

**Policy Board  
Regular Meeting Minutes  
April 5, 2017, 10:00 a.m.**

Central Shenandoah Planning District Commission  
112 MacTanly Place, Staunton Virginia

**Present (17):**

Voting Members		Non-Voting Members		Others	
	<b>City of Staunton</b>		<b>VA DRPT</b>	✓	Josh Dunlap, VDOT
✓	James Harrington, Chairperson	✓	Nick Britton		<b>Staff (CSPDC)</b>
✓	Steve Rosenberg		<b>VRT</b>	✓	Bonnie Riedesel
	Steve Owen (Alt)		Bruce Simms	✓	Elizabeth McCarty
	<b>Augusta County</b>	✓	Susan Newbrough	✓	Ann Cundy
✓	Wendell Coleman		<b>Federal Hwy Admin.</b>	✓	Nancy Gourley
✓	Tim Fitzgerald		Mack Frost	✓	Scott Philips
	Gerald Garber (Alt)		<b>Federal Transit Admin.</b>	✓	Kimberly Miller
	<b>City of Waynesboro</b>		Michele DeAngelis		
✓	Bruce Allen, Vice Chair		<b>VA Dept. of Aviation</b>		
	Jim Shaw		Rusty Harrington		
✓	Michael Hamp (Alt)				
	<b>VDOT</b>				
	Randy Kiser				
✓	Adam Campbell (Alt)				
✓	Don Komara (Alt)				
	Terry Jackson (Alt)				

**Call to Order**

The meeting of the Policy Board of the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO) was called to order at 10:02 a.m. by Mr. James Harrington, Chairperson.

**Public Comment**

Chairperson Harrington opened the floor for public comment. There were no public comments.

## **Approval of Minutes**

Chairperson Harrington presented the minutes from the March 1, 2017, Policy Board meeting.

*Mr. Allen moved, seconded by Mr. Fitzgerald, to approve the minutes as presented. Motion carried unanimously (7-0).*

## **Consideration of the FY2018-2021 Transportation Improvement Program (TIP) (BAF #17-2)**

Chairperson Harrington presented the FY2018-2021 TIP. Mr. Philips stated that the TIP for the SAWMPO region incorporates both transit and transportation projects that have been funded and is updated every five years. He stated that the document identifies all of the transportation projects that are receiving federal funds and/or projects of regional significance. Mr. Philips stated that the Board is asked to adopt the TIP so it can move forward for state and federal approval.

*Mr. Hamp moved, seconded by Mr. Coleman, to adopt the FY2018-2021 TIP. Motion carried unanimously (7-0).*

## **Agency Updates**

### VDOT

Mr. Komara stated that the Six-Year Improvement Plan (SYIP) hearing will be held on April 27<sup>th</sup>, at Blue Ridge Community College. He stated that some ramp extension projects on I-81 at exits 220, 221 and 222, will be started soon. He stated that this week is Work Zone Safety Week and activities included a vigil held yesterday on I-64 and today, there is a wreck crash cushion to show people what it looks like when a car hits the back of a truck. He stated that the Route 612 project is progressing well. Ms. Cundy stated that the I-81 ramp extension projects were HB2 applications.

In response to a question, Mr. Komara stated that the format of the SYIP hearing will be a less formal approach, as it was last time.

Mr. Campbell stated that there is approximately \$7.7 million in unallocated funding in the district grant SMART SCALE grant program. He stated that the preference of the Staunton District CTB member is to utilize the funds and draw them down, not carry them over. This will be a topic of discussion at the April 27<sup>th</sup> hearing.

### DRPT

Mr. Britton stated that the FTA 5303 funding applications are due on May 1<sup>st</sup>.

### Transit

Ms. Gourley stated that the procurement process for a transit provider has been completed and Virginia Regional Transit was awarded the five-year contract. She stated that the contract contains some renewal options.

Ms. Gourley stated that the bus stop sign project is underway, with new signs being installed in Staunton first, then Waynesboro, then Augusta County.

The CTB awarded a mid-cycle grant to make possible the transfer of ownership of the transit facility in Fishersville from VRT to the CSPDC.

### **Presentation: I-64 Corridor Study Update (SPaCE 64)**

Chairperson Harrington stated that the presenter that was planned for the I-64 Corridor Study update will not be here today. Ms. Riedesel stated that the working group just had a meeting last week at the Thomas Jefferson PDC that was well-attended and a great meeting. She stated that Mr. Greg Hitchen of Waynesboro made a presentation on the economic development activities along the corridor in the Waynesboro area. She stated that VDOT presented on projects on I-64 to relieve accidents on the mountain. Mr. Philips stated that all of the staff from the SAWMPO localities have been very involved. He stated that emergency management and communications was another topic of discussion by the working group. Ms. Riedesel stated that this study is being funded by the Federal Highway Administration and will wrap-up in September, 2017.

### **Memorandum of Understanding (MOU) between the Charlottesville-Albemarle MPO and the SAWMPO for the I-64 Corridor (Board Memo #17-2)**

Ms. Riedesel stated that one of the outcomes of the I-64 corridor study is to have in place a Memorandum of Understanding (MOU) between the SAWMPO and the CA-MPO. She stated that the MOU will outline how the two organizations can work together to enhance the corridor and provide each other a reasonable opportunity to review and comment on each other's regional projects that may have an effect on the other. She stated that the two organizations will collaborate and cooperate, will continue to meet jointly on a regular basis and will offer each other letters of support on grant applications. Ms. Riedesel stated that the Board is asked to review the MOU and provide comments; the CA-MPO is doing the same. She stated that the document will be brought back to the Board in the future for adoption.

### **Other Business**

Chairperson Harrington presented Other Business.

#### Wilson Workforce & Rehabilitation Center (WWRC) Small Area Study

Ms. Cundy stated that the kick-off meeting for the WWRC small area study was held on March 3rd. She stated that the group decided to hold a public hearing for the study on May 18<sup>th</sup> from 5-7pm at Wilson High School auditorium. She stated that VDOT, MPO staff and Timmons Group are working together. She stated that many consultant contracts across the state are in a holding pattern as they complete the pre-award audit process with VDOT Central Office. Ms. Cundy stated that until they can issue the notice to proceed to Timmons, they are doing all of the activities they can in advance to be prepared. She stated that the study is scheduled to be completed by the end of 2017.

### **Meeting Schedule**

Chairperson Harrington presented the upcoming meeting schedules. Ms. Riedesel stated that Mr. Dixon Whitworth, CTB member, is planning to attend the May 3<sup>rd</sup> Policy Board meeting. She stated that after the Board meeting, Mr. Whitworth will be traveling to Rockbridge County to talk to rural area staff and elected officials. The group discussed the format of the Board meeting with the group, agreeing that they would like to make a brief presentation of projects that summarizes what has been accomplished through this process so far (in particular Enhancement Grants) and a list of projects that the region is requesting and the importance/impact of each. Ms. Riedesel stated that staff will put together a PowerPoint presentation for the meeting.

Chairperson Harrington stated the next meeting of the Board is May 3<sup>rd</sup>, and the next meeting of the TAC is scheduled for April 19, 2017.

Mr. Coleman stated for the information of the Board that Buckingham Branch has approached Augusta County to let them know that they intend to construct a fuel transloading station on their right-of-way in Fishersville. He stated that the railroad's land is private and they have begun clearing the right-of-way.

### **Meeting Adjournment**

There being no further business to come before the Policy Board, Chairperson Harrington adjourned the meeting at 10:35 a.m.

Respectfully submitted,



Bonnie S. Riedesel  
SAWMPO Secretary/Treasurer