaw moved, seconded by Mr. Fitzgerald, to elect Mr. Allen to be Board Vice Chairperson. The motion carried unanimously (6-0). (Staff note: Mr. Allen's continued position as Vice Chairperson did not require a vote. Both the Chair and Vice Chairperson terms conclude in September, 2017.)

Annual Planning & Programming Update

Chairperson Harrington presented the Annual Planning and Programming Update. Ms. Cundy stated that MPO, VDOT and DRPT staff attended the Annual Planning and Programming meeting in Richmond in February and want to share some updates with the board.

House Bill 2 – Mr. Campbell discussed the results of the initial HB2 scoring and ranking process (handout attached to file minutes). He stated that the SAWMPO's projects did very well with all being recommended to receive funding except one, the VA 613/VA 262 interchange. He stated that the VDOT district staff is reaching out to localities that did not do well in the scoring process to improve future applications. He stated that the CTB is currently developing a draft six-year improvement plan that will be released in April with public hearings in the spring. Mr. Campbell stated that there are some adjustments to the scoring process that will need to be made for next year.

VTrans 2040 – Mr. Campbell stated that the Office of Intermodal Planning & Investment (OIPI) completed a needs assessment and it was approved by the CTB. He stated that the next step in the process is statewide prioritization of the needs and recommendations. He stated that more public outreach will occur in April and May. Mr. Kiser stated that as soon as a date is set, he will let the jurisdictions know.

Transit – Ms. Gourley gave an update on the status of the improvements identified in the transit development plan (handout attached to file minutes). She stated that a recent development was the application to the state by the CSPDC to receive both urban and rural transit grant funds. She stated that the Inter-regional Transit Study group that is reviewing transit alternatives between Harrisonburg, Staunton, Waynesboro and Charlottesville, has been established and will be moving quickly toward a recommendation.

Transportation Demand Management (TDM) – Ms. Rebecca Joyce, Program Manager/Senior Planner with the CSPDC, discussed the Rideshare program and other TDM initiatives in the region (handout attached to file minutes). She stated that a new partnership has been developed this year between Rideshare, Bicycle & Pedestrian Planning and the City of Staunton on the first annual City of Staunton “Bike & Walk To Work Day.”

DRPT – Mr. Britton stated that one of the goals for TDM is to go to a similar type of process as the Transportation Development Plan to review the plan every six years. He stated that the CSPDC is already regularly reviewing its plan.

Bicycle & Pedestrian Planning – Ms. Cundy updated the board on the status of the Bicycle and Pedestrian Plan for the SAWMPO region that was included in the FY2016 UPWP (handout attached to file minutes). She explained that the TAC developed a draft scope of work and asked for cost estimates to develop the plan. Ms. Cundy stated that two of the on-call consultants were contacted and that their estimates came back very high. She stated that at the same time, Staunton applied for and received a grant from OIPI for technical assistance that will result in the creation of a Bike and Pedestrian Plan for the City. Ms. Cundy stated that given the high cost and the local efforts, the TAC recommends tabling the plan until 2017, when local planning efforts in Staunton and Waynesboro are completed. She discussed other activities that are underway, including a redesign of the Bike the Valley website and leading the organization of the Staunton “Bike & Walk To Work Day.”

Presentation: Staunton’s Richmond Road Corridor Development by Billy Vaughn, Director of Economic Development, City of Staunton

Chairperson Harrington introduced Mr. Billy Vaughn, Director of Economic Development for the City of Staunton. Mr. Vaughn discussed the Richmond Road corridor development, including the potential effects on traffic. He stated that the city is working on developments on both sides of the road, in phases, with the goal of attracting I-81 traffic to stop in Staunton for the retail and lodging that is right off the exit and also to attract travelers to the downtown area. Presentation attached to file minutes.

Other Business

- L RTP Citizens’ Guide – Ms. Cundy stated that the L RTP was summarized into a fold-out guide for citizens to help them understand the plan. She gave a bundle to each locality to take back to their governing bodies and offices. She also handed out a bound copy of the full L RTP to each locality representative.
- Crozet Tunnel Tour Dates – Ms. Riedesel stated that the Blue Ridge Tunnel Foundation will be offering tours of the tunnel on the eastern side on Saturdays for the months of April, May, June and July. Mr. Kiser stated that Mr. Whitworth would like to take the CTB on a tour of the tunnel on the Augusta County side during their meeting at the Stonewall Jackson Hotel in Staunton in May.

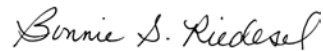
Meeting Schedule

Chairperson Harrington stated that the next Policy Board meeting is scheduled for April 6, 2016, at 10:00 a.m. at the CSPDC and the next meeting of the TAC is scheduled for March 16, 2016, at 2:00 p.m. at the CSPDC.

Meeting Adjournment

Chairperson Harrington asked if there was any other business to come before the Policy Board. There being none, the meeting was adjourned at 11:08 a.m.

Respectfully submitted,



Bonnie S. Riedesel
SAWMPO Secretary/Treasurer

**Policy Board
Regular Meeting Minutes
April 6, 2016, 10:00 a.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place · Staunton Virginia

Present (15):

Voting Members		Non-Voting Members		Others	
	City of Staunton		VA DRPT	✓	Josh Dunlap, VDOT
✓	James Harrington		Nick Britton		Terry Short, VDOT
✓	Steve Rosenberg		VRT		Michael Fulcher, VDOT
	Steve Owen (Alt)		Bruce Simms	✓	Brad Reed, VDOT
	Augusta County	✓	Susan Newbrough		Staff (CSPDC)
	Gerald Garber		Federal Hwy Admin.	✓	Bonnie Riedesel
✓	Tim Fitzgerald		Mack Frost		Kevin McDermott
	Vacant (Alt)		Federal Transit Admin.	✓	Ann Cundy
	City of Waynesboro		Melissa McGill	✓	Kimberly Miller
✓	Bruce Allen, Vice Chair		VA Dept. of Aviation	✓	Nancy Gourley
✓	Jim Shaw		Rusty Harrington		
	Michael Hamp (Alt)				
	VDOT				
✓	Randy Kiser				
✓	Adam Campbell (Alt)				
✓	Don Komara (Alt)				
	Terry Jackson (Alt)				

Call to Order

The meeting of the Policy Board of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 10:05 a.m. by Mr. James Harrington, Chairperson.

Public Comment

Chairperson Harrington opened the floor for public comment. There were no public comments.

Welcome

Chairperson Harrington deferred the welcome of new board member, Gerald Garber, who was not in attendance.

Approval of Minutes

Chairperson Harrington presented the minutes from the March 2, 2016 Policy Board meeting.

Mr. Allen moved, seconded by Mr. Kiser, to approve the minutes as presented. Motion carried unanimously (6-0).

Consideration of the Fiscal Year 2017 Unified Planning Work Program (UPWP) (BAF#16-1)

Chairperson Harrington presented the FY17 UPWP. Ms. Riedesel stated that the purpose of the UPWP is to outline the scope of work and budget for the MPO for the upcoming fiscal year. She stated that the document has been revised since the materials were sent to the Board and provided an updated copy (handout attached to file minutes). Ms. Riedesel stated that the TAC has reviewed the UPWP and has recommended that the Board release it for public review and comment for the required 21 days, and to provide conditional approval if there are no public comments. She stated that if there are public comments, they will be reviewed at the May 4th meeting; if none, the meeting can be cancelled if the Board gives conditional approval.

Ms. Cundy stated that the UPWP is a required part of the MPO planning process. Ms. Cundy stated that it lays out the full budget, the funding sources and the planning activities that occur annually and those that only occur in that fiscal year. She stated that it doesn't cover any engineering, construction or maintenance activities as that funding comes from Federal Highway and Federal Transit Administration. Ms. Cundy stated that since the MPO will not be in a Long Range Transportation Planning cycle during FY17, funding can be used to look at corridor or small area planning studies. She stated that the document was initially based on the HRMPO's UPWP template.

Ms. Cundy highlighted the following portions of this year's document:

- The total funding allocation is slightly higher than last year, but the carryover funds are lower than what was carried over into FY16, resulting in an overall lower budget number. Last year's carry over was larger and was used for completion of the LRTP.
- Work Task 1.0 - the funding amounts for Program Administration (1.01) remain the same; Public Participation and Outreach (1.02) was increased by \$1,500.
- Work Task 2.01 - Reduced Long Range Transportation Planning activity from \$76,000 to \$12,500, since we are now in a maintenance cycle.
- Work Task 2.02 - Allocation for the Transportation Improvement Program (TIP) Development was reduced slightly and remained the same UPWP Maintenance and Development.
- Work Task 2.05 - Planning Requested by State or Federal Agencies was spent down very quickly last year, so the budget this year was increased by more than 100%, in anticipation of more work related to HB2 and VTRANS.
- Work Task 2.04 - In response to a question, Ms. Cundy stated that these funds are tracked by locality, with an equal split and that it has worked well in the past.
- Work Task 2.06 - Bicycle and Pedestrian Planning had \$35,000 allocated last year in anticipation of beginning a regional Bike/Ped Plan; however, it was agreed upon at the last Board meeting to put this off while localities pursue their own Bike/Ped planning activities. The amount allocated is to cover general activities, including updating the Bike The Valley website.
- Work Task 2.07 - Transit Planning was increased slightly to reflect continuing work on the Transit Development Plan including consultant's work.

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- Work Task 2.08 – This is a new category, Corridor and Small Area Planning. It was added to allow for assistance get a study up and running. VDOT and TAC will work on proposing an appropriate site or corridor on which to use these dollars.
 - Work Task 3.0 - The balance of the funding that is not allocated elsewhere becomes our contingency fund.
 - The summary sheet on Page 22 shows all of the funds by source and expenditure. Ms. Cundy stated that the numbers are rounded to the nearest dollar, which in some places will cause the sums to vary +/- \$1.

Ms. Riedesel stated that funds may not be carried over from one year to the next, but have to skip a year before being carried over. Ms. Cundy stated that the exception is if funds are “de-obligated” which allows them to be carried directly over to the following fiscal year.

Mr. Allen moved, seconded by Mr. Fitzgerald, to release the draft FY17 UPWP to public comment as amended, and to conditionally approve it, pending the receipt of any public comments or request for a public hearing. The motion carried unanimously (6-0).

Agency Updates

- VDOT - Mr. Kiser stated that there will be a Six-Year Improvement Plan public hearing on May 16th, at 4:00 p.m. at the Blue Ridge Community College Plecker Center.
 - The CTB will be in Staunton for their quarterly meeting on May 17th and 18th, at the Stonewall Jackson Hotel. On the afternoon of the 17th, the CTB will take a tour of the Crozet Tunnel on the Augusta County side and the Frontier Culture Museum. A reception and dinner will follow at the Frontier Culture Museum.
 - In March, the CTB released alternate funding scenarios. Mr. Kiser stated that no projects in the SAWMPO are affected. The funding scenarios will be presented at the public hearing in May to receive feedback. The CTB will take action at their June meeting. Mr. Campbell stated that the original funding scenario is no longer being considered. The largest reason for a change was significant project benefit skewing by the environmental factor.
 - Next year’s HB2 cycle – Mr. Campbell encouraged localities to begin to plan and prepare for the next round of HB2 project applications. The applications will be due on September 30th.
 - VTRANS - Mr. Campbell stated that the Office of Intermodal Planning & Investment (OIPI) provided a webinar last month that is available on their website if anyone missed it. Last year, the needs assessment was the priority; it was completed at the end of last year. He stated that they are planning another round of regional forums to present their summary of prioritized needs; it is scheduled in our region for May 16th. The VTRANS2040 recommendations will be developed and a draft should be released this summer.
 - Route 612 project – Mr. Komara said that the project will go to bid next month and the project to fix the intersection will begin this summer to be finished next spring.
- Transit Update – Ms. Gourley stated that the FTA on-site review was completed and Ms. Riedesel sent out a summary of the visit.
 - The survey for the inter-regional transit study is open to the public and a press release went out last week. UVA is sending it out to their employees.
 - Staunton service changes will be implemented in May. The impact is minimal – an improvement to create more frequent service.

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- Ms. Riedesel asked everyone to get the link to the survey on their localities' websites, social media, etc.

Other Business

- Staunton Bike and Walk To Work Day – Ms. Cundy stated that this event is planned on the National Bike To Work Day, which is Friday, May 20, 2016, and is including walking to work, as well. The event is being promoted through the Bike The Valley website and a new Bike The Valley Facebook page. There will be music, live radio broadcast, minor bike repairs, refreshments and give-aways.
- VAMPO – The Virginia Association of Metropolitan Planning Organizations holds quarterly meetings around the state. The organization will host a training conference to be held on June 3rd, at the J. Sergeant Reynolds building in Richmond. CSPDC staff will attend. Ms. Riedesel will send info to those interested.

Meeting Schedule

The Six-Year Improvement Plan meeting will be held on May 16th. Ms. Riedesel stated that staff will sign up anyone who would like to speak.

Chairperson Harrington stated that the next Policy Board meeting is scheduled for May 4, 2016, at 10:00 a.m. at the CSPDC, but will be cancelled if there is no business, and the next meeting of the TAC is scheduled for April 20, 2016, at 2:00 p.m. at the CSPDC.

Meeting Adjournment

Chairperson Harrington asked if there was any other business to come before the Policy Board. There being none, the meeting was adjourned at 10:46 a.m.

Respectfully submitted,

Bonnie S. Riedesel

Bonnie S. Riedesel
SAWMPO Secretary/Treasurer

**Policy Board
Regular Meeting Minutes
June 1, 2016, 10:00 a.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place · Staunton Virginia

Present (13):

Voting Members		Non-Voting Members		Others	
	City of Staunton		VA DRPT	✓	Josh Dunlap, VDOT
	James Harrington, Chairperson		Nick Britton		Terry Short, VDOT
	Steve Rosenberg		VRT		Michael Fulcher, VDOT
✓	Steve Owen (Alt)		Bruce Simms		Brad Reed, VDOT
	Augusta County	✓	Susan Newbrough		Staff (CSPDC)
	Gerald Garber		Federal Hwy Admin.	✓	Bonnie Riedesel
✓	Tim Fitzgerald		Mack Frost		Kevin McDermott
	Vacant (Alt)		Federal Transit Admin.	✓	Ann Cundy
	City of Waynesboro		Melissa McGill	✓	Kimberly Miller
✓	Bruce Allen, Vice Chair		VA Dept. of Aviation	✓	Nancy Gourley
✓	Jim Shaw		Rusty Harrington		
	Michael Hamp (Alt)				
	VDOT				
✓	Randy Kiser				
✓	Adam Campbell (Alt)				
✓	Don Komara (Alt)				
	Terry Jackson (Alt)				

Call to Order

The meeting of the Policy Board of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 10:06 a.m. by Mr. Bruce Allen, Vice Chairperson.

Public Comment

Vice Chairperson Allen opened the floor for public comment. There were no public comments.

Approval of Minutes

Vice Chairperson Allen presented the minutes from the April 6, 2016 Policy Board meeting.

Mr. Fitzgerald moved, seconded by Mr. Owen, to approve the minutes as presented. Motion carried unanimously (5-0).

Consideration of Fiscal Year 2017 Transit Transportation Improvement Program (TIP) Adjustments (BAF#16-2)

Vice Chairperson Allen presented the Transit TIP Adjustments. Ms. Cundy stated that every year the Transit TIP is reviewed and adjustments made so that it aligns with the Six-Year Plan. She stated that during the triennial review of the transit plan by the FTA, it was noted that there was not language in the MPO public notices about our willingness to hold a public hearing. She stated that the adjustments will be released for public review and comment with a specific statement about our willingness to hold a public hearing.

Ms. Cundy also stated that she recommends giving contingent approval of the Transit TIP adjustments pending any public comments and/or a request for public hearing.

Mr. Shaw moved, seconded by Mr. Kiser, to release the Transit TIP Adjustments to public comment, and to conditionally approve it, pending the receipt of any public comments or request for a public hearing. The motion carried unanimously (5-0).

Consideration of SAWMPO MOU and Bylaws Amendment (BAF#16-3)

Vice Chairperson Allen presented the MOU and Bylaws Amendment. Ms. Cundy stated that this action item comes from a recommendation by the FTA during the triennial review to adjust references to Virginia Regional Transit (VRT) in the MOU and Bylaws that specifically naming our transit provider as a voting member could present a conflict of interest if a different transit provider were contracted in the future. She stated that the recommendation is to refer to “contracted transit provider” and to make this provider a non-voting member.

Ms. Cundy stated that Mr. Steve Rosenberg helped with the revisions that resulted in the amended and restated MOU and amended Bylaws. She stated that upon final approval by the MPO, the MOU document must be voted on by each of the localities of the MPO and signed.

Ms. Riedesel stated that once the public comment period is over, a final draft will be taken to the localities governing bodies in July.

Mr. Fitzgerald moved, seconded by Mr. Shaw, to release the amended and restated MOU and Bylaws to public comment. The motion carried unanimously (5-0).

Consideration of the Resolution for Joint Procurement for the On-Call Consultant Program (BAF#16-4)

Vice Chairperson Allen presented the Joint Procurement for On-call Consultant program. Ms. Riedesel stated that in 2012, the CSPDC established an on-call consultant program which allows the member jurisdictions and the two MPO’s to expedite the consultant services procurement process. She stated that the four consultants under contract are McCormick-Taylor, Draper Aden, Spectrum Design, and Renaissance Planning Group. Ms. Riedesel stated that the contracts expire this fall. She stated that due to changes in the Virginia Procurement Act, the CSPDC is required to have a signed joint procurement agreement prior to

beginning the procurement process. She stated that the SAWMPO has used on-call consultants for the LRTP and the website design, plus localities have used them for Safe Routes To School projects and other projects.

Mr. Owen moved, seconded by Mr. Fitzgerald, to approve the joint procurement agreement. The motion carried unanimously (5-0).

Agency Updates

- VDOT - Mr. Kiser stated that the CTB was very pleased with the hospitality and involvement at the meeting in May. He stated that the Secretary and Commissioner were pleased with the professional, positive presentations made at the public hearing.
 - Mr. Campbell stated that on May 16th there was a VTRANS regional forum at BRCC. He stated that the needs identified in the needs assessment for the SAWMPO will be brought back to the TAC for ranking and identification of Tier 1 needs; the needs along I-64, I-81 and UDA activity centers were identified by the TAC as Tier 1.
 - HB2 – recommendations have been made for the second round of the HB2 process. The final recommendations will be presented at the June CTB meeting; changes and updated policy guide in July.
 - Mr. Komara said that the Route 612 project bids have come in and construction is expected to begin this summer.
- Transit Update – Ms. Gourley stated that the Staunton route changes have been implemented smoothly. The changes gave people longer hours and expanded service. The next route changes will be in Waynesboro.
 - The Inter-regional Transit Study (I-81/I-64 Corridor between Harrisonburg and Charlottesville) committee completed a full month of surveying, with 610 responses. Of the 610 responses, 545 said there is a need; 40% said they would use it; 318 said they might use it depending on the details. Ms. Gourley went over the survey results stating that there is enough information to support continuing to move forward with the study. The consultant will be coming up with costs and possible revenue sources.
 - Ms. Riedesel stated that park and ride lots may become more important as we discuss connecting these areas. She stated that park and ride lots are eligible for HB2 funding.

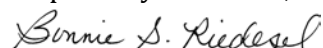
Meeting Schedule

Vice Chairperson Allen stated that the next Policy Board meeting, scheduled for July 6, 2016, at 10:00 a.m. at the CSPDC, will be cancelled if there is no request for a public hearing or public comments that need to be discussed. He stated that the next meeting of the TAC is scheduled for June 15, 2016, at 2:00 p.m. at the CSPDC.

Meeting Adjournment

There being no further business to come before the Policy Board, Vice Chairperson Allen adjourned the meeting at 10:42 a.m.

Respectfully submitted,



Bonnie S. Riedesel
SAWMPO Secretary/Treasurer

**Policy Board
Regular Meeting Minutes
August 3, 2016, 10:00 a.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place · Staunton Virginia

Present (13):

Voting Members		Non-Voting Members		Others	
	City of Staunton		VA DRPT		Josh Dunlap, VDOT
✓	James Harrington, Chairperson		Nick Britton		Terry Short, VDOT
	Steve Rosenberg		VRT		Michael Fulcher, VDOT
✓	Steve Owen (Alt)		Bruce Simms		Brad Reed, VDOT
	Augusta County	✓	Susan Newbrough		Staff (CSPDC)
✓	Gerald Garber		Federal Hwy Admin.	✓	Bonnie Riedesel
	Tim Fitzgerald		Mack Frost	✓	Ann Cundy
	Vacant (Alt)		Federal Transit Admin.	✓	Scott Philips
	City of Waynesboro		Melissa McGill	✓	Kimberly Miller
✓	Bruce Allen, Vice Chair		VA Dept. of Aviation	✓	Nancy Gourley
✓	Jim Shaw		Rusty Harrington		
	Michael Hamp (Alt)				
	VDOT				
✓	Randy Kiser				
✓	Adam Campbell (Alt)				
	Don Komara (Alt)				
	Terry Jackson (Alt)				

Call to Order

The meeting of the Policy Board of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 10:03 a.m. by Mr. James Harrington, Chairperson.

Ms. Riedesel introduced Mr. Scott Philips, newly hired Transportation Planner with the CSPDC. She stated that Mr. Kevin McDermott has left the CSPDC to start a new position with Albemarle County.

Public Comment

Chairperson Harrington opened the floor for public comment. There were no public comments.

Approval of Minutes

Chairperson Harrington presented the minutes from the June 1, 2016 Policy Board meeting.

Mr. Owen moved, seconded by Mr. Allen, to approve the minutes as presented. Chairperson Harrington abstained from voting. Motion carried (5-0).

Consideration of the Draft Title VI Plan Amendment (BAF #16-5)

Chairperson Harrington presented the draft Title VI Plan Amendment. Ms. Cundy stated that following the MPO's update of the Title VI Plan in 2015, DRPT responded with a list of additional required updates to the Plan. She stated that in order to meet these additional requirements, staff has added the following information to the Title VI Plan:

- DRPT requested either a list of complaints and how the MPO addressed the complaints, or a statement at the close of the Title VI Complaint Procedures document that there have been no Title VI investigations, complaints, or lawsuits received by the SAWMPO. Since there have been no complaints, a statement to that effect was added to page 37 of the Plan.
- Demographic maps and analysis that show the impacts of the transit system on traditionally underserved and/or protected populations. Ms. Cundy stated that analysis showed that these populations are well-served by our transit system. Maps depicting the provision of current transit service to minority, low-income and Limited English Proficiency populations and accompanying text have been added to the Plan.
- An analysis of the MPO's transportation system investments that identifies and addresses any disparate impacts. A reference was made on page 15 of the Plan to the Benefits and Burdens analysis that was conducted as part of the Long Range Transportation Plan (LRTP) process and detailed in Chapter 7 of the LRTP document.

Ms. Cundy stated that the TAC has reviewed the amended plan and recommends its release to public comment for 21 days.

Mr. Owen moved, seconded by Mr. Shaw, to release the draft Title VI Plan Amendment to public comment. The motion carried unanimously (6-0).

Consideration of the Highway TIP Amendment (BAF #16-6)

Chairperson Harrington presented the Highway TIP Amendment. Ms. Riedesel stated that the Highway TIP Amendment will add the City of Waynesboro's Southern Corridor project, Lifecore Drive's shared use path and Bessie Weller Safe Routes to School projects. She stated that inclusion in the TIP will then prompt inclusion in the STIP. She stated that the TAC has reviewed these additions and recommends the amendment be released to public comment for 21 days.

Mr. Allen moved, seconded by Mr. Kiser, to release the draft Highway TIP Amendment to public comment. The motion carried unanimously (6-0).

Consideration of the SAWMPO MOU and Bylaws Amendments (BAF#16-7)

Chairperson Harrington presented the MOU and Bylaws Amendments. Ms. Riedesel stated that changes were made in the MOU and Bylaws regarding the membership of Virginia Regional Transit to be non-voting on the TAC, and to refer to the "Contracted Transit Service Provider" rather than any specific entity by name.

Ms. Cundy stated that the motion last month was to release the amendments to public comment and there were no public comments. She stated that a motion is required to approve the MOU and Bylaws amendments.

Mr. Shaw moved, seconded by Mr. Owen, to approve the amended and restated MOU and Bylaws. The motion carried unanimously (6-0).

Agency Updates

Chairperson Harrington presented Agency Updates.

VDOT

Mr. Campbell gave an update on VDOT activities:

- The SMART SCALE (formerly known as HB2) web portal went live on Monday, August 1st. The CTB approved the updated policy and technical guide for the SMART SCALE application process at their meeting last month and they are available on the SMART SCALE Virginia website on the resource page. Training held last week on the SMART SCALE web portal was well-attended. The Notice of Intent deadline is Monday, August 15th, and is not required but is important to assist VDOT in allocating staff resources to assist localities with their applications. The deadline for applications is September 30th and resolutions of support are due by December 1st. The MPO will need to endorse (via a resolution) any project that is on a corridor of statewide significance; otherwise, only a local resolution is necessary.
- The new SMART portal website will include other funding programs this year including TAP, HSIP and revenue-sharing. The period of applications for these will open September 1st and run through November 1st. After this year, all of these funding programs will be on a 2-year cycle on odd years and SMART SCALE will be on even years.
- The OIPI is analyzing the gap assessment, developing recommendations to address the tier one needs identified. Recommendations will be ready for public review by late August/early September.

Transit

Ms. Gourley gave an update on Transit activities:

- The FTA Triennial Review resulted in seven findings, five of which have been closed to date, one is in final review, and the remaining one outstanding may require an extension.
- The Stanton route improvements that were identified in the TDP and made in May and were very well received.
- Waynesboro route revisions are being planned now. The Waynesboro changes are significant enough to require a public meeting which is scheduled for tomorrow, August 4th. Based on input from that meeting, the route will be finalized and implemented on August 22nd. The former 340 Connector route will be replaced by a route focused on Stuarts Draft and Waynesboro to Augusta Health. A dinner break will also be closed to provide better service. An ADA-compliant, on-demand service will be added to support the 250 Connector in Waynesboro.
- The Transit Advisory Committee is embarking on a comprehensive bus stop inventory and evaluation, then will work on procurement and installation of the new signs.
- Branding of the buses is almost complete; co-branding the BRCC connector bus is still needed.
- The first draft of the technical memo was completed by the consultant on the Harrisonburg-Stanton-Waynesboro-Charlottesville service feasibility study and incorporates the survey results and

discusses general service alternatives. The steering committee will be meeting in a couple weeks; they are on track to complete the study by the end of the year.

Other Business

Chairperson Harrington presented updates under Other Business.

Small Area/Corridor Site Selection Update

Ms. Cundy stated that staff and the TAC have been advancing the new work program item, Small Area/Corridor Site Study. She stated that the idea is to take a project from concept to the point that it can be submitted to SMART SCALE in a future round. Both cities and the County put forth candidate projects. Based on readiness and need, the TAC will recommend the project to address a Woodrow Wilson complex second entrance and intersection with US Route 250. The next step is to develop a purpose, need statement and scope of work outline to present to the Board for approval in September. Upon approval by the Board, a full scope of work will be completed and a consultant may be contracted to assist. Ms. Cundy stated that this project is mentioned in the Constrained Long Range plan.

SHRP-2 Joint Study with Charlottesville-Albemarle MPO Update

Ms. Cundy stated that approximately one year ago, the SAWMPO agreed to partner with the Charlottesville-Albemarle MPO (CAMPO) on a joint grant application to the Federal Highway Administration's (FHWA) Strategic Highway Research Program (SHRP), to look at the I-64/Rt. 250 rail corridor from Charlottesville to Staunton. In June, the MPO was notified that \$100,000 was awarded for this project. Ms. Cundy stated that the funds will be split 40% to CAMPO as the lead agency, 30% to SAWMPO, and possibly 30% to hire a consultant. As part of the application, the parties agree to implement FHWA's collaborative planning process called PlanWorks. She stated that this is a multi-modal transportation study and a Memorandum of Understanding will be created between the MPOs.

Ms. Riedesel stated that this was one of seven grants awarded across the country and the only one that involves MPOs. What FHWA would like to see from this project is how two MPOs, three counties, three cities and multiple transportation stakeholders can work together to improve one corridor. She stated that if we can show good progress, they want to be able to use this project as a model for others across the country.

Ms. Cundy stated that the MPOs should be under contract with FHWA by October, which will begin a 12- to 18-month timeline.

SMART SCALE Applications

Ms. Cundy stated that in addition to the projects Mr. Campbell mentioned for the SMART SCALE FY 2018 application cycle, the MPO, City of Waynesboro and VDOT staff are working on a project to improve the Waynesboro Park & Ride Lot that may be submitted to SMART SCALE. Ms. Cundy asked the three localities to describe their SMART SCALE applications briefly; Mr. Shaw described the City of Waynesboro's Lew Dewitt/Rosser Connector, Mr. Owen described the City of Staunton's Richmond Avenue Road Diet, Staunton Crossing Street Extension, and Statler Boulevard Intersection Improvements. Mr. Campbell described the Augusta County projects under consideration for SMART SCALE applications; Weyers Cave Exit 235 turn lane improvements, Wilson Workforce Complex roundabout addition, and Mill Place Parkway/Route 612 intersection improvements.

TAP Program

Mr. Philips stated that staff attended a VDOT training in Culpeper on July 26th. At the training, VDOT highlighted the Bicycle/Pedestrian Safety Program under HSIP as an additional source of funding for some Bicycle/Pedestrian projects (handout attached to file minutes).

Meeting Schedule

Chairperson Harrington stated that the next Policy Board meeting is scheduled for September 7, 2016, at 10:00 a.m. at the CSPDC, and that the next meeting of the TAC is scheduled for August 17, 2016, at 2:00 p.m. at the CSPDC. Chairperson Harrington stated that a joint meeting with the Charlottesville-Albemarle MPO and SAWMPO has been scheduled for October 26th, tentatively for 11:00 a.m., at the Virginia Regional Transit facility in Fishersville.

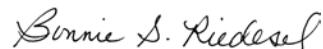
Other Business

Ms. Riedesel stated that regarding the SHRP-2 joint study grant she wanted to mention that another important partner in this project is VDOT, for which this project includes three VDOT districts; Staunton, Lynchburg and Culpeper.

Meeting Adjournment

There being no further business to come before the Policy Board, Chairperson Harrington adjourned the meeting at 10:45 a.m.

Respectfully submitted,



Bonnie S. Riedesel
SAWMPO Secretary/Treasurer

**Policy Board
Regular Meeting Minutes
September 7, 2016, 10:00 a.m.**

Central Shenandoah Planning District Commission
112 MacTanly Place · Staunton Virginia

Present (16):

Voting Members		Non-Voting Members		Others	
	City of Staunton		VA DRPT	✓	Josh Dunlap, VDOT
✓	James Harrington, Chairperson		Nick Britton		Terry Short, VDOT
✓	Steve Rosenberg		VRT		Michael Fulcher, VDOT
	Steve Owen (Alt)		Bruce Simms	✓	Brad Reed, VDOT
	Augusta County	✓	Susan Newbrough	✓	Burgess Lindsey, VDOT
	Gerald Garber		Federal Hwy Admin.	✓	Nickie Mills, City of Staunton
✓	Tim Fitzgerald		Mack Frost		Staff (CSPDC)
	Vacant (Alt)		Federal Transit Admin.	✓	Bonnie Riedesel
	City of Waynesboro		Melissa McGill	✓	Ann Cundy
✓	Bruce Allen, Vice Chair		VA Dept. of Aviation	✓	Scott Philips
✓	Jim Shaw		Rusty Harrington	✓	Kimberly Miller
	Michael Hamp (Alt)				Nancy Gourley
	VDOT				
✓	Randy Kiser				
	Adam Campbell (Alt)				
✓	Don Komara (Alt)				
	Terry Jackson (Alt)				

Call to Order

The meeting of the Policy Board of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 10:00 a.m. by Mr. James Harrington, Chairperson.

Public Comment

Chairperson Harrington opened the floor for public comment. There were no public comments.

Approval of Minutes

Chairperson Harrington presented the minutes from the August 3, 2016 Policy Board meeting.

Mr. Shaw moved, seconded by Mr. Kiser, to approve the minutes as presented. Motion carried (6-0).

Consideration of the Title VI Plan Amendment (BAF #16-8)

Chairperson Harrington presented the Title VI Plan Amendment. Ms. Riedesel stated that both the Title VI Plan Amendment and the Highway TIP Amendment were released to public comment for 21 days and that no public comments were received. She stated that the Board is asked to approve both Amendments by separate votes.

Mr. Fitzgerald moved, seconded by Mr. Shaw, to approve the Title VI Plan Amendment. Motion carried (6-0).

Consideration of the FY15-18 Highway TIP Amendment (BAF #16-9)

Chairperson Harrington presented the Highway TIP Amendment.

Mr. Fitzgerald moved, seconded by Mr. Shaw, to approve the FY15-18 Highway TIP Amendment. Motion carried (6-0).

Consideration of SAWMPO SMART SCALE Resolutions of Support (BAF #16-10)

Chairperson Harrington presented the SMART SCALE Resolutions of Support. Ms. Cundy stated that the TAC reviewed SMART SCALE applications at their August 17, 2016 meeting for the MPO and the cities of Stanton and Waynesboro. They are submitted today for Board consideration.

Augusta County anticipates bringing a request for endorsement of its SMART SCALE applications to the Policy Board at the October meeting.

Ms. Cundy stated that the Resolutions of Support being considered today include the projects being submitted by the MPO; 1) Waynesboro Park & Ride Lot improvements and 2) the resubmission for the interchange project at Spring Hill Road (VA 613)/Woodrow Wilson Parkway (VA 262). She stated that the City of Stanton intends to submit three projects; 1) Richmond Avenue Road Diet, 2) Crossing Way Street Extension, and 3) Richmond Avenue/Statler Boulevard Intersection Improvements. She stated that the City of Waynesboro intends to submit the project for the Lew Dewitt Boulevard/Rosser Avenue Connector.

Ms. Cundy stated that Mr. Philips will discuss the work that has been done on the Park and Ride Lot improvements adjacent to the Chick-Fil-A in Waynesboro. Mr. Philips stated that the Stanton VDOT office has put together this design that includes the addition of 55 additional spaces, new pavement, striping, addition of another entrance that will serve future development of two food establishments, a bus loop, and an electric car charging station. Mr. Philips stated that the goal is to connect commuters to Charlottesville and other bus transit.

Mr. Shaw moved, seconded by Mr. Fitzgerald, to approve the six SMART SCALE Resolutions of Support as presented. The motion carried unanimously (6-0).

Consideration of the Wilson Workforce & Rehabilitation Center (WWRC) Small Area Study (BAF #16-11)

Chairperson Harrington presented the WWRC Small Area Study. Ms. Cundy stated that this project has been mentioned previously and is now ready for Board approval to move forward. She stated that every fiscal year, the Rural Transportation TAC has conducted a small area study, and now the SAWMPO is ready to take

similar action, by taking a project out of the long range plan, conducting a study and preparing it for a SMART SCALE or other funding application.

Ms. Cundy stated that the TAC discussed several possible projects, but that this project was selected due to the regional significance and the safety, security and access issues of the WWRC complex. She stated that due to challenges getting out of WWRC complex, the study will look at a possible second entrance, preferably using a secondary existing road, and also will look at the corridor along Rt. 250 from Idlewood Boulevard to Barren Ridge Road. She stated that the purpose of the study is to find solutions for a lack of surrounding road networks, challenging topography and residential areas surrounding on the corridor.

Ms. Cundy stated that VDOT district office will conduct traffic counts for the intersection and along the Rt. 250 study corridor this fall. She stated that a consultant will be brought on to assist with the study by January of 2017.

Ms. Cundy stated that funding for a small area study in the FY17 UPWP is just under \$30,000, which will get the study through the end of the fiscal year at which time FY18 funds can then be put towards it.

In response to a question regarding connections to pedestrian and bicycle facilities, Mr. Fitzgerald stated that Woodrow Wilson is constructing a trail from within WWRC to the entrance at Rt. 250, where it will connect to the Lifecore Drive trail.

Mr. Fitzgerald stated that in the case of an emergency, there are a couple access points that could be used for emergency vehicles.

Mr. Fitzgerald moved, seconded by Mr. Allen, to approve the Small Area Study as presented. Motion carried (6-0).

Agency Updates

Chairperson Harrington presented Agency Updates.

VDOT

- Mr. Komara introduced new VDOT staff; Mr. Burgess Lindsay, Assistant for Rockingham and Page counties, and Mr. Josh Dunlap, Assistant for Augusta county.
- Mr. Komara stated that paving is complete on Howardsville Turnpike and on Sangers Lane and Route 250; upcoming work is a bridge replacement on Rt. 250 in Churchville and clean-up work at Exit 91.
- Mr. Reed stated that SMART SCALE applications are due September 30th. There have been micro-studies to find the best projects in the localities.
- Mr. Reed stated that the application period for Transportation Alternatives, HSIP and Revenue-Sharing is September 1st through November 1st. Terry Short is the point of contact for these projects; also Mr. Campbell and Mr. Reed. These programs will be in place this year and next, then will be on a 2-year cycle on odd years and SMART SCALE will be on even years.
- Mr. Kiser stated that there will be Fall Transportation meetings, probably in October. He will share details when available.

Transit

Ms. Riedesel gave an update on Transit activities:

- Inter-regional Transit Study is underway. The steering committee met recently to get an update from the consultant. The study is looking at a commuter transit system between Harrisonburg and

Charlottesville, with stops in Staunton and Waynesboro. The consultant reported on the results of the survey, analyzed the population and employment data in the corridor, analyzed the transit-dependent populations in the corridor, and developed demand estimates and preliminary service alternatives. The next step of the study is to develop a full set of service alternates (when, where and how it will function), the cost of such a system, a recommendation on which entity should provide oversight and grant administration of the system, and a list of potential funding sources for a commuter system. The results will be presented at the Joint MPO meeting on October 26th.

- The FTA Triennial Review resulted in seven findings, six of which have been closed to date. The final finding involves the maintenance and ownership of the transit facility in Fishersville. That is being worked out between FTA and DRPT and is expected to be resolved within the next couple of months.
- Procurement of new transit service is in progress. An RFP is being developed now for service to include routes within the urban area (MPO) and the rural area. The RFP will be released in late Fall, early winter; new service will begin July 1, 2017.
- A comprehensive bus stop and sign inventory and evaluation is being conducted currently, then new branded signs will be procured and installed.
- New route changes have been made and all buses have been branded except the BRCC connector.
- Ms. Newbrough explained the expanded ADA/pick-up services that have been made.

Other Business

Chairperson Harrington requested that Ms. Riedesel give an overview of the Economic Impact Study of Bicycling in the Shenandoah Valley. Ms. Riedesel stated that a full copy was sent to the localities – a copy of the Executive Summary was provided as a handout (attached to file minutes). She stated that the suggestion for the study came out of the Harrisonburg-Rockingham Bike Walk Summit and that thirteen other organizations/localities requested to be included and supported the study. Ms. Riedesel reviewed the study background and findings. She stated that there is an economic benefit to the region of \$13.6 million per year and 184 jobs are supported. She stated that the top sectors affected by bicycle tourism are restaurants, hotels/lodging and retail establishments. Ms. Riedesel stated that the full report is available on the CSPDC website.

Discussion ensued regarding readiness of the region, and the importance of readiness, to support bicycle tourism.

Meeting Schedule

Chairperson Harrington stated that the Policy Board meeting scheduled for October 5th has been rescheduled for October 26th, 2016, tentatively for 9:30 a.m. followed by the joint SAWMPO and CAMPO meeting. He stated that Nick Donohue of VDOT and Jennifer Mitchell of DRPT will be invited. Ms. Riedesel stated that both the SAWMPO Policy Board meeting and the SAWMPO/CAMPO joint meeting will be held at the Virginia Regional Transit facility in Fishersville. She discussed the main topics for the joint meeting which are a) the Inter-Regional Transit Study that is underway, and b) the newly funded Shenandoah Piedmont Area Collaborative Effort I-64 (SPACE 64) Project that will explore multi-modal issues/solutions along the I-64 Corridor from Pantops (MM 124) to Staunton (MM 89). She stated that we were the only MPOs in the country to receive this funding this year. Ms. Riedesel stated that she wants to arrange a tour of the Claudius Crozet Blue Ridge Tunnel following the joint meeting.

The next meeting of the TAC is scheduled for September 21, 2016, at 2:00 p.m. at the CSPDC.



Meeting Adjournment

There being no further business to come before the Policy Board, Chairperson Harrington adjourned the meeting at 11:11 a.m.

Respectfully submitted,

Bonnie S. Riedesel

Bonnie S. Riedesel
SAWMPO Secretary/Treasurer

**Policy Board
Regular Meeting Minutes
October 26, 2016, 9:30 a.m.**

Virginia Regional Transit
51 Ivy Ridge Lane · Fishersville, Virginia

Present (20):

Voting Members		Non-Voting Members		Others	
	City of Staunton		VA DRPT	✓	Josh Dunlap, VDOT
✓	James Harrington, Chairperson	✓	Nick Britton		Terry Short, VDOT
	Steve Rosenberg		VRT		Michael Fulcher, VDOT
✓	Steve Owen (Alt)		Bruce Simms	✓	Cheng Yan, FHWA
	Augusta County	✓	Susan Newbrough	✓	Mit Thananant, FHWA
	Gerald Garber		Federal Hwy Admin.		Staff (CSPDC)
✓	Tim Fitzgerald	✓	Mack Frost	✓	Bonnie Riedesel
	Vacant (Alt)		Federal Transit Admin.	✓	Ann Cundy
	City of Waynesboro		Melissa McGill	✓	Scott Philips
	Bruce Allen, Vice Chair		VA Dept. of Aviation	✓	Kimberly Miller
	Jim Shaw		Rusty Harrington	✓	Nancy Gourley
✓	Michael Hamp (Alt)			✓	Elizabeth McCarty
	VDOT				
✓	Randy Kiser				
✓	Adam Campbell (Alt)				
✓	Don Komara (Alt)				
✓	Terry Jackson (Alt)				

Call to Order

The meeting of the Policy Board of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 9:36 a.m. by Mr. James Harrington, Chairperson. A quorum was not present, so non-voting business was addressed first.

Agency Updates

Chairperson Harrington presented Agency Updates.

VDOT

- Mr. Kiser stated that the VDOT fall transportation public meeting was held last evening at Blue Ridge Community College. There was outstanding representation from the 11 counties within the Staunton District. The Secretary of Transportation, Aubrey Lane, the Commissioner, Charles Kilpatrick,

Jennifer Mitchell of DRPT and Mr. Dixon Whitworth, CTB Staunton District representative were present.

- Mr. Campbell stated that there were 45 SMART SCALE applications from the VDOT Staunton District requesting \$550 million in funding. Statewide there were 436 applications for \$9.25 billion. The SAWMPO had 13 applications for \$143 million. (Handout attached to file minutes). Ms. Riedesel stated that the Central Shenandoah Planning District area, which includes the MPO area, had a total of 20 applications totaling over \$220 million (Handout attached to file minutes). Mr. Campbell stated that the district validation process is the next step, then applications go to central office for validation and to begin the scoring process. He said that all of the applications of the cities, counties, MPOs and PDC are good, well put-together and have good documentation. Mr. Kiser stated that the results of the scoring will be released in January. He said the statewide funds are less this year than last. Approximately \$25-\$29 million is expected to be available to the VDOT Staunton District. In response to a question, Mr. Kiser said that the five factors for weighting are basically the same as last year, with some minor adjustments having been made.

Public Comment

Chairperson Harrington opened the floor for public comment. There were no public comments.

Discussion of SAWMPO SMART SCALE Resolutions of Support for Augusta County's Applications (BAF #16-12)

Chairperson Harrington presented the SMART SCALE resolutions of support for discussion until a quorum was reached. Ms. Riedesel stated that the County of Augusta has put forth four projects for SMART SCALE applications for which resolutions of support from the MPO are required to be submitted by December 1st. Mr. Campbell explained each of the four projects.

Discussion of the City of Waynesboro Resolution of Support for TA Grant Application (BAF #16-13)

Chairperson Harrington presented the Transportation Alternatives (TA) grant application resolution of support for discussion until a quorum was reached. Mr. Hamp stated that the City of Waynesboro has put forth a project for TA grant funding to continue design and construction of Phase 3 of the South River Greenway trail that will extend the trail from Lot Spring Trailhead to Ridgeview Park. In response to a question, Mr. Hamp stated that this project will add approximately a mile in length to the trail.

A quorum was reached and the action items were considered.

Approval of Minutes

Chairperson Harrington presented the minutes from the September 7, 2016 Policy Board meeting.

Mr. Fitzgerald moved, seconded by Mr. Hamp, to approve the minutes as presented. Motion carried (5-0).

Consideration of SAWMPO SMART SCALE Resolutions of Support for Augusta County's Applications (BAF #16-12)

Chairperson Harrington presented the Augusta County Resolutions of Support. Mr. Fitzgerald gave a quick description. Chairperson Harrington requested a motion.

Mr. Fitzgerald moved, seconded by Mr. Kiser, to approve the Resolutions of Support for Augusta County's SMART SCALE Applications. Motion carried (5-0).

Consideration of the City of Waynesboro Resolution of Support for TA Grant Application (BAF #16-13)

Chairperson Harrington presented the Waynesboro Resolution of Support and requested a motion.

Mr. Hamp moved, seconded by Mr. Owen, to approve the Resolution of Support for Waynesboro's TA Grant Application. Motion carried (5-0).

Meeting Schedule

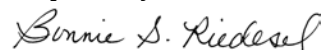
Ms. Riedesel stated that the November Policy Board meeting scheduled for November 2nd has been canceled; the next meeting is December 7, 2016. The joint SAWMPO/CAMPO meeting will begin at 10:00 today.

The next meeting of the TAC is scheduled for November 16, 2016, at 2:00 p.m. at the CSPDC.

Meeting Adjournment

There being no further business to come before the Policy Board, Chairperson Harrington adjourned the meeting at 9:58 a.m.

Respectfully submitted,



Bonnie S. Riedesel
SAWMPO Secretary/Treasurer